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ABSTRACT

Designed for use in facilitating sex-fairness in vocational education, this volume documents over 600 resources in the following areas: resources of interest to all educators; administrative resources; instructional resources; counseling resources; outreach, recruitment, and placement resources; inservice/preservice and student workshop resources; resources for parent/community involvement; reference and research resources; nonprint resources; and displaced homemaker resources. Included among the administrative resources provided are resources relevant to policy and planning/evaluation, women in educational/vocational administration, and women in nontraditional vocational instruction. Curriculum/teaching guides and materials for use in evaluating and selecting sex-fair instructional materials are described. Cited next are counseling resources for use by counselors and/or students, directories of nontraditional workers, employment references, and employment program guides. General resources, brochures, newsletters, posters, and public service announcements pertaining to outreach, recruitment, and placement are listed. Resources dealing with advisory committees are mentioned. Included among the reference and research resources covered is a variety relating to the law, networking, information collections, resource lists, and project reports. Each item contains information concerning the title, author, and availability of the given resource and a brief annotation. (MN)

ED208238

Resources and References for Sex-Fair Vocational Education

Far West Laboratory for Educational Research and Development
San Francisco, California

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U.S. DEPARTMENT OF EDUCATION
NATIONAL INSTITUTE OF EDUCATION
EDUCATIONAL RESOURCES INFORMATION CENTER (ERIC)

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TABLE OF CONTENTS

Introduction i

Resources of Interest to All Educators 1

Administrative Resources 9

Policy & Planning/Evaluation 11
Women in Educational/Vocational Administration 13
Women in Nontraditional Vocational Instruction 15

Instructional Resources 17

Curriculum/Teaching Guides 19
Evaluation/Selection of Sex-Fair Instructional Materials 29

Counseling Resources 31

For Use by Counselors 33
For Use by Students 37
Directories of Nontraditional Workers 39
Employment References 41
Employment Program Guides 42

Outreach, Recruitment, and Placement Resources 43

General Resources 45
Brochures 47
General Information 47
Job Information 47
Newsletters 49
Posters 50
Public Service Announcements 52
Miscellaneous Methods 53

Inservice/Preservice and Student Workshop Resources 55

Inservice/Preservice Workshops 57
Student Workshops 64

Resources for Parent/Community Involvement 67

General Resources 69
Advisory Committees 72

Reference and Research Resources 73

Reference 75
The Law 75
Networking. 76
Information Collections 77
Resource Lists. 77
Project Reports 79
Research. 82

Nonprint Resources. 91

Displaced Homemaker Resources 105

Sex Equity Coordinators 113

Distributors. 121

How To Order ERIC Documents 125

INTRODUCTION

The 1960's and 1970's will stand as the watershed years for educational equity in the United States. Title VI of the Civil Rights Act of 1964 was a landmark in educational civil rights legislation, while Title IX of the 1972 Education Amendments and the Women's Educational Equity Act advanced the issues of sex equity and sex fairness. Title II of the 1976 Education Amendments directed considerable attention to sex bias and sex discrimination concerns. This historic legislation went beyond making sex discrimination in vocational education programs in states receiving Federal monies illegal. It mandated that states must include programs and objectives within their annual and five-year plans to reduce sex stereotyping and that they must appoint full-time State Sex Equity Coordinators. More importantly, it provided funding for these activities.

For the first time, the specific needs of women and girls for vocational education and job training were being addressed. The resulting Federal Vocational Education Rules and Regulations encouraged the development and implementation of sex-fair programs and resource materials, ranging from apprenticeships and work-study to industrial arts training and vocational education student organizations. Women were assured the opportunity to enroll in training programs for nontraditional occupations.

With the increasing number of sex-fair vocational education programs and materials, the Department of Education's Office of Adult and Vocational Education (OVAE) recognized a need for the development of a support system. Therefore, in 1979, it funded the Sex Equity in Vocational Education Project, authorizing the development of products and provision of information dissemination services designed to:

- Improve State Sex Equity Coordinator's access to information and materials on sex equity programs, materials, and techniques;
- Increase awareness among the educational community regarding sex equity requirements and accomplishments in vocational education; and
- Improve mechanisms for mainstreaming concerns for sex equity.

The project is being conducted at Far West Laboratory for Educational Research and Development in association with two subcontractors, The National Center for Research in Vocational Education and the American Association of Community and Junior Colleges.

Resources and References for Sex-Fair Vocational Education is the second report of this project. This volume documents over 600 resources. Many of the resources cited were recommended by the state sex equity coordinators. Although many of the resources were developed for local use, they are adaptable to other populations and geographic areas.

The volume was developed using several sources in addition to the sex equity coordinators. In particular, we drew upon the resources of

the Women's Educational Equity Act Program, the Educational Resources Information Center (ERIC), and the National Center for Research in Vocational Education. With few exceptions, commercial publications and journal articles were not included since information about them is more widely available.

Even though many exciting resources are cited, we acknowledge that this is not a comprehensive listing. We chose to include the more current materials -- mostly 1978 to present. We also tried to include the diversity of available materials and, in some cases, only mentioned one when multiple materials were similar. It is hoped that this publication will stimulate new approaches and ideas, minimize duplication of efforts, and increase the application of successful methods.

The volume has been organized with the user in mind: Resources of Interest to All Educators, Administrative Resources, Instructional Resources, Counseling Resources, Outreach, Recruitment, and Placement Resources, Inservice/Preservice and Student Workshop Resources, Resources for Parent/Community Involvement, Reference and Research Resources, Nonprint Resources, and Displaced Homemaker Resources. Each item contains information on the title, author, availability, and a brief annotation. Please note that most listed materials are available while supplies last.

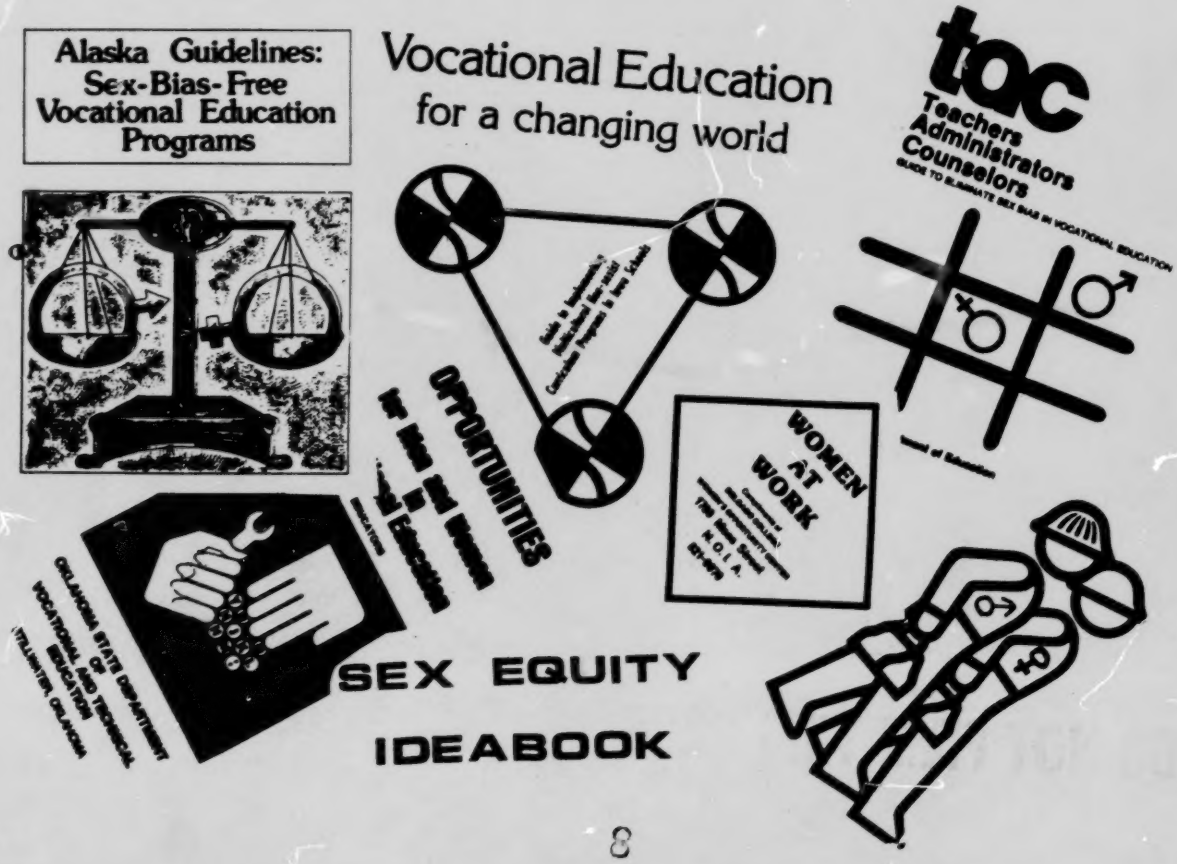
Resources and References for Sex-Fair Vocational Education is one of four products that we are producing during this project. Other materials include:

- Promising Programs for Sex-Fair Vocational Education -- a documentation of 47 promising approaches to sex-fair vocational education.
- Vocational Education: The Role of Women and Men in the Reindustrialization of America, Conference Proceedings -- a summary of the agenda, proceedings, and participants in the National Sex Equity Conference held in April, 1981.
- Sex Equity Training Manuals -- a series of eight manuals enabling users to conduct workshops on mainstreaming sex equity techniques and programs in the designated occupational areas (i.e., agriculture, business, trade and industry, distributive education, home economics, health, industrial arts, and technical education).

We would like to thank the state sex equity coordinators for their cooperation in the compilation of this bibliography. Paul Gieb and Marie Mayor, both with the U.S. Department of Education, Office of Vocational and Adult Education, reviewed this publication and supplied support and encouragement throughout its compilation. A special acknowledgement is extended to Gail Smith of OVAE who conceptualized the project and made useful suggestions throughout the contract.

We offer our thanks to Sue Minn Wong and Sue O. Wong for their attention to detail in the final production of the manuscript. Finally, our thanks go to Carol Ragle who did the cover artwork, Chet Tanaka who designed the cover, and Sharon Taylor who did the layout.

RESOURCES OF INTEREST TO ALL EDUCATORS



ENTER (Exploring Non-Traditional Employment Roles) STRATEGIES. Carol Rikke. 1981, 20pp. For availability, write: Minnesota Curriculum Services Center+.

A handbook of activities to reduce sex bias.

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EQUAL VOCATIONAL EDUCATION: A HANDBOOK FOR EDUCATORS. Western Nevada Community College, South Campus. January 1980, 57pp. Available from: NV-SEC*, no charge.

Provides assistance to all vocational educators and counselors by offering suggestions for evaluating attitudes and biases, for reviewing programs presented to students, and for actual activities that can be used in the classroom. Filled with quizzes/facts on working women, legislative information, and evaluation criteria with practice applications.

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EQUALITY IN VOCATIONAL PROGRAMS/SEX EQUITY IN VOCATIONAL PROGRAMS Series. E. Patricia Goggans, Colorado Board for Community Colleges and Occupational Education, Occupational Education Division, Sex Equity Section. Available from: CO-SEC*, no charge.

A five-part series.

Administrative Reference. 1980, 147pp. Sections are divided into pictorial definitions, rationales for equity, legislative overview, underutilization of males and females in vocational education statewide, policies, goals, and objectives, action planning, assessment tools, developing staff/student recruitment plans, resource lists, and references.

Community Reference. 1981, 48pp. A general reference for the community providing information on women in vocational education, the legal history of vocational education, the organizational structure of the State Education Departments and specifically, the Occupational Education Division, the responsibilities and names and addresses of the Sex Equity Coordinator and the State Advisory Council for Vocational Education, the rationale for female equity (labor force participation, job segregation, etc.), plus suggested activities for active involvement in the vocational education system.

Counselor/Teacher Handbook. 1980, 189pp. A compilation of materials involving awareness assessment, expanding awareness, sex equity consciousness-raising, life planning, career and occupational choices, recruiting students for non-traditional occupations, sex equity in vocational education programs, sex equity inservice education, guidelines for reviewing printed materials for sexism, self-evaluations for sex fairness, and bibliographies.

General Reference. 1980, 71pp. General information on sex equity in vocational education (women in the work force, sex roles), legislation, national and state employment data, glossary of relevant equity terms, sex equity policies and procedures, and mission statements, and vocational education data by sex.

Student Reference. 1981, 100pp. A booklet designed to familiarize secondary students with sex equity legislation and increase their awareness of the disadvantages and restrictions caused by sex bias and stereotyping. Includes general information on changing sex role concepts (e.g., househusbands, working wives), activity ideas for individual students and student organizations, and materials for a sex equity mini-workshop (student leader guide and student workbook for secondary vocational student organizations).

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EXPANDING ADOLESCENT ROLE EXPECTATIONS: INFORMATION, ACTIVITIES, RESOURCES FOR VOCATIONAL EDUCATORS. C.J. Farris. 1978 rev. ed., 138pp. Available from: Project MOVE+, $4.00; or EDRS+, ED 147 544, MF $0.91, PC $11.90 plus postage.

A comprehensive source book that contains background information, fact sheets, checklists, guidelines, and resources on

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*See state sex equity coordinators listing.
+See distributors address listing.

changing work and family roles, the negative effects of sex stereotyping, sex-biased instructional, counseling, and recruitment materials, sex equity activities for the classroom, and strategies for career education and nontraditional occupational recruitment. Includes an extensive resource list.

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GUIDE TO IMPLEMENTING MULTICULTURAL, NONSEXIST CURRICULUM PROGRAMS IN IOWA SCHOOLS. Iowa State Dept. of Public Instruction, Educational Equity Section. 1976, 67pp. Available from: Iowa State Dept. of Public Instruction, Educational Equity Section, Grimes State Office Bldg., Des Moines, IA 50319; no charge.

This handbook is designed to give school boards, school administrators, teachers, and community leaders a step-bystep approach to designing and implementing a quality multicultural, nonsexist education program in their local school districts. For additional aids, see Multicultural, Nonsexist Education in Iowa Schools. (see Instructional Resources section.)

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HANDBOOK ON NONDISCRIMINATION (title tentative). University of Georgia, College of Education, Division of Vocational Education. June 1981, 70pp. Available from: Dr. John Lloyd, Director, Division of Program Development, State Dept. of Education, 333 State Office Bldg., Atlanta, GA 30334; no charge.

A handbook for all educators regarding the Office of Civil Rights guidelines about nondiscrimination in vocational education. Three sections focus on rules and regulations, suggested strategies, and resources.

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HOW TO...STRATEGIES FOR SEX EQUITY Series. Dr. C.B. Stiegler, Northern Kentucky University, Industrial and Technical Education Dept. Spring 1980, 60-70pp. each. Available from: KY-SEC*, no charge; or EDRS+, Administrator Guide: ED 189 458, MF $0.91, PC $5.30; Counselor Guide: ED 189 457, MF $0.91, PC $6.95; Teacher Guide: ED 189 459, MF $0.91, PC $6.95 plus postage.

A monograph series outlining the role of the educational administrator, the vocational teacher, and the counselor. Each offers information on the status of vocational education statewide and nationally, strategies (sex-fair policies/procedures, courses/programs, guidance/counseling), and summaries of legislation and resources.

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INFORMATION PACKETS ON...NONTRADITIONAL RECRUITMENT, LEGISLATION, CHANGING LABOR FORCE, CHANGING FAMILY, CURRICULUM, SEX ROLE STEREOTYPING, and STUDENT ACTIVITIES. Richard Briggs, et al., Albany-Schenectady-Schoharie BOCES, Regional Planning Center. 1980. Available from: Richard Briggs, Project VOICE, Regional Planning Center, Albany-Schenectady-Schoharie BOCES, 1015 Watervliet-Shaker Road, Albany, NY 12205; no charge. Specify packet topic when ordering.

Each packet is a compilation of relevant articles, checklists, fact sheets, statistical tables, guidelines, assessment tools, references, summaries, workshop designs, etc. drawn from various sources (Project MOVE, U.S. Dept. of Labor, Resource Center on Sex Roles in Education, etc.). Forthcoming September 1981 are topics on parents and equity, career education, and women in administration.

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A MANUAL OF STRATEGIES FOR EDUCATIONAL EQUITY FOR THE ADMINISTRATORS, FACULTY, STAFF AND STUDENTS OF OUR PUBLIC SCHOOLS. University of New Mexico, Dept. of Secondary and Adult Teacher Education, College of Education. 1980, 175pp. Available from: Vocational Education Equity Center+, $12.

Offers instructional and administrative strategies implemented in public school districts throughout New Mexico and West Texas. Strategies cover a range of educational levels and subject areas (physical education, language arts, math, career education, as well as generic strategies for any subject matter area).

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*See state sex equity coordinators listing.
+See distributors address listing.

MARYLAND'S PROGRESS IN VOCATIONAL EQUITY: MODEL PROGRAMS TO PROMOTE VOCATIONAL SEX EQUITY. Ellis Associates, Inc. 1981, 115pp. Available from: MD-SEC*, no charge.

Contains seven different models for achieving vocational equity: model recruitment and admission procedures; model strategies for working with non-traditional students--for administrators, teachers, parents, community members, employers; and a model curriculum review plan for sex bias. Also includes suggested nontraditional placement evaluation procedures.

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MATERIALS FOR OVERCOMING SEX BIAS IN OCCUPATIONAL EDUCATION ADMINISTRATORS AND TEACHERS. Mt. Vernon-Westchester County Women's Center. Forthcoming. Available from: Dianne Siegel, Mt. Vernon-Westchester County Women's Center, Washington School, South 6th Ave. and West 2nd St., Mt. Vernon, NY 10550; write for titles and cost information.

Materials to help educators overcome sex bias and stereotyping in their work with vocational students. One is a training manual for teachers and administrators to help them deal with the integration of formerly one-sex classes. A counselor's handbook facilitates working with students opting for nontraditional job training.

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OPPORTUNITIES AND OPTIONS: A HANDBOOK TO PROMOTE AWARENESS OF NONTRADITIONAL JOB CHOICES. Jenny Erwin, Coconino County Educational Services Project. June 1980, 105pp. For availability, write: AZ-SEC*.

This handbook is divided into four sections: 1) information on local vocational training opportunities in Arizona--including apprenticeship programs, university, high school, and community college efforts, and public sector projects; 2) inservice activities for teachers, counselors, and students to expand awareness of nontraditional areas; 3) a list of various impact strategies and supportive counseling techniques to be used with high school females; and 4) twenty personal profiles of local women working in nontraditional careers. Additional insight into each woman is found in the student booklet, Women Talk About Their Nontraditional Jobs. (see Counseling Resources section)

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PROJECT OPTION (Opening People to Increasing Opportunities Now): SUMMARY OF RESULTS AND HANDBOOK OF IDEAS TO REDUCE SEX STEREOTYPING IN VOCATIONAL EDUCATION AND STUDENTS' CAREER CHOICES. Maureen V. Lynch, Shawsheen Valley Regional Vocational-Technical High School. June 1979, 187pp. Available from: John McDermott, Shawsheen Valley Vocational-Technical High School, 100 Cook St., Billerica, MA 01866, no charge; or EDRS+, ED 187 893, MF $0.91, PC $13.55 plus postage.

Suggests strategies for reducing sex stereotyping and increasing career awareness. For use by and with teachers, counselors, administrators, parents, and employers.

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PROJECT SELECT (Strategies for Equalizing and Linking Education and Career Training) Series. Educational Improvement Center-Central. Spring 1979. Available from: Northeast Network for Curriculum Coordination, Bldg. 4103, Kilmer Campus, Rutgers, The State University, New Brunswick, NJ 08903; $10.00 for the set of four.

Three handbooks produced to foster sex equity in vocational education and open all vocational and career preparation options to all students. The Select... From All Your Options series by Shirley B. Cathie specifically helps middle school students to think about career options; learn about the changes taking place at home, in school, and at work; consider nontraditional careers; become aware of laws promotng sex equity in education; explore individual interests, abilities, and training needs; and plan their life at school for the future with their parents and teachers as a team. Also included in this set is Women at Work. (see Instructional Resources section)

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*See state sex equity coordinators listing.
+See distributors address listing.

Select...From All Your Options:

Student Guide to Vocational Education. 78pp. Also available from: EDRS+, ED 183 923, MF $0.91; PC $6.95 plus postage.

Parent Guide to Vocational Education. 54pp. Also available from: EDRS+, ED 183 924, MF $0.91; PC $5.30 plus postage.

Teacher Guide to Vocational Education. 80pp. Also available from: EDRS+, ED 183 922, MF $0.91; PC $6.95 plus postage.

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PROJECTS AND ACTIVITIES FOR REDUCING BIAS AND STEREOTYPING IN MAINE VOCATIONAL EDUCATION PROGRAMS. Dennis Doughty, Carl Helms, and Sex Equity Coordinating Committee in Vocational Education for Maine. November 1980, 10pp. Available from: ME-SEC*, no charge.

A short compilation of sex equity ideas, categorized by "Recruitment and Orientation of New Students," "Course Development and Instruction," "Job Placement and Follow Up," and "Special Programs, Projects, or Services." Resources are listed for reference.

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RESOURCE GUIDE FOR ACHIEVING SEX EQUITY IN VOCATIONAL EDUCATION PROGRAMS IN DELAWARE. Carol O'Neill Mayhew. 1981, 350pp. Available from: DE-SEC*, no charge.

A compilation of numerous resources of sex equity information and activities. Included are sections on: general information, checklists and guidelines, quizzes and questionnaires, counseling, activities, suggested action, and overhead masters.

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SELECTED STRATEGIES TO ELIMINATE SEX BIAS IN VOCATIONAL EDUCATION PROGRAMS PROJECT. Eric Rice and Rose M. Etheridge, System Sciences, Inc. Available from: EDRS+.

A series devoted to identifying and evaluating strategies which vocational education administrators and instructors can use at the secondary student, teacher, or administrator level to eliminate sex stereotyping and sex bias in vocational education programs.

Eliminating Sexism: Rewriting the Scripts. An Informational Guide to Sex Stereotyping, Sex Bias, and Sex Discrimination. Instructor's Manual. 1976, 209pp. ED 160 753, MF $0.91; PC $15.20 plus postage.
This manual provides teachers with six instructional units focusing on such topics as physical and behavioral sex differences, equity definitions, and the double discrimination of minority women.

In Search of a Job: A Simulation Activity in Occupational Decision-Making. Instructor's Manual. 1976, 93pp. ED 160 756, MF $0.91; PC $6.95 plus postage.
This simulation activity involves students in real-life situations requiring family and job decisions and demonstrates how these decisions are related to sex stereotyping and bias in society at large.

Sex Stereotyping, Bias, and Discrimination in the World of Work: A Workbook. Instructor's Manual. 1976, 166pp. ED 160 755, MF $0.91; PC $11.90 plus postage.
The workbook provides information and activities for four units that require students to gather and analyze data and draw conclusions about the world of work, particularly about the effects of sex discrimination, stereotyping, and bias.

Strategies to Eliminate Sex Stereotyping and Sex Bias: An Administrator's Manual. 1977, 213pp. ED 160 752, MF only-$0.91 plus postage.
Provides information to aid administrators on developing and implementing sex-fair vocational programs.

The Testing of Selected Strategies to Eliminate Sex Bias in Vocational Education Programs: Executive Summary. 1977, 47pp. ED 160 757, MF $0.91; PC $3.65 plus postage.
Final technical report.

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*See state sex equity coordinators listing.
+See distributors address listing.

SEX EQUALITY IN VOCATIONAL EDUCATION: A CHANCE FOR EDUCATORS TO EXPAND OPPORTUNITIES FOR STUDENTS. Barbara G. Schonborn and Mary L. O'Neil, Women's Educational Equity Communications Network. 1978, 34pp. Available from: EDRS+, ED 166 379, MF $0.91; PC $3.65 plus postage.

Four sections containing a general overview of vocational education and sex discrimination (definitions, etc.); legislation prohibiting sex discrimination; counselor and teaching methods and materials; and a resource list.

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SEX EQUITY HANDBOOK FOR LOCAL SCHOOL PERSONNEL. Virginia Dept. of Education, Vocational Sex Equity Office. Forthcoming Fall 1981, 50pp. For availability, write: VA-SEC*.

Developed to assist secondary educators with implementing sex equity. Proposed sections focus on: legislation, state policies and philosophy, labor market information, negative effects of sex role stereotyping, evaluation materials, recruitment tips, action planning, and resources.

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SEX EQUITY IN VOCATIONAL EDUCATION Series. Available from: MS-SEC*.

Administrator's Guide. Jean Bond, comp. October 1980, 59pp. $5.00.
Assists administrators in achieving sex fairness in programs by providing an overview of sex equity issues and strategies for action. Sections include legislation, evaluation of the school, and plan development process.

Counselor's Guide. Forthcoming 1982. Write for cost information.
Will include strategies and counseling methods.

Public Relations Guide. Jean Bond, comp. March 1981, 45pp. $6.00.
A guide encouraging administrators and teachers to develop a public information plan about sex equity. Includes suggestions and examples of ways to work with local media and the local vocational education advisory council.

Student Manual. Jean Bond, comp. January 1980, 152pp. $6.00.
A module to help secondary students understand sex equity. Activities and information are provided for each of the four units designed to create awareness: "Sex Role Stereotyping;" "The Law-the Legislative Charge;" "The World of Work;" and "The Career Opportunities for the Pursuit of Nontraditional Employment."

Teacher Manual--Sex Equity in the Classroom: Teacher Strategies. Sue Jolly, comp. 1981, 225pp. $8.00.
This manual helps teachers examine their own attitudes and position toward sex equity, and provides them with tools to help students follow the same process. Activities are organized by vocational program area.

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SEX FAIRNESS PACKETS. Corena Mook and Marilyn Legg, Kansas State University. 1979. Available from: KS-SEC*, $1.50 each. Thirteen of the series are available from EDRS+, ED 189 341 to ED 189 353, MF only-$0.91 each plus postage; write for titles.

Thirty packets to aid schools in reducing limitations that sex stereotyping imposes on option choices for boy and girl students. Includes instructional packets for student use; inservice packets for teachers, counselors, and administrators; and outreach packets for the community and educators providing information on changing trends, the exploration of personal biases, the role of parents, classroom and counseling strategies, etc.

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S.T.E.R.E.O. (Strategies, Techniques, and Effective Resources for Equalizing Opportunities): A HANDBOOK TO ASSIST IN OVERCOMING SEX BIAS AND SEX STEREOTYPING IN VOCATIONAL EDUCATION. Arizona Dept. of Education, Division of Career and Vocational Education. 1978, 375pp. For availability, write: AZ-SEC*.

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*See state sex equity coordinators listing.
+See distributors address listing.

A binder filled with teacher/student activities, classroom suggestions, questionnaires, statistics, and legislation affecting sex discrimination to assist vocational educators in recognizing sex stereotyping. Offers concrete strategies for overcoming sex stereotyping in counseling and vocational programs. Includes a resource list.

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TAC (TEACHERS-ADMINISTRATORS-COUNSELORS): GUIDE TO ELIMINATE SEX BIAS IN VOCATIONAL EDUCATION. West Virginia State Board of Education, Bureau of Vocational Education. February 1979, 15pp. Available from: WV-SEC*, no charge.

A handbook of suggestions and activities used successfully in introducing sex equity concepts. The student activities listed apply to vocational classes, as well as math, social studies, English, etc. Also provides strategies for recruitment and guidance.

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UNLOCKING NONTRADITIONAL CAREERS Series. Forthcoming Fall 1981. Available from: National Center for Research in Vocational Education+; write for cost information.

Communication Skills Sex Equity Training Package. Judith A. Sechler.
Designed to assist vocational students with the development of communication skills that will help them adapt to a working environment. Contains workshop materials for secondary or postsecondary vocational students of both sexes. Includes cassette tape and script, lecture, transparencies, handouts, and role-play cards.

Enhancing Placement Sex Equity Training Package. Judith A. Sechler.
Designed to build relationships and commitment between vocational educators and employers in order to enhance placement of women and men in occupations nontraditional to their sex. Contains workshop activities for employer representatives. Includes tape cassettes, handouts, tape scripts, transparency masters, and role-play cards.

Parent Awareness Sex Equity Training Package. Vivien Canora.
Designed to make parents aware of the different vocational programs and of their value for the student and to help these students reach informed decisions regarding which courses to take and the future jobs for which to prepare. Consists of workshop activities for parents of high school students. Contains filmstrip, tape, script, handouts, and transparencies.

Recruitment Skills Sex Equity Package. Rodney K. Spain.
Designed to aid recruiters of nontraditional vocational programs in publicizing their training opportunities. Consists of workshop activities for local vocational educators responsible for recruiting nontraditional students. Contains handouts, lectures, and transparencies.

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VOCATIONAL EDUCATION SEX EQUITY STRATEGIES. Louise Vetter, Carolyn Burkhardt, and Judith Sechler, National Center for Research in Vocational Education. 1978, 258pp. Available from: EDRS+, ED 173 603, MF $0.91; PC $18.50 plus postage.

Topics include creating sex fairness concerns, dealing with sex bias, recruiting students for nontraditional classes, interacting with the community, assessing and adapting materials, and program planning (needs assessment, local flexibility, legislative compliance, and funding). This guide also contains an extensive bibliography. Accompanied by the training package, A Guide for Vocational Education Sex Equity Personnel. (see Inservice/Preservice and Student Workshop Resources section)

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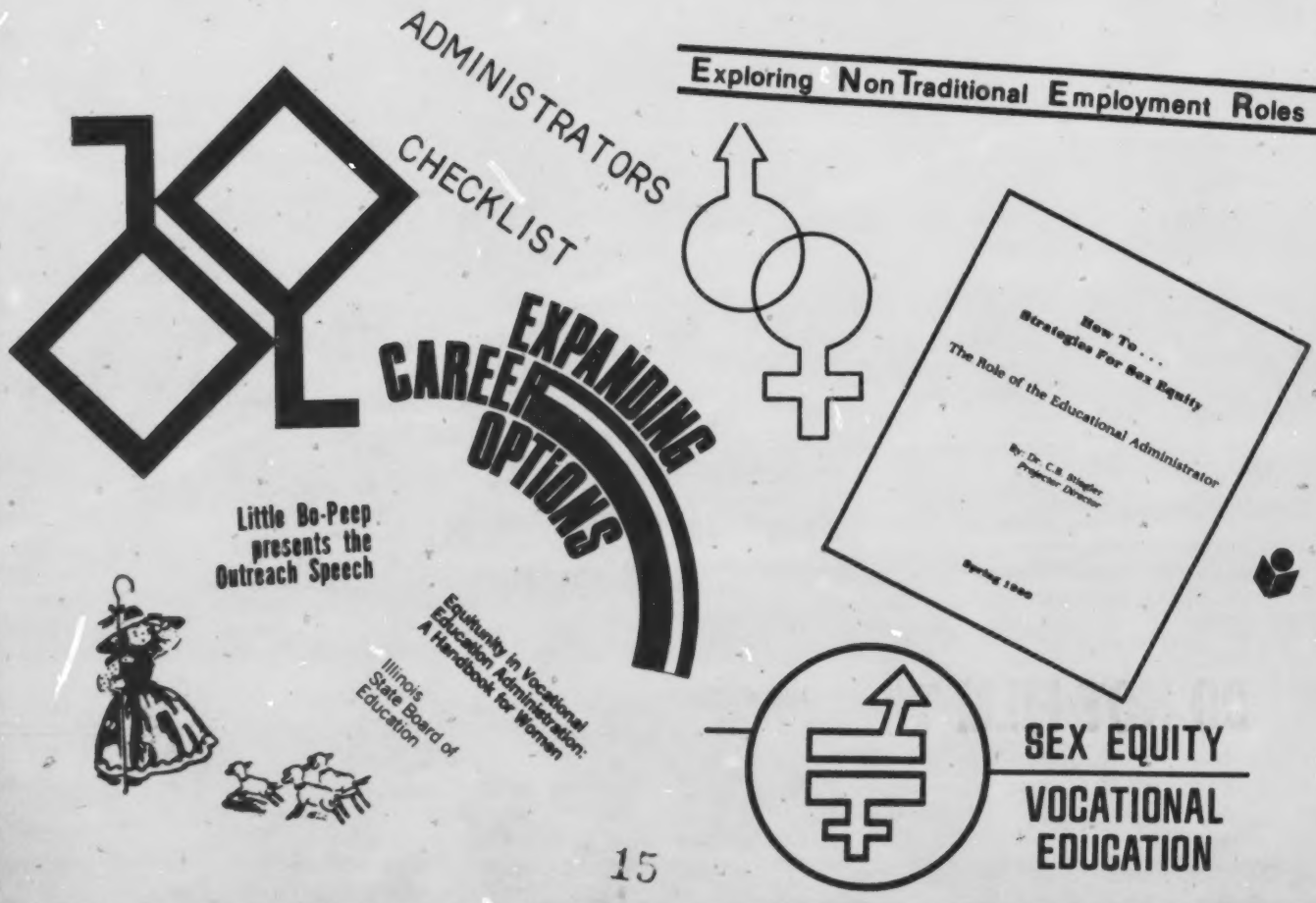
*See state sex equity coordinators listing.
+See distributors address listing.

ADMINISTRATIVE RESOURCES



POLICY & PLANNING/EVALUATION

ACTIONS FOR CHANGE: A PLANNING GUIDE FOR OCCUPATIONAL EQUITY. New York State Education Dept., Office of Occupational and Continuing Education, Special Programs Office. February 1981, 30pp. Available from: NY-SEC*, no charge.

Outlines how to develop a sex equity plan for local educational agencies. Suggests 200 strategies for counseling, enrollment, teaching, etc.

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THE ADMINISTRATOR'S GUIDE TO EQUITABLE OPPORTUNITY IN VOCATIONAL EDUCATION. Stanley B. Cohen, et al. 1981, 76pp. Available from: National Center for Research in Vocational Education+, $5.50.

Identifies and categorizes major rules and regulations that affect vocational education administrator responsibilities. Provides a framework for applying the concepts or equity and equal opportunity to educational policy.

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ALASKA GUIDELINES: SEX-BIAS-FREE VOCATIONAL EDUCATION PROGRAMS. Roy L. Henderson. May 1980, 88pp. Available from: AK-SEC*, no charge.

Guidelines for planning, implementing, and administering bias-free vocational programs covering such areas as philosophy, program, personnel, facilities, funding, and materials. Six sections focus on Title II and Title IX, labor market information for 1980 affirmative action programs statewide, background information (male/female participation in the labor force and in vocational education enrollments), the law and the task with regard to program and personnel, the role of educators (identifying sexist behaviors, evaluating programs and instructional materials), and resources (print and nonprint).

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BECOMING SEX FAIR: THE TREDYFFRIN/EASTTOWN PROGRAM. Marylyn E. Calabrese, Tredyffrin/Easttown School District. August 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 186 987 to 186 990, MF only-$0.91 each plus postage.

A three-stage program designed to increase gradually and systematically involvement of school district personnel and community members in sex equity activities.

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ELIMINATING SEX BIAS IN VOCATIONAL EDUCATION: A HANDBOOK FOR ADMINISTRATIVE PERSONNEL. Donna J. Hitchens and Ann G. Thomas, Equal Rights Advocates, Inc. October 1979, 30pp. For availability, write: VOICE+.

Designed to assist vocational education administrators and staff in analyzing sex bias problems and formulating possible solutions. Chapters focus on legal requirements, creating institutional change, removing barriers, and the treatment of nontraditional students. Can be used alone or in conjunction with the workshop outlined in Eliminating Sex Bias in Vocational Education: A Workshop for Administrative Personnel. (see Inservice/Preservice and Student Workshop Resources section)

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EQUITY GUIDELINES FOR LOCAL EDUCATIONAL AGENCY PERSONNEL. Maine State Dept. of Educational and Cultural Services, Bureau of Vocational Education, comp. 1979, 44pp. Available from: ME-SEC*, no charge.

Guidelines for assessing sex equity in vocational education programs. It is a compilation of materials and information from various sources: S.T.E.R.E.O. (AZ), P.E.E.R. (DC), Resource Center on Sex Roles in Education (DC), Created Equal (MS), and Expanding Student Options (KS). Includes federal legislation, responsibilities of staff, evaluation of curricular materials, checklists, etc.

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*See state sex equity coordinators listing.
+See distributors address listing.

EXPANDING HORIZONS: A SEX EQUITY HANDBOOK. Barbara Bitters. Forthcoming Winter 1981, 200pp. Available from: WI-SEC*; write for cost information.

A handbook that includes a needs assessment system which can be used by local educational agencies to ascertain the extent of sex role stereotyping and sex bias in programs and services provided by the school district. Also contains resources and strategies for achieving sex equity.

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FOSTERING SEX FAIRNESS IN VOCATIONAL EDUCATION: STRATEGIES FOR ADMINISTRATORS. JoAnn M. Steiger and Sue H. Schlesinger, Fink and Kosecoff, Inc. 1979, 24pp. Available from: National Center for Research in Vocational Education+, $2.20; or EDRS+, ED 173 537, MF $0.91, PC $3.65 plus postage.

Provides vocational education administrators with an overview of sex equity issues and alternative strategies for action.

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HANDBOOK TO DEVELOP A PLAN OF ACTION FOR EQUITY IN VOCATIONAL EDUCATION. Minnesota Dept. of Education, Vocational-Technical Division. July 1979, 34pp. Available from: MN-SEC*, no charge.

Provides technical assistance to the postsecondary vocational system in writing five-year sex equity plans of action using a management by objectives approach.

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MANAGEMENT PLAN FOR VOCATIONAL EQUITY. Ellis Associates, Inc. October 1979, 50pp. Available from: MD-SEC*, no charge.

A graphic equity model (lattice network) to assist local educational agencies in developing management plans. Illustrates all functions necessary to achieve sex equity.

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OFF-CAMPUS EXPERIENTIAL LEARNING FOR WOMEN: A MODEL PROGRAM. Sandra L. Moore, Alverno College, The Research Center on Women. August 1978, 104pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

This manual provides suggestions for people interested in designing off-campus experiential learning programs. The model gives students an opportunity to combine classroom study with field work in business, industry, government, medicine, and social agencies.

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ROAD MAP TO CHANGE #1: DIAGNOSTIC PACKAGE FOR EVALUATING BIAS IN VOCATIONAL EDUCATION. Karla Atkinson, Western Michigan University, Center for Women's Services. August 1979, 65pp. Available from: Vocational Resource Center+, $4.50.

A brief, clearly outlined model to help educators, school systems and others responsible for vocational education, eliminate sex bias in their programs. Vocational education data and information are collected and processed to identify strengths and weaknesses of the vocational education program in relation to eliminating sex role stereotyping. Following this analysis, educators begin formulating long-range program goals and recommendations and determining the priorities to expand vocational options for students.

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SEX EQUITY: IS IT FEASIBLE? Georgia Schocklee, Black River Vocational-Technical School. Summer 1981, 100pp. For future availability, write: EDRS+.

Looks at sex equity from an administrator's point of view. This guide assists the administrator in deciding whether to implement a sex equity program, performing a needs assessment, outlining a plan of action (training of school personnel, recruitment, placement), and evaluating the program.

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*See state sex equity coordinators listing.
+See distributors address listing.

A SUGGESTED POLICY GUIDE FOR EDUCATIONAL AGENCIES PROHIBITING SEX BIAS, SEX STEREOTYPING AND SEX DISCRIMINATION IN VOCATIONAL EDUCATION IN LOUISIANA. Joy Dee Joseph. May 1978, 45pp. Available from: LA-SEC*, no charge.

A guide to ensure sex fairness.

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TECHNICAL ASSISTANCE MANUAL FOR METHODS OF ADMINISTRATION (title tentative). North Carolina Dept. of Community Colleges, Office of Federal Compliance Services, Division of Planning and Research. Forthcoming Fall 1981. For availability, write: Doris Jacobs, Coordinator of Sex Equity, Dept. of Community Colleges, Education Bldg., Room 116, Raleigh, NC 27611.

A checklist summary to aid local institutions in preparing for an MOA on-site compliance review.

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TOWARD EQUITY: EFFECTIVE TITLE IX STRATEGIES, K-POSTSECONDARY. Dr. Barbara Peterson, California Coalition for Sex Equity in Education. August 1980, 316pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Moves beyond Title IX compliance and assists educators to initiate change while working within the political climate of the school system. Provides a unique format for systematic planning and problem solving.

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VOCATIONAL BUSINESS AND OFFICE EDUCATION: A GUIDE TO EVALUATING VOCATIONAL PROGRAMS FOR COMPLIANCE WITH THE PRINCIPLES OF SEX EQUITY. Instructional Materials Laboratory, Business and Office Education. 1980, 8pp. For availability, write: David A. Nicholls, Instructional Materials Laboratory, Ohio State University, 1885 Neil Ave., 112 Townshend Hall, Columbus, OH 43210.

Guidelines for reviewing vocational business and office education programs for sex equity.

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*See state sex equity coordinators listing.
+See distributors address listing.

VOCATIONAL EQUITY SELF-EVALUATION GUIDE. Sandra Stone and Carol Rikke. May 1981, 15pp. For availability, write: Minnesota Curriculum Services Center+.

A technical assistance handbook to review and update local vocational programs to meet sex-fair guidelines. Contains questionnaires and checklists for vocational educators and advisory committees. Also includes tips for secondary teachers and counselors on maintaining equity in the classroom and recruiting nontraditional students.

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WOMEN IN EDUCATION/VOCATIONAL ADMINISTRATION

A COMPARISON OF THE PERSONAL AND PROFESSIONAL CHARACTERISTICS OF MALE AND FEMALE LEADERS IN VOCATIONAL EDUCATION. FINAL REPORT. Carol G. Bronk, Temple University. October 1979, 98pp. Available from: EDRS+, ED 179 715, MF $0.91; PC $6.95 plus postage.

A survey of 203 leaders in vocational education comparing leader characteristics and determining which selected characteristics relate to professionalism.

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DESIGN FOR EQUITY: WOMEN AND LEADERSHIP IN HIGHER EDUCATION. Carol W. Konek, Wichita State University. November 1980, 162pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Provides current background information on the status of women in leadership positions in higher education; gives an overview of recent legislation aimed at providing more opportunities for women; and outlines models for increasing the advancement of women in educational administration.

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DIRECTORY OF WOMEN ADMINISTRATORS IN VOCATIONAL EDUCATION. Novella Ross, comp. 1980, 280pp. Available from: National Center for Research in Vocational Education+, $13.

Contains over 1500 biographical entries of women administrators currently employed in various educational institutions and agencies in 53 states and territories.

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EQUITUNITY IN VOCATIONAL EDUCATION ADMINISTRATION. Southern Illinois University, College of Education, Dept. of Educational Leadership and Vocational Education Studies. October 1980. Available from: Curriculum Publications Clearinghouse+; write for cost information.

A Handbook for Administrators and Members of Boards of Education. 14pp.
A comprehensive guide to assist public school administrators and boards of education members in dealing with changing perceptions of women in vocational education administration. The Handbook includes a synthesis of findings concerning barriers and supports of women in administration, and recommendations for identifying, training, and hiring women vocational education administrators.

A Handbook for Women. 18pp.
A comprehensive guide to assist women in preparing for, entering, and succeeding in vocational education administration. Outlines the interpersonal and personal factors confronting women who aspire to become administrators.

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FACTORS RELATED TO THE UNDERREPRESENTATION OF WOMEN IN VOCATIONAL EDUCATION ADMINISTRATION: A LITERATURE REVIEW. Ellen Bowers and Judythe Hummel. 1979, 96pp. Available from: National Center for Research in Vocational Education+, $6.75; or EDRS+, ED 182 462, MF $0.91, PC $8.60 plus postage.

Ten interpersonal factors and five organizational factors identified and examined. Concludes that the underrepresentation of women is due not to any one factor but to a number of factors inextricably bound together.

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A GUIDE TO DEVELOPING EDUCATIONAL LEADERSHIP POTENTIAL. Dr. Elizabeth Hatch and Robert Foley. January 1980, 78pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

The guide offers two methods for encouraging women and minorities to pursue leadership roles--the sponsorship program and the mini-internship program.

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A MISSOURI INSTITUTE ON LEADERSHIP DEVELOPMENT FOR WOMEN IN VOCATIONAL EDUCATION. University of Missouri/Columbia, Dept. of Practical Arts and Vocational-Technical Education, Home Economics Education. Summer 1980, 30pp. Available from: Dr. Betty Martin, Dept. of Practical Arts and Vocational-Technical Education, 309 Gwynn Hall, University of Missouri/Columbia, Columbia, MI 65211; $2.00.

A summary report describing a leadership training workshop for women in vocational education administration.

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REPORT OF THE CONFERENCE: BREAKTHROUGH: MINORITY WOMEN AND MEN AND NON-MINORITY WOMEN ASPIRING TO LEADERSHIP POSITIONS IN VOCATIONAL EDUCATION. Wisconsin Board of Vocational-Technical and Adult Education. Forthcoming September 1981, 20pp. Available from: WI-SEC Postsecondary*, no charge.

Conference proceedings offer recommendations for breaking down barriers to vocational education administration. Suggests ways district and state agencies can increase access to administrative positions; also outlines what potential candidates can do.

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*See state sex equity coordinators listing.
+See distributors address listing.

A RESEARCH PROJECT TO DETERMINE THE REASONS FOR AN IMBALANCE OF WOMEN IN ADMINISTRATIVE POSITIONS IN VOCATIONAL EDUCATION. FINAL REPORT. Carolyn G. Litchfield, Kentucky University, Division of Vocational Education. January 1980, 511pp. Available from: EDRS+, ED 182 515, MF $1.10; PC $35.00 plus postage.

A five-phase research study comprised of a literature review identifying internal and external barriers; mail surveys identifying attitudes, perceptions, and aspirations; an interview study identifying employment policies and practices; and employer evaluations of matched resumes identifying biased selection.

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THE ROLE OF WOMEN IN EDUCATIONAL ADMINISTRATION. University Council for Educational Administration. Forthcoming Fall 1981. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Comprehensive, multimedia training materials extremely useful to educational administration trainees, professors, policy makers, administrators, and agency personnel.

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TALENT POOL/JOB BANK MODEL. FIVE MONTH REPORT. Ellen Rulseh Davis. September 1977, 65pp. Available from: EDRS+, ED 182 458, MF only-$0.91 plus postage.

This report summarizes steps in the evolution and implementation of a computerized talent pool/job bank model developed primarily to assist women and minorities in the identification of and placement in leadership positions in vocational administration.

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WOMEN IN EDUCATIONAL ADMINISTRATION: PROFILES AND RESOURCES. Rita M. Costick, Women's Educational Equity Communications Network. 1978, 49pp. Available from: EDRS+, ED 165 309, MF $0.91; PC $3.65 plus postage.

Seven women administrators share their insights and experiences.

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*See state sex equity coordinators listing.
+See distributors address listing.

WOMEN IN VOCATIONAL EDUCATION ADMINISTRATION: A NATIONWIDE ANALYSIS. Ellen Bowers, Karen Quinn, and Joan Hungerford. 1979, 40pp. Available from: National Center for Research in Vocational Education+, $2.25; or EDRS+, ED 181 316, MF $0.91, PC $3.65 plus postage.

This study determined the current requirements for certification in vocational education administration and the number of women who are qualified for and who currently hold such positions.

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WOMEN IN NONTRADITIONAL VOCATIONAL INSTRUCTION

PREPARING WOMEN TO TEACH NONTRADITIONAL VOCATIONAL EDUCATION. Roslyn D. Kane, Rj Associates, Inc. 1978, 53pp. Available from: National Center for Research in Vocational Education+, $3.80; or EDRS+, ED 164 978, MF $0.91, PC $5.30 plus postage.

Proposes a model to retrain women educators to teach in nontraditional areas of vocational education. Topics include rationale, program design, work experience, competency-based programs, preservice and inservice training, and recruitment practice.

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RELATIONSHIP OF PERCEIVED SEX BIAS AND THE DECISION OF WOMEN TO TEACH PRODUCTION AGRICULTURE. Ann E. Ries and David J. McCracken, Ohio State University, Dept. of Agricultural Education. 1980, 16pp. Available from: EDRS+, ED 187 950, MF $0.91; PC $2.00 plus postage.

This study sought to determine whether the perception of sex bias influences a woman's decision to teach vocational agriculture.

INSTRUCTIONAL RESOURCES

"BEING A MAN, IN A MAN'S WORLD, DOING MANLY THINGS, ALONG SIDE OF AND WITH OTHER MEN"
VOCATIONAL EQUITY SELF-EVALUATION GUIDE
VOCATIONAL BUSINESS AND OFFICE EDUCATION
TRAINING OF CHILD CARE PROVIDERS TO USE A NONSEXIST APPROACH TO CHILD DEVELOPMENT
MAKING HOME ECONOMICS RELEVANT TO MALES
GUID. for Integr. SEX EQUIT.
DELAWARE HOME ECONOMICS PROGRAMS
College of Human Resources
Delaware Department of Public Instruction
TECHNIQUES FOR ELIMINATING SEX DISCRIMINATION FROM VOCATIONAL EDUCATION
AT LAST!
FREEDOM CITY

CURRICULUM/TEACHING GUIDES

ACHIEVING SEX EQUITY IN BUSINESS AND OFFICE EDUCATION. Wilmington Campus of Delaware Technical and Community College. July 1980, 100pp. Available from: Sara L. Bell, State Supervisor, Business and Office Occupations, State Dept. of Public Instruction, P.O. Box 1402, Townsend Bldg., Dover, DE 19901; no charge.

Teaching modules for each of the five career clusters in business and office occupations were produced to integrate sex equity into business and office occupations. Accompanied by two slide/tape presentations, "Office Administration" (secretarial and clerical work), and "Careers in Business" (business administration) which focus on nontraditional workers.

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BASIC LIVING SKILLS FOR A CHANGING WORLD. Carole Van Meter, Peoria Unified School District #11. 1980. For availability, write: AZ-SEC*; or Arizona Dept. of Education, Home Economics Unit, 1535 W. Jefferson, St., Phoenix, AZ 85007.

Curriculum materials for seventh and eighth grade co-educational home economics and industrial arts classes. Workbooks and teacher guides are provided for each grade level home economics class; a teacher guide is available for basic industrial arts.

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BEING A MAN: A UNIT OF INSTRUCTIONAL ACTIVITIES ON MALE ROLE STEREOTYPING. Dr. David Sadker. 1980, 106pp. Available from: Instructional Materials Laboratory-OH+, $3.00.

Provides information on how sex stereotyping and discrimination affect males, and offers classroom strategies and lesson plans that draw out stereotyped attitudes and feelings about the male stereotype. Designed to supplement instructional materials focusing on sex stereotyping and discrimination as experienced by females. A bibliography of classroom materials on female role stereotyping is also included.

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BEING A MAN, IN A MAN'S WORLD, DOING MANLY THINGS, ALONG SIDE OF AND WITH OTHER MEN. Plus BEING A WOMAN, IN A MAN'S WORLD, DOING UNMANLY THINGS, FOR, BUT APART FROM MEN. Dr. Robert Zuckerman. 1980, 60pp. Available from: Dr. Robert Zuckerman, Kent State University, 401 White Hall, Kent, OH 49242, $2.25 each.

Simulation which requires the reader to make both personal and career decisions and understand the interrelationship of personal and career goals in job selection and advancement. Discussion questions provided at the end of each simulation help clarify thoughts and feelings on male and female role stereotyping.

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BREAKING THE SILENCE: SEVEN COURSES IN WOMEN'S STUDIES. Deborah Pearlman, Goddard College, Goddard-Cambridge Graduate Program in Social Change, Feminist Studies. January 1980, 168pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Written from a feminist viewpoint, this course guide explores the effects of sex role stereotyping on Third World, poor, working class, and institutionalized women. Secondary and postsecondary levels.

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BRIDGING THE GAP BETWEEN HOME ECONOMICS AND INDUSTRIAL ARTS (title tentative). Iowa State Dept. of Public Instruction, Educational Equity Section. Forthcoming Fall 1981, 35pp. Available from: IA-SEC*; write for cost information.

Proceedings from a multicultural, nonsexist curriculum conference. Includes curriculum materials, teaching strategies, handouts, and transparencies.

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*See state sex equity coordinators listing.
+See distributors address listing.

CAREER OPTIONS FOR TEENAGE PARENTS: LEARNING UNITS. Orange Unified School District. 1979. Available from: Orange Unified School District, 370 North Glasswell, Orange, CA 92666.

A curriculum covering such topics as career assessment, decision-making skills, Spanish, interviewing techniques, and survival skills. The revised edition of this package includes a component on sex role stereotyping.

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COMPETENCE IS FOR EVERYONE. Dr. Martha W. Kent, University of Vermont, Dept. of Psychology. May 1979. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 188 054, ED 188 061 to ED 188 070, MF only-$0.91 plus postage, write for titles.

Students examine how judgments about people are made and discover how appraisals based on sex, race, or minority status can limit learning and career opportunities. Each of the four units is divided into intermediate and upper levels of difficulty.

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DOING WHAT I LIKE. Judith Barrington, Portland State University. December 1979, 76pp. Plus Film, color, 17 minutes. Available from: OR-SEC*; no charge for guide, film rental: free.

A film module providing nonsexist career options to young men and women. Discussion before and after the film is encouraged to assist students in their awareness and understanding of sex stereotyping and sex discrimination. The film "stars" actual nontraditional workers who make up their own "script."

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EDUCATING FOR SEX EQUITY: A HANDBOOK FOR TEACHERS. Indiana State Board of Education, Division of Vocational Education. June 1980, 75pp. Available from: Vocational Education Services+, $4.00.

Assists teachers in dealing more effectively with sex equity in consumer and homemaking education programs. Provides information and checklists to assess teaching practices, knowledge for selecting and using sex-fair materials, etc.

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EGO (Equal Goals in Occupations) STUDENT MINI-SESSION. Hawaii Office of the State Director of Vocational Education. 1979 rev. ed., 14pp. Available from: HI-SEC*, no charge.

A compact 50-minute lesson on sex bias and career choice excerpted from Sourcebook for Equal Goals in Occupations. (see Inservice/Preservice and Student Workshop Resources section)

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EQUITY IDEAS: INVOLVING THE SCHOOL AND COMMUNITY IN EQUITY EDUCATION. Russell T. Osguthorpe, David O. McKay Institute of Education at Brigham Young University. 1979, 39pp. Available from: UT-SEC*, $2.00.

Compilation of strategies for infusing equity into the total educational system. Curriculum ideas for improving the career opportunities for men and women are provided for individual courses--drama, journalism, graphic arts, and English. Other school activities are also listed. An updated, expanded edition with more ideas and implementation strategies is forthcoming Fall 1981.

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EVO (Expanding Vocational Education and Training Options for Women and Men in Michigan) Instructional Modules. Western Michigan University, Center for Women's Services. August 1979. Available from: Vocational Resource Center+.

Career Alternatives: Activities Suggested for Junior High Use. Western Michigan University, Center for Women's Services. $10.45.
A five-lesson module to help students plan their careers and lives in accordance with their individual values and skills, rather than with sex stereotypes. The packet includes eight cartoon

*See state sex equity coordinators listing.
+See distributors address listing.

posters to facilitate discussion of stereotypes, a tablet of xeroxable handouts, and tape, "The Fable of Anthea."

Expanding Career Options: A Social Science Approach: Activities Suggested for Senior High Use. Donna Jean Carter. $7.50.
A five-lesson module to assist high school teachers in exploring with their students the impact of sex role stereotyping on the world of work and in their individual lives. The packet contains a tablet of xeroxable handouts, and the cassette, "Four Who Did," interviews with a female farm manager, a male surgical nurse, a female architect, and a male day care director.

New Career Realizations: Activities Suggested for Junior High Use. Donna Jean Carter. $4.50.
A five-lesson module to help familiarize students with sex role stereotyping as it pertains to vocational planning and the family role. The development of decision-making skills for short- and long-range vocational planning is heavily stressed.

Voice Your Choice: Activities Suggested for Senior High Use. Donna Jean Carter. $4.50.
A five-lesson module to help students match their individual skills and abilities to nontraditional occupations, identify growth areas, and plan for family roles. A tablet of xeroxable handouts is included.

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EXPANDING CAREER HORIZONS KIT. Steiger, Fink, and Kosecoff, Inc. 1979 rev. ed. Five individual kits. Available from: Curriculum Publications Clearinghouse+, $35.

Classroom materials that create awareness of and help eliminate sex bias, sex role stereotyping, and sex discrimination; aid educational practitioners in meeting the requirements of Title IX and the Education Amendments of 1976; and prepare students realistically for the world of work. Contains five 50-minute activity-oriented lessons for students in grades 7-14; each lesson includes a teacher's guide.

EXPANDING CAREER OPTIONS: A MODEL SEX EQUITY PROGRAM. James Mahrt and Joyce Fouts, Wayne County Intermediate School District; and Suzanne Lewandowski, comps., Macomb Intermediate School District. 1981, 171pp. Available from: James Mahrt, Wayne County Intermediate School District, 33500 Van Born Road, Wayne, MI 48184; $7.00.

A collection of student activities (grades 7-12) adapted or adopted from a number of exemplary projects throughout the nation that have focused on the problems of sex bias and sex role stereotyping. These exemplary projects include: Expanding Vocational Options (MI); New Pioneers (NC); Project MOVE (NY); Project ASPIRE (MI); Freestyle Project (CA); Deciding Program (College Entrance Examination Board); and Try It, You'll Like It (American Vocational Association). Expanding Career Options: A Model Sex Equity Program Participant Guide is also available. (see Inservice/Preservice and Student Workshop section)

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EXPLORING ROLE OPTIONS: A GUIDE FOR ELIMINATING SEX STEREOTYPING IN HOME ECONOMICS. Joan D. Bernstein, Montclair State College, Dept. of Home Economics. 1979, 63pp. Available from: Life Skills Center, Montclair State College, Home Economics Dept., Normal Ave. and Valley Road, Upper Montclair, NJ 07043; $3.50.

A home economics curriculum free of sex role stereotyping. Sections include overcoming sex stereotyping, teaching for expanded roles, implementing a sex-fair program, bulletin board ideas, educational strategies for expanding role options, and references.

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FOCUS ON THE FUTURE. Dr. Lewis E. Patterson, Cleveland State University. July 1978. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Drawings of men and women in a variety of domestic and occupational situations enable students to discover their attitudes toward sex roles, choices, and

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*See state sex equity coordinators listing.
+See distributors address listing.

family relationships. Recommended for grades 6-12 and for teacher inservice/ preservice workshops.

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FREEDOM CITY. Middlesex County Educational Services Commission. 1980. Available from: Rita Hagin, Project Freedom, Middlesex County Educational Services, Grandview School, North Randolphville Road, Piscataway, NJ 08854; $85.

A comprehensive, creative infusion curriculum for career education, grades K-8. The packet consists of a teacher's manual, student activity cards, and dittos. There are activities on sex stereotyping, home economics and industrial arts, health and physical education, language arts, math, music, science, and social studies.

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A GUIDE FOR INSTRUCTORS OF THE NONTRADITIONAL VOCATIONAL STUDENT. Henrietta Waters, Richmond Technical Center. September 1980, 7pp. Available from: Henrietta Waters, Richmond Technical Center, 2020 Westwood Ave., Richmond, VA 23230; $1.00.

This booklet briefly outlines and offers possible solutions to various problems the nontraditional student faces.

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GUIDEBOOK FOR INTEGRATING SEX EQUITY INTO DELAWARE HOME ECONOMICS PROGRAM. Hester R. Stewart, et al., University of Delaware, College of Human Resources. 1980, 75pp. Available from: Dr. Hester R. Stewart, College of Human Resources, University of Delaware, Newark, DE 19711; $4.00.

Three sample instructional modules and mini-plans introduce the concept of sex equity into home economics classes and its importance to the student's life. Module I is designed to motivate students into questioning their own beliefs about sex equality and changing work and family roles. Module II helps students recognize sex bias and stereotyping and understand how they influence role and career choices. Module III provides students with opportunities to recognize role changes and expanded options for men and women, and explore the different roles they may play in their lifetime. For levels 7-12.

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GUIDELINES: ACHIEVING SEX EQUITY IN PROGRAMS OF VOCATIONAL HOME ECONOMICS. Ohio State Dept. of Education, Division of Vocational Education, Vocational Home Economics Section. 1979, 71pp. Available from: Instructional Materials Laboratory-OH+, $2.00.

Explains the provisions of the Title IX legislation dealing with sex equity and the Education Amendments of 1972 and 1976. Includes resource tools to help teachers assess where they are and where they need to go to achieve sex fairness in classrooms.

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GUIDELINES FOR REDUCING SEX BIAS IN THE CLASSROOM (title tentative). Indiana State of Education, Division of Vocational Education. Forthcoming September 1981, 200pp. Available from: Vocational Education Services+; write for cost information.

A handbook of activities to help students learn about sex equity, and reduce sex bias and sex stereotyping.

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GUIDELINES TO ACHIEVING SEX EQUITY IN HOME ECONOMICS. Dr. Ruth Martin, Washington State University. 1979, 7pp. For availability, write: Gene Bigger, Research Coordinating Unit, Washington State Commission for Vocational Education, Bldg. 17, Airdustrial Park, Mailstop LS-10, Olympia, WA 95804.

Checklist and resource materials for secondary home economics programs.

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HOME ECONOMICS UNLIMITED. Doris L. Dopkin. 1978, 43pp. Available from: Training Institute for Sex Desegregation of the Public Schools, Rutgers, The State University of New Jersey, Douglass Campus/Federation Hall,

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*See state sex equity coordinators listing.
+See distributors address listing.

New Brunswick, NJ 08903, $3.30; or EDRS+, ED 162 030, MF $0.91, PC $3.65 plus postage.

Advocates co-educational home economics classes. Describes programs at the elementary, middle school, and high school levels; and offers suggestions for lessons in foods and nutrition, clothing and textiles, child development, home management and housing, family relationships, consumer education, and vocational programs.

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HOUSEHOLD TASK OPINIONNAIRE: WHO IS THE HOMEMAKER? Angelina O. Parsons, Montana State University, Dept. of Home Economics. May 1980, 13pp. Available from: MT-SEC*, no charge.

Points out that every person is a homemaker in some way. Three situations are presented where a wife works full time, part time, or not outside the home; opinions are solicited about who should perform various tasks. This opinionnaire was part of a study, Creating Awareness of the Role of the Homemaker, which surveyed secondary home economics students and educators. (see Reference and Research Resources section)

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IMPLEMENTING SEX EQUITY: INSTRUCTIONAL GUIDE. Georgia Shocklee, Black River Vocational-Technical School. Forthcoming Summer 1981, 100pp. For future availability, contact: EDRS+.

Provides teachers and counselors with background information on sex equity for classroom lessons, guidelines to maintain sex equity in the classroom (evaluating materials, etc.), and strategies for recruiting students as well as placing them in jobs.

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IMPROVING SEX EQUITY IN CAREER AND VOCATIONAL CLASSROOMS. Ohio State Dept. of Education, Division of Vocational Education, Office of Sex Equity. 1978. 13pp. For availability, write: Instructional Materials Laboratory-Ohio.

Contains curriculum guidelines and checklists to help educators identify sex bias, sex role stereotyping, and sex discrimination. Also provides suggestions for selection of non-biased materials and use of existing sexist materials; and lists several consciousness-raising activities useful for teachers, counselors, and students.

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LITTLE BO PEEP PRESENTS THE OUTREACH SPEECH. Karen Buckman and Catherine Ann Pfeiffer, Linn Technical College, Women's Outreach Program. February 1981, 60pp. Available from: Karen Buckman, Linn Technical College, Linn, MO 65051; $3.00.

The speech, along with group activities, role-playing, and games, is used to increase student awareness and understanding of sex roles, the work world, and nontraditional careers.

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LOOKING OUT FOR LIFE: A TEACHER'S GUIDE FOR INTRODUCING NONTRADITIONAL CAREERS. Trudy Kowallis and Russell Osguthorpe, David O. McKay Institute of Education at Brigham Young University. December 1980, 74pp. Plus Filmstrip, color, 9 minutes. Available from: UT-SEC*; $2.50 for booklet, filmstrip sale: $5.00.

This manual helps high school teachers and counselors develop lessons or a series of lessons on exploring nontraditional occupations. The object of the suggested learning activities is to help students recognize how sex stereotyping can influence their career decisions, and to foster favorable attitudes toward nontraditional careers. A filmstrip by the same name accompanies the manual. An updated and expanded edition, which is forthcoming Fall 1981, will include implementation strategies.

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MAKING HOME ECONOMICS RELEVANT TO MALES. Dr. Camille G. Bell, Texas Technical University, and Dr. Gloria E. Durr, Stephen F. Austin State University. June 1980, 41pp. Available from: TX-SEC*, no charge.

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*See state sex equity coordinators listing.
+See distributors address listing.

The guidelines consider attitudes toward homemaking education as appropriate for males; perceptions of its usefulness; meshing family and occupational roles; suitable facilities and instructional materials; and subject matter content. A chart summarizing strategies to eliminate barriers to male enrollment in home economics is included.

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MODEL FOR RECRUITMENT, RETENTION, AND PLACEMENT OF FEMALE STUDENTS IN VOCATIONAL EDUCATIONAL PROGRAMS WHICH HAVE TRADITIONALLY BEEN FOR MALES. James A. Knight, Jan Henderson, and Ann Ries, Ohio State University, Dept. of Agricultural Education. Available from: James A. Knight, Dept. of Agricultural Education, Ohio State University, Columbus, OH 43210; $3.00.

A collection of activities for the classroom and inservice.

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MOVE ON TOGETHER: CLASSROOM ACTIVITIES FOR VOCATIONAL EQUITY. C.J. Farris and P. Smith. Forthcoming Fall 1981, 100pp. Available from: Project MOVE+, approximately $4.00. Write for exact cost.

Includes over 50 classroom teaching activities, student questionnaires, and fact sheets that have been developed or used by vocational classroom teachers representing various occupational subject areas. The activities aim at eliminating sex stereotyping and sex bias while providing student learning for career exploration, positive work attitude and habits, human relations, leadership, and how to find a job. Activities are specific to various courses, i.e., auto mechanics, dental assistance, industrial arts, etc.; general courses are also included.

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MULTICULTURAL, NONSEXIST EDUCATION IN IOWA SCHOOLS. Iowa State Dept. of Public Instruction, Educational Equity Section. 1979-81, 17pp. each. Available from: Iowa State Dept. of Public Instruction, Educational Equity Section, Grimes State Office Bldg., Des Moines, IA 50319; no charge.

This series of five pamphlets is intended for use by local curriculum committees who are working to implement multicultural, nonsexist curriculum in specific content areas: arts education, home economics and industrial arts, language arts, mathematic and science, and social studies. A Guide to Implementing Multicultural Non-Sexist Curriculum Programs in Iowa Schools is als available. (see Resources of Interest to All Educators section)

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OPTIONS: A CAREER DEVELOPMENT CURRICULUM FOR RURAL HIGH SCHOOL STUDENTS. Dr. Faith Dunne, Dartmouth College, Dept. of Education. November 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices For future availability, write: EDRS+.

This program equips high school students with the information and problem-solving skills needed to make career and life-planning decisions. Students practice their new knowledge and strategies in simulated situations.

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PIONEERING PROGRAMS IN SEX EQUITY: A TEACHER'S GUIDE. Amanda J. Smith and Charlotte Farris. 1980, 60pp. Available from: American Vocational Association, Special Publications, 2020 N. 14th St., Arlington, VA 22201; $6.00.

Provides an explanation of sex equity, the role of the teacher, activities and information on language, family, and work force, strategies working with nontraditional students, and various checklists.

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PROGRAM PACKET FOR THE INVOLVEMENT OF STUDENTS IN POSITIVE SOLUTIONS TO PRESSURES AND PROBLEMS RELATED TO PREJUDICES AND SEX ROLE STEREOTYPING. Birdie Holder, University of Nebraska/Lincoln, Center for Business and Vocational Teacher Education. September 1980. Available from: NE-SEC*, no charge.

Role-playing, skits, discussion, and listening activities are used to help

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*See state sex equity coordinators listing.
+See distributors address listing.

students identify constructive solutions when countering different aspects of sexism. Students are presented with real-life situations involving conflicts within peer groups, family situations, educational institutions, and the labor force. Transparency masters and occupational and wage information are also included.

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PROJECT CARE (Career Awareness in Rural Education) Curriculum Series. Sandra Stone and Linda Hollmer-Lade, eds. Forthcoming Winter 1981, 75-100pp. each. Available from: Minnesota Curriculum Services Center+; write for cost information.

Sex-fair curriculum materials for use in secondary vocational centers and comprehensive high schools, especially rural schools with limited equipment and facilities. The series is comprised of Implementing Sex Equity in Language Arts, Self-Exploration and Awareness Activities for Integrating Sex Equity in the Classroom, Integrating Sex Equity with Career Exploration, and Integrating Sex Equity in Secondary Vocational Education.

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PROJECT CHOICE (Children Have Options In Career Education) Career Guidebook Series, Kern County Superintendent of Schools. 1977-79. Available from: EDRS+, ED 187 955 to ED 188 006; write for specific and additional titles, and prices.

Teaching units for the twelve career clusters. Of particular interest is Project CHOICE #6: Exploring Careers: A Look at Gender Stereotyping (ED 187 960, MF $0.91, PC $2.00). The instructional activities are designed to help junior high students become aware of how a culture transmits images of males and females and how these images contribute to one's attitudes toward gender roles.

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PROJECT EQUALITY Instructional Activities. Highline School District. 1976. Available from: John D. Ross, Highline School District 15675 Ambaum Blvd., SW, Seattle, WA 98166.

A self-contained program designed to promote career education and reduce sex role stereotyping. Elementary level.

Occupation Simulation Packets. Each contains lesson plans, directions for hands-on activities, and simulated work experiences. The six skill areas are: color discrimination (K-2); crawling and squatting (K-2); assembling (3-4); creativity (3-4); measuring (5-6); and oral persuasion (5-6).

Many Thousand Words--Work Pictures. 48pp. Contains black and white pictures of adults and children in a variety of non-stereotyped settings.

Yellow, Blue, and Red Book. 48pp. Provides a collection of activity ideas for expanding awareness of sex stereotyping at home and at work.

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PROJECT POSSIBLE. Middlesex County Educational Services Commission. 1980. Available from: Rita Hagin, Middlesex County Educational Services Commission, Grandview School, North Randolphville Road, Piscataway, NJ 08854; $25.

With this elementary curriculum, students will become more aware of sex role stereotypes and expectations, the relation of sex roles to jobs, and opportunities in nontraditional work. The kit is packaged in a work pail; activities are printed on index cards, color-coded to the type of activity: teacher-directed, individual work, group work, etc. A kit for the middle school level will be available June 1981.

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PROMOTING SEX EQUITY IN THE CLASSROOM Module Series. Iowa State University of Science and Technology, Dept. of Home Economics. 1980, 13-30pp. each. Available from: Iowa State Dept. of Public Instruction, Publication Office, Grimes State Office Bldg., Des Moines, IA 50319, $6.18 for the entire series; or EDRS+,

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*See state sex equity coordinators listing.
+See distributors address listing.

ED 190 815 to ED 190 826, write for titles and prices.

A curriculum of twelve modules were designed to provide guidelines for evaluating resource materials and compiling creative strategies to promote sex equity in vocational-technical education classrooms and in out-of-school learning experiences. The first five modules (introduction, sex equity guidelines, art, language, and content) can be used by all vocational-technical instructors; each of the remaining seven modules focuses on individual vocational disciplines: agriculture, distributive education, health occupations, home economics, office occupations, technical education, and trade and industrial education.

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PROMOTING SEX EQUITY IN VOCATIONAL EDUCATION Modules. 1980. Available from: NC-SEC*, no charge.

Five modules that can be integrated into existing vocational education curriculum. Each module begins with a chart to show the different areas where applicable.

What is Sex Bias? Dr. Lilla Holsey and Millie Huff. 21pp.
Module 1 will enable students to define sex bias and sex discrimination and identify ways sex bias hurts men and women.

Unconscious, Sex-Biased Behaviors in School and on the Job. Dr. Jeanne Lewis, Dr. George Grill, Dr. Steve Lucas, and Dr. Bud Miles. 27pp.
Successful completion of Module 2 will enable students to identify unconscious behaviors of teachers, employers, and students; identify how sex bias manifests itself in different fields of work; identify obstacles that may occur when entering male-dominated educational/occupational settings; and demonstrate behavior that is sex fair in social and occupational settings.

Your Legal Rights to Sex Fairness. Dr. Loydia Webber. 17pp.
Module 3 helps students understand the various legislation promoting sex equity.

Changing Lives: Recasting Traditional Career and Family Patterns. Dr. Hazel Davis and Gary Ridout. 23pp.
Module 4 teaches students to analyze traditional career patterns for men and women and to note how they are changing; and to identify effects that changing work patterns may have on home management and interpersonal relationships.

The Hidden Message in Educational Material--Sexism. Dr. Lilla Holsey and Judy McLarty. 14pp.
Module 5 will help students to recognize sex bias in school and commercially-produced material, and eliminate sex bias in student-produced material.

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REDUCING CAREER BARRIERS RESULTING FROM SEX ROLE STEREOTYPING: A STUDENT MANUAL (title tentative). Forthcoming January 1982. Available from: Project MASSIVE, Ohio State Dept. of Education, Division of Guidance and Testing, 65 South Front St., Room 719, Columbus, OH 43215; write for cost information.

Classroom activities were developed to help students relate to people as individuals rather than as stereotyped members of a group. In addition to the teacher's guidebook, there is a student workbook and a sixty-item survey to assess the attitudes of students (grades 6-12) toward sex role stereotypes.

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SEX EQUITY IDEABOOK FOR DISTRICT OF COLUMBIA PUBLIC SCHOOLS. Walteen Grady, Jill M. Greenberg, and Mary Jo Strauss, American University, Educational Equity Institute. July 1980, 182pp. Available from: DC-SEC*, no charge.

Lesson plans and classroom activities assist educators to infuse sex equity themes into their work with students. Class subject areas include history, social studies, mathematics, and science for grades K-12. There are also pre-service/inservice activities to increase the educators' awareness of educational sex equity issues. The Ideabook is a companion volume to Sex Equity Resource

*See state sex equity coordinators listing.
+See distributors address listing.

Directory for District of Columbia Public Schools. (see Reference and Research Resources section)

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SEX EQUITY IN... Series. Rochester City School District. Forthcoming January 1982, 50pp. each. Available from: Ruth De Rosa, Rochester City School District, 131 W. Broad St., Rochester, NY 14608; write for cost information.

Sex Equity in...Junior High School Home Economics Education, Home Economics Education, Business Education, Industrial Arts Education, Consumer Education, and Health Occupations comprise a series of six curriculum guides. These guides were developed by reviewing, revising, and expanding existing curriculum guides in use. Each curriculum guide uses sex neutral language and offers entire course outlines. The guides for home economics include a newly-developed module on careers and sex role stereotyping. In progress is the development of a module for industrial arts.

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SEX EQUITY IN THE CONSTRUCTION TRADES (title tentative). Gloria Gibbs, Beaverton High School. Forthcoming Winter 1981. For availability, write: OR-SEC*.

Modules for use by classroom teachers in the construction cluster area. Modules for other vocational program areas are planned.

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SEX EQUITY IN THE '80's Series. April 1980. Available from: Diane List, Director, Caro Community School, 301 Hooper St., Caro, MI 48723.

Basic Writing Skills--A Sex Equity Unit. Kathryn Bell, 72pp. $5.00.
Eleven lesson plans for use with ninth-grade English classes. Provides for the infusion of sex equity issue exploration while addressing writing skills development.

Creative Writing--A Sex Equity Unit. Dianne Worman, 39pp. $5.00.
A fifteen-day unit for examining verbal and nonverbal sex role stereotyping in children's stories and other literature.

English Lessons--A Sex Equity Unit. Dianne Worman, 43pp.. $5.00.
Seven one-day lesson plans that can be integrated into existing English units. They are designed to provide specified English content and to expand student awareness of the importance of sex equity in relation to personal and vocational aspirations.

Poetry--A Sex Equity Unit. Dianne Worman, 50pp. $7.00.
A two-week unit covering basic poetry techniques, structure, style, and interpretation, using sex equity themes.

Short Story--A Sex Equity Unit. Dianne Worman, 100pp. $7.00.
This unit deals with the elements of short story: characterization, setting, plot, conflict, and theme, while introducing sex equity concepts. The selection of short stories attempts to balance male and female main characters, as well as male and female authors.

The above units are tailored for English classes, grades 9-11. It is suggested that Sex Equity in the '80's: Vocational Teacher Recruitment Plan accompany the curriculum materials. (see Outreach, Recruitment, and Placement Resources section)

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SEX EQUITY IN VOCATIONAL EDUCATION: CURRICULUM FOR SOCIAL STUDIES (title tentative). District of Columbia Public Schools, Division of Instructional Services. Field test copy forthcoming Fall 1981; final copy forthcoming Fall 1982. 125pp. For availability, write: DC-SEC*; field test copy free.

A competency-based curriculum reflecting a humanistic approach to sex equity in vocational education. It incorporates instructional materials into the social studies curriculum for the purpose of expanding sex role expectations and creating an awareness of career opportunities. For levels K-6.

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*See state sex equity coordinators listing.
+See distributors address listing.

SEX EQUITY IN VOCATIONAL EDUCATION: TEACHING/LEARNING MATERIALS. Dr. Shirley Slater, June Varner, Carolyn Ouattrocki, Linda [illegible], and Carolyn Gasiorek, Ohio University. October 1979, 37pp. For availability, write: OH-SEC*.

Strategies and methods for teaching students how to develop awareness of the concept of sex equity, identify available resources related to sex equity, define the terminology related to sex equity, analyze materials and situations for sex fairness, and examine their own feelings about sex fairness.

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SEX EQUITY IN VOCATIONAL/TECHNICAL EDUCATION: LEARNING STATIONS TO FOSTER SEX EQUITY IN VOCATIONAL AND TECHNICAL EDUCATION. Dr. Diana Mayer, Richland Community College. 1979, 88pp. For availability, write: IL-SEC*.

Learning stations are teacher-made instructional devices used in the classroom to motivate students to pursue a selected topic. Sample learning stations present information on such vocations as auto sales, construction, computers, aviation, sports, and fashion design.

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SEX EQUITY INSTRUCTIONAL MINI-UNITS Series. James D. Good and Mary Ann DeVore, University of Missouri/Columbia, Instructional Materials Laboratory. Forthcoming Summer 1981, 30-40pp. each. Available from: Instructional Materials Laboratory-MO+; write for cost information.

Four units suitable for secondary classrooms or inservice/preservice workshops. The units are entitled, Creating Awareness in Sex Equity, Equality in Language, Examining Materials for Sex Fairness, and Creative Ways to Supplement Biased Materials. These units can be used and ordered individually.

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SEX FAIRNESS IN BUSINESS AND OFFICE EDUCATION. Rhoda Holop, et al., Hall High School. March 1981, 390pp. Available from: J.B. Briggaman, Business Office, Division of Vocational and Adult Education, P.O. Box 2219, Hartford, CT 06115; no charge.

Provides classroom exercises stressing sex-fair practices in business and office education and in the business world.

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STRATEGIES FOR EQUALITY: VOCATIONAL EDUCATION Doris L. Dopkin, ed. August 1979, 150pp. Available from: Training Institute for Sex Desegregation of the Public Schools, Rutgers, The State University of New Jersey, Douglass Campus/Federation Hall, New Brunswick, NJ 08903; $4.40.

A compendium of curricular projects devised and tested by educators.

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SUPER PEOPLE. Robert Miller and Will Schroeder, CUNY, CASE Institute for Research and Development in Occupational Education. December 1980, 16pp. Available from: NY-SEC*, no charge.

A comic book format is used to challenge traditional sex roles. Girls prove equally capable as boys in "May the Best Person Win" and "Jane and the Beanstalk." "New Wave: Adventures of the Futura Family" offers a view of changing family roles. Very appealing to students in grades 3-5.

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TECHNIQUES FOR ELIMINATING SEX DISCRIMINATION FROM VOCATIONAL EDUCATION: AN INSTRUCTOR'S GUIDE FOR CULINARY ARTS. Georgia S. Glick and Linda K. Upton, Minuteman Regional Vocational-Technical School. September 1979, 30pp. For availability, write: Linda Upton, Minuteman Regional Vocational-Technical High School, 758 Marrett Road, Lexington, MA 02173.

A guide addressing the issues of sex bias in a specific shop area. This review identifies sex bias or stereotyping in formal curriculum materials and in the "hidden curriculum," and proposes positive strategies to overcome the effects of this bias. Culinary arts

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*See state sex equity coordinators listing.
+See distributors address listing.

instructional materials, students' self-concepts and biases, and instructors' shop management are examined.

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TRABAJAMOS: A BILINGUAL/MULTICULTURAL CAREER AWARENESS AND LANGUAGE ENRICHMENT PROGRAM. Renee Z. Sherman and Margot Vazquez de Benario. November 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

This three-week bilingual program can be easily integrated into early primary career awareness programs. Twelve nontraditional occupations are presented in two self-contained teaching kits--one in Spanish and one in English.

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TRADITIONAL VERSUS NON-TRADITIONAL--EXPANDING CAREER CHOICES. Richard Tate and other contributors, Bloomington Human Resources Dept. Spring 1981, 100pp. each. Available from: Richard Tate, Human Resources Dept., City of Bloomington, Box 100, Municipal Bldg., Bloomington, IN 47402; $5.00 each.

Middle School Unit.
A self-contained five-day unit. Discusses sex role stereotyping and the limits it imposes and introduces nontraditional employment.

High School Unit.
A self-contained five-day unit. Explains why people work, introduces nontraditional employment, and encourages entry into the skilled trades.

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UNTAPPED RESOURCES IN VOCATIONAL EDUCATION: TEACHER SUPPLEMENT. James D. Good, University of Missouri/Columbia, Instructional Materials Laboratory. 1979, 373pp. Available from: Instructional Materials Laboratory-MO+, $6.50.

Selected portions from Untapped Resources in Vocational Education: Teacher/Trainer Guide. (see Inservice/Preservice and Student Workshop Resources section)

WINNING: "JUSTICE FOR ALL." Council on Interracial Books. 1979. Available from: Council on Interracial Books, 1841 Broadway, New York, NY; $70.

This fifth- and sixth-grade curriculum includes 35 lesson plans to help teachers increase student understanding of sex and race discrimination. Package includes three filmstrips, a student workbook, and teacher's guide.

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WOMEN AT WORK. Sharon Valiant, Educational Improvement Center-Central. 1979, 24pp. Available from: Northeast Network for Curriculum Coordination, Bldg. 4103, Kilmer Campus, Rutgers, The State University, New Brunswick, NJ 08903; for prices, see Project SELECT in the Resources of Interest to All Educators section.

A book of role models, presenting both famous and interesting women workers, past and present, in the areas of science, technology, the trades, industry, and business. Useful in a variety of school subjects. Includes classroom ideas, a list of nontraditional jobs for women with educational requirements and salary ranges, and quiz on working women.

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EVALUATION/SELECTION OF SEX-FAIR INSTRUCTIONAL MATERIALS

COMPREHENSIVE REVIEW MODEL FOR VOCATIONAL INSTRUCTIONAL MATERIALS (title tentative). Exeter Area High School. July 1981, 30pp. Available from: Langdon Plumer, Vocational Director, Exeter Area High School, Exeter, NH 03301; no charge.

A model matrix to assess vocational instructional and audiovisual materials for sex bias and sex role stereotyping.

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CRITERIA FOR THE SELECTION OF BOOKS AND INSTRUCTIONAL AIDS. Ida Kravitz, School District of Philadelphia. Forthcoming

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*See state sex equity coordinators listing.
+See distributors address listing.

January 1982. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Critical points for educators to consider when selecting multiethnic, nonsexist instructional materials.

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EQUITY GUIDELINES FOR STATE DEPARTMENT STAFF. Maine State Dept. of Educational and Cultural Services, Bureau of Vocational Education. 1979, 23pp. Available from: ME-SEC*, no charge.

Originally developed for State Dept. staff, this booklet is useful for others concerned with sexist and racist language and illustrations. Includes numerous examples of ways to avoid biased or stereotyped language and illustrations focused on women and men, handicapped, and minority persons. (Drawn from similar publications developed by Texas, Illinois, and Ohio.)

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GUIDELINES FOR ESTABLISHING EQUITY IN LANGUAGE AND ILLUSTRATIONS. Texas Education Agency, Communications and Publications Committee. Summer 1979, 22pp. Available from: Publications Distribution, Texas Education Agency, 201 E. 11th St., Austin, TX 78701; no charge.

Designed to help staff members improve equity in language and illustrations, relating to men and women, racial minorities, and disabled people.

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GUIDELINES FOR SEX-FAIR VOCATIONAL EDUCATION MATERIALS. Women on Words and Images. 1978. Available from: National Center for Research in Vocational Education+, $4.95.

Guidelines for Sex-Fair Vocational Education Materials. 32pp. Also available from: EDRS+, ED 174 750, MF $0.91; PC $3.65 plus postage.
Contains guidelines useful for developing non-biased printed, audio, and visual materials; and checklists for evaluating materials for sexism in language, occupational and social roles, omissions, and physical appearance.

Guidelines for the Creative Use of Biased Materials in a Non-Biased Way. 8pp. Also available from: EDRS+, ED 185 413, MF $0.91; PC $2.00 plus postage.
Methods to help teachers deal with sexist language, roles, portrayal of personal traits, and illustrations.

A Checklist for Evaluating Materials. 6pp

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ROAD MAP TO CHANGE #2: WORKBOOK FOR DEVELOPIN(NON-BIASED MATERIALS. Karla Atkinson, Western Michigan University, Center for Women's Services. August 1979, 77pp. Available from: Vocational Resource Center+, $4.50.

A workbook of sequenced exercises designed to increase skills in recognizing and eliminating sex bias in vocational instructional materials, as it appears in language, omission of roles, character and personality traits, physical appearance, and graphics.

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SEX STEREOTYPING IN INSTRUCTIONAL MATERIALS AND TELEVISION: AWARENESS KIT. Matilda Butler, Women's Educational Equity Communications Network. 1978, 50pp. Available from: EDRS+, ED 168 548, MF $0.91; PC $5.30 plus postage.

Provides information on the portrayals of women and men in instructional materials and media; discusses how to evaluate and choose the best sex-fair media; recommends actions that will help eliminate sex stereotyping in these materials; and suggests an approach to teaching children how to be aware of sex-biased materials.

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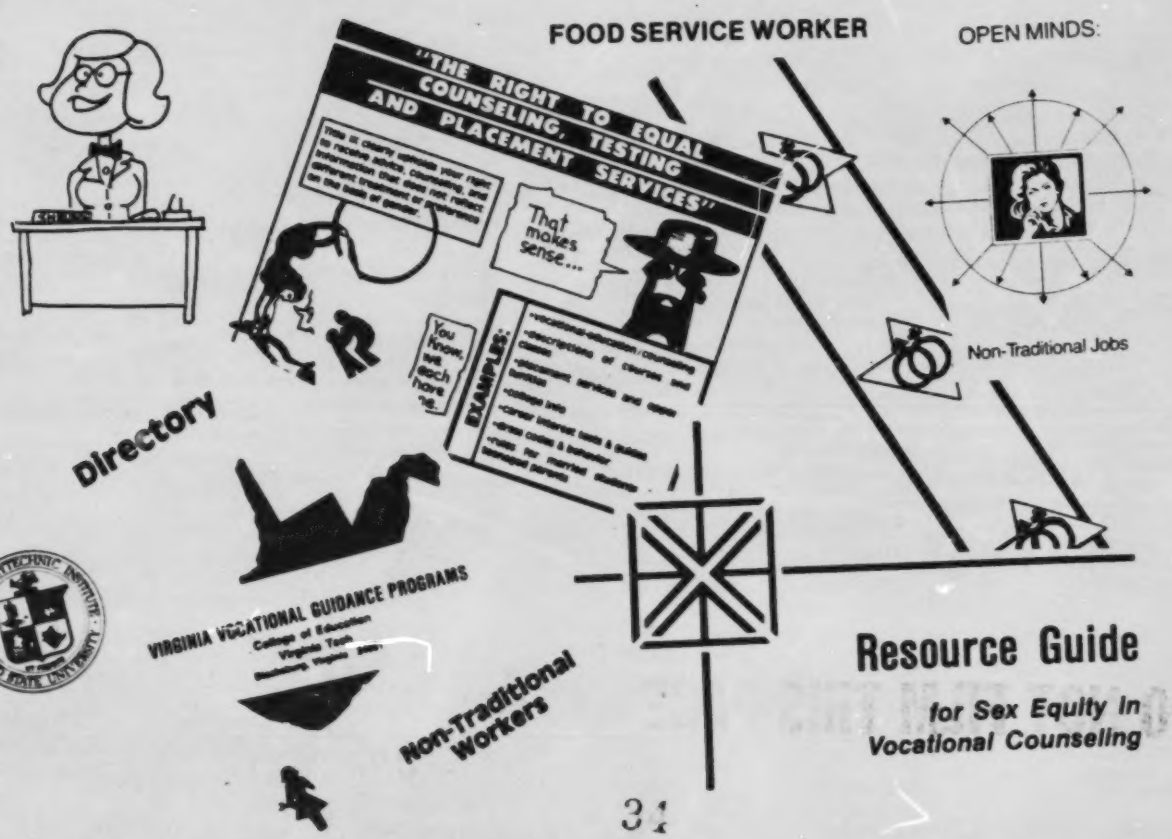
*See state sex equity coordinators listing.
+See distributors address listing.

COUNSELING RESOURCES

COUNSELING SECTION



Resource Guide

for Sex Equity in Vocational Counseling

FOR USE BY COUNSELORS

ADULT COUNSELING FOR SEX EQUITY IN POST-SECONDARY EDUCATION. Delores Parker and Carol Eliason, Women's Educational Equity Communications Network and ERIC Clearinghouse on Counseling and Personnel Services. July 1980, 58pp. Available from: EDRS+, ED 192 176, MF $0.91; PC $5.30 plus postage.

Presents reasons why women return to college, reviews research regarding women's utilization of student personnel department, analyzes admission requirements, outlines institutional activities that promote sex equity, and offers specific recommendations for change.

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BEATING THE NUMBERS: A MATH CAREERS PROGRAM HANDBOOK. Ferol Breymann, Boston Community School Board, Inc. and Boston University, School of Education. July 1980, 164pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 191 701, MF only-$0.91 plus postage.

This handbook describes a successful Boston-based program that combines math instruction and counseling to help under-educated and underemployed women develop basic math skills, broaden their career aspirations, and overcome barriers to job advancement.

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BECOMING. Dr. Nancy Voight, University of North Carolina, School of Education. August 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Complete with checklists, self-assessment instruments, and activities, the program involves individuals in evaluating their interests, skills, priorities, and values.

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CAREER GUIDE TO IMPROVE VOCATIONAL EQUITY IN GEORGIA (title tentative). University of Georgia, College of Education, Division of Vocational Education. June 1981, 200pp. Available from: Dr. John Lloyd, Director, Division of Program Development, State Dept. of Education, 333 State Office Bldg., Atlanta, GA 30334; no charge.

Identifies job opportunities available in Georgia during the 1980's, and lists training programs in the state.

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THE CAREER SHOPPER'S GUIDE. Gerri Hair, Women's Center of Dallas. December 1980, 376pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

A practical guidebook for counselors providing assistance to women re-entering the work force, underemployed women, career changers, and women considering nontraditional career fields.

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THE COUNSELOR HANDBOOK IN... Series. Rochester City School District. Forthcoming January 1982, 50pp. each. Available from: Ruth De Rosa, Rochester City School District, 131 W. Broad St., Rochester, NY 14608; write for cost informaton.

Three handbooks for Home Economics, Industrial Arts, and Business offer job-related information, student activities, and resources for each of the above vocational program areas. Nontraditional careers are stressed.

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DREAMS TO REALITY. Available from: Girl Scouts of the U.S.A., National Equipment Service, 830 Third Ave., New York, NY 10022; or Girl Scout Departments in local retail stores; $5.25 a set.

Designed to increase job awareness among young women. The set contains an activity book, career cards, and leader's guide. Local Girl Scout Councils would assist in using the materials.

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*See state sex equity coordinators listing.
+See distributors address listing.

EQUITY COUNSELING FOR COMMUNITY COLLEGE WOMEN. Nancy Carol Eliason, American Association of Community and Junior Colleges, Center for Women's Opportunities. March 1980, 306pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 187 369, MF only-$0.91 plus postage.

This series of articles, written by counselors at two-year community colleges across the nation, can help other counselors develop outreach techniques and vocational guidance counseling for women in postsecondary institutions.

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EXPANDING CAREER CHOICES: AN EXEMPLARY PROGRAM. Austin Area Vocational-Technical Institute. June 1979, 230pp. Available from: Minnesota Curriculum Services Center+, $5.00.

A prevocational training manual for use with women interested in nontraditional careers, displaced homemakers, and re-entry women to prepare them for making decisions regarding the world of work: clarifying personal and work values, solving career problems, making sound occupational choices, and preparing them to enter the job market. Adaptable to other populations.

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EXPANDING YOUR HORIZONS IN SCIENCE AND MATHEMATICS. Dr. Lenore Blum, Mills College, Center for Career and Life Planning and Dept. of Mathematics/Computer Science. February 1980. Available from: EDC/WEEA Publishing Center+; call toll free for prices. The Handbook for Conference Planners is also available from EDRS+, ED 191 700, MF only-$0.91 plus postage.

Two films, The Math-Science Connection: Educating Young Women for Today and Sandra, Zella, Dee, and Claire: Four Women in Science, and the booklet, Expanding Your Horizons: A Handbook for Conference Planners, help educators and parents encourage girls to consider careers in science and technology.

EXPLORING EDUCATION EQUITY: SEX AFFIRMATIVE GUIDE FOR COUNSELING AND TEACHING. Dr. Patricia Ball, University of Tennessee, Appalachian Center for Educational Equity. Forthcoming Fall 1981, 628pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

A curriculum for educators and counselors conducting training programs for women in higher education. Topics highlighted are: 1) counseling women, including feminist therapy; 2) sex bias in interest measurement; 3) women in higher education; 4) affirmative action for women in education; and 5) assertiveness training for job-seeking skills.

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FOLLOW THE YELLOW BRICK ROADS. Thomas Buffington and Associates. 1978, 83pp. Available from: U.S. Government Printing Office+, order no. 017-080-02028-8, $4.40.

This catalog of career education ideas is divided into four sections: classroom, community resources, counseling and guidance, and management. For elementary through postsecondary school students. May serve to stimulate sex equity approaches.

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FORTUNE TELLING: A PROGRAM FOR GIRLS ABOUT WOMEN, WORK, AND NONTRADITIONAL OCCUPATIONS. Boston Young Women's Christian Association. July 1977, 108pp. Available from: Fortune Telling Coordinator, Boston YWCA, 140 Clarendon St., Boston, MA 02116; $8.50.

A program designed to interest girls in their working futures and help them improve their employment prospects.

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HOW WOMEN FIND JOBS: A GUIDE FOR WORKSHOP LEADERS. Dr. Vera Norwood, New Mexico Commission on the Status of Women. July 1979, 280pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

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*See state sex equity coordinators listing.
+See distributors address listing.

The guide offers workshop leaders suggestions for surveying the job market, publicizing the workshop, finding potential students, conducting group discussions, and leading activities. Students learn what their job skills are, how to write a resume and apply for a job, how to interview, and how to balance work life and home life.

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ILLINOIS CAREER GUIDANCE HANDBOOK. Southern Illinois University. June 1981, 600pp. Available from: Curriculum Publications Clearinghouse+, $12.

A ready reference to program planning, implementation, and evaluation. It provides a definite systems approach to the activities and experiences carried out by the student and guidance personnel of the school. Contains specific and detailed information on employment outlook, job placement, apprenticeship opportunities, computerized guidance, sample worksheets, and laws affecting career guidance.

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INCREASING OPTIONS THROUGH LIFE/WORK PLANNING SKILLS. Nancy Deutsch and Roberta Gassman, University of Wisconsin-Extension. February 1981, 123pp. Available from: WI-SEC*, $5.00.

A workshop materials package for teaching life/work-planning and decision-making skills to teenagers, while helping them free themselves from sex role stereotyping and expanding their career options.

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NEW DIRECTIONS FOR RURAL WOMEN: A WORKSHOP LEADER'S MANUAL. Mary Gindhart, The Grail. December 1979, 40pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 186 204, MF only-$0.91 plus postage.

Outlines a series of workshops designed to alert women to education and career training options in their local area. Participants become involved in self-exploration, goal setting, and making career decisions based on personal values.

NONSEXIST CAREER COUNSELING FOR WOMEN: ANNOTATED SELECTED REFERENCES AND RESOURCES. PART I and PART II. Rita M. Costick, Fran Hereth, and Kathy Cirksena, comps., Women's Educational Equity Communications Network. January 1978, Part I-23pp.; Part II-29pp. Available from: EDRS+ ED 158 212 and ED 158 213, MF $0.91 each; PC $3.65 each plus postage.

Part I contains information on counselor training and professional development, counseling resources, career interest measurements, and minority women. Part II provides resources on women and work, women in specific occupations and professions, and programs related to women's career preparation/training.

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PROJECT CHOICE: CREATING HER OPTIONS IN CAREER EXPLORATION. Dr. Elyse S. Fleming, Case Western University, Dept. of Education. July 1979, 582pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 185 321, MF only-$0.91 plus postage.

This practical and informative book helps secondary counselors, youth group leaders, and community college faculty to counsel young women to recognize their own talents and capabilities.

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PROJECT SCOPE (Support Of Co-Educational Occupational Programs In Education) Series. Susan Riley. Forthcoming Winter 1981. For availability, write: MA-SEC*.

Four manuals focus on support groups for students in nontraditional programs. Together We Can describes strategies for facilitating a support group. A Fair Shot/An Equal Chance is a handbook of activities for use by support group members. It's Not Funny--It's Illegal summarizes the laws that guarantee equal education and employment opportunities. Portraits is a collection of character sketches of students in nontraditional vocational programs who may function as role models; these young women discuss the problems, successes, and strategies for survival in these programs.

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*See state sex equity coordinators listing.
+See distributors address listing.

RESOURCE FOR WOMEN SEEKING NONTRADITIONAL CAREERS: A HANDBOOK FOR CONNECTICUT WOMEN AND THEIR COUNSELORS. Connecticut Commission on the Status of Women. May 1981, 90pp. Available from: CT-SEC*, no charge.

A useful guide for counselors assisting high school and adult women in making career choices, and for women seeking nontraditional employment.

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RESOURCE GUIDE FOR SEX EQUITY IN VOCATIONAL COUNSELING. Virginia Polytechnic Institute and Blacksburg State University, College of Education. 1980, 109pp. Available from: VA-SEC*, no charge.

An annotated list of relevant articles, books, research reports, audiovisual materials, staff training materials, organizations, and directories.

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SEX FAIR COUNSELING: A HANDBOOK. Barbara S. Fuhrman, ed., Virginia Commonwealth University, School of Education, Office of Continuing Education and Field Services. 1979, 193pp. Available from: Dr. John Oehler, Director of Continuing Education and Field Services, 2106 Oliver Hall, Virginia Commonwealth University, Richmond, VA 23284; $5.00.

A capsulized ready reference for developing sex-fair guidance programs. Topics of the eight modules include sex fairness in the school climate, group counseling, tests and testing practices, and community attitudes. Each module presents objectives of the unit, background information, assessment instruments to identify extent of sex bias and sex fairness, application strategies, and evaluation procedures. Accompanied by the video, Sex: No Barriers in Careers which highlights people in nontraditional work roles. (see Nonprint Resources section)

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SEX FAIR COUNSELING: POLICY AND PROCESS. Dorothy Bray, St. Cloud Area Vocational-Technical Institute. June 1980, 37pp.

Available from: Minnesota Curriculum Services Center+; write for cost information.

Provides counselors with ideas for proactive sex-fair counseling methods which meet the Office of Civil Rights guidelines. Suggestions and techniques are offered for public notification, promotion and recruitment, admission, retention, and placement. Includes an annotated bibliography.

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STUDENT CAREER CONFERENCE HANDBOOK (title tentative). Wendy Grayson, New Mexico Commission on the Status of Women. Forthcoming Spring 1982, 50pp. Available from: Wendy Grayson, New Mexico Commission on the Status of Women, 600 Second St., NW, Suite 809, Albuquerque, NM 87102; write for cost information.

A manual for educators interested in undertaking/sponsoring a career conference for students to promote and foster awareness of nontraditional careers, vocational education institutions, and postsecondary schools.

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THE TOOLS OF THE TRADE: A BLUEPRINT FOR MOVING YOUNG WOMEN INTO NONTRADITIONAL CAREERS. Skilled Jobs for Women, Inc. Forthcoming September 1981. For availability, write: Andrea Graff/Donna Leonard, c/o Skilled Jobs for Women, Inc., 2095 Winnebago St., Madison, WI 53704.

A technical assistance package containing a guide, background readings, and a color slide/tape presentation. The package helps secondary counselors and teachers identify the problems of traditional enrollment by sex within their schools, and suggests and outlines activities and programs to increase awareness and enrollment into preparatory courses for nontraditional careers.

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TRAINER'S GUIDE FOR CAREER CONVERSATIONS: A GUIDE FOR PARENTS AND YOUTH. Penee W. Stewart and Russell T. Osguthorpe, David McKay Institute of Education at Brigham

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*See state sex equity coordinators listing.
+See distributors address listing.

Young University. Forthcoming Fall 1981, 35pp. Available from: UT-SEC*, $2.00.

A manual for teachers, counselors, and others interested in helping parents work more effectively with their children in the career decision process. Section One provides suggestions for conducting two parent/student workshops, as well as a more individualized program between parents and counselors. Section Two contains several classroom activities on how sex stereotyping can influence career decisions. For more information on Career Conversations, see the Resources for Parent/Community Involvement section.

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WANTED: MORE WOMEN IN SCIENCE AND TECHNOLOGY. Massachusetts Institute of Technology. April 1981. Available from: Committee on the Status of Women in Physics, American Physical Society, 335 E. 45th St., New York, NY 10017; $3.00

A packet of information for junior and high school counselors and teachers stressing the importance of a strong background in mathematics, chemistry, and physics. Includes general orientation for educators, a resource list, plus a bibliography for young women.

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WHAT TO DO ABOUT SEX BIAS IN TESTING. Carol K. Tittle, Women's Educational Equity Communications Network. 1979, 19pp. Available from: EDRS+, ED 183 628, MF $0.91; PC $3.65 plus postage.

Offers guidelines for reviewing biased tests and suggestions to counteract their bias.

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A WOMAN'S PLACE--VOCATIONAL EDUCATION IN MINNESOTA. Ann Olson, Jackson Area Vocational-Technical Institute. August 1981, 38pp. Available from: Minnesota Curriculum Services Center+; write for cost information.

A handbook containing procedures for three workshops designed to meet the needs of women in three progressive stages of change: 1) identifying a need for change in one's personal or work life; 2) gathering information about careers and exploring occupations through informal "hands-on" experiences; and 3) exploring nontraditional careers and learning about support services offered by community agencies.

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WOMEN IN NONTRADITIONAL JOBS: A CONFERENCE GUIDE--INCREASING JOB OPTIONS FOR WOMEN. U.S. Dept. of Labor, Women's Bureau. 1978, 32pp. Available from: Women's Bureau+, single copy free; or U.S. Government Printing Office+, order no. 029-002-00051-7, $1.60.

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WOMEN ON THE MOVE: A COUNSELING WORKSHOP MANUAL FOR WOMEN SEEKING NON-TRADITIONAL WORK. Priscilla Hope Farmer. 1980, 78pp. Available from: PA-SEC*, no charge.

This handbook for women is about effective and creative ways of finding and learning about new careers, especially blue collar work and entry level and midmanagement jobs. Sections focus on self-appraisal, understanding the job market, career choice, job searching, and maintaining a job.

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FOR USE BY STUDENTS

APPRENTICESHIP AND OTHER BLUE COLLAR JOB OPPORTUNITIES FOR WOMEN. Valerie Wheat and Christie Niebel, Women's Educational Equity Communications Network. 1978, 31pp. Available from: EDRS+, ED 167 741, MF $0.91; PC $3.65 plus postage.

Provides general information about the trades.

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CHOICES AND CHALLENGES: A STUDENT GUIDEBOOK ABOUT NONTRADITIONAL CAREER OPPORTUNITIES.

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*See state sex equity coordinators listing.
+See distributors address listing.

Carvell Education Management Planning, Inc. June 1979, 72pp. Available from: Publication Sales, California Dept. of Education, P.O. Box 271, Sacramento, CA 95802; $2.75 plus tax.

Learning aids, self-awareness check sheets, and case studies are used to help students plan for their future careers. The definition of nontraditional occupations, reasons creating new opportunities in these occupations, opportunities available in California, and how a student prepares for his/her job choice are covered.

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HOW ABOUT A LITTLE STRATEGY? KNOW, Inc. January 1981. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 198 380, MF only-$0.91 plus postage.

Presents six case studies exploring various economic and family situations often encountered by mothers who return to work or school.

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JOB OPTIONS FOR WOMEN IN THE 80'S. U.S. Dept. of Labor, Women's Bureau. 1980, 22pp. Available from: Women's Bureau+, single copy free; or U.S. Government Printing Office, order no. 029-002-00059-2, $2.25.

This booklet gives an overview of the status of women in the work force and some of the factors affecting women's employment; information on the kinds of jobs that will be in demand; and employment counseling and job hunting resources.

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OCCUPATIONAL SURVIVAL KIT. Carol S. Hopson and Caroline C. Willis, Delgado College. February 1979, 43pp. Available from: LA-SEC*, no charge.

A career guide [illegible] covers choosing, finding, and ke[illegible]g a job. The video, Successful Women in the Making, accompanies the guide. (See Nonprint Resources section)

OPEN MINDS: NONTRADITIONAL JOBS. Monmouth Adult Education Commission. 1979, 22pp. Available from: NJ-SEC*, no charge.

The views of nontraditional students and workers, employers, school administrators, guidance counselors, and parents are used to highlight the status of nontraditional jobs in the county.

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SEARCHING FOR A JOB IN THE CONSTRUCTION INDUSTRY: SOME TIPS FOR WOMEN. U.S. Dept. of Labor, Women's Bureau. 1979, 5pp. Available from: Women's Bureau+, single copy free.

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SEX DISCRIMINATION IN EMPLOYMENT: DOES SEX DISCRIMINATION AFFECT SOMEONE CLOSE TO YOU? Alameda County Office of Education. 1980. For availability, write: VOICE+.

This brochure provides answers to what sex discrimination is, how to detect it, and which laws and agencies protect you, and lists other resource agencies to contact.

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SUIT YOURSELF: SHOPPING FOR A JOB. Wider Opportunities for Women, Inc. 1980, 51pp. Available from: Wider Opportunities for Women, Inc., Publication Requests, 1511 K St., NW, Suite 345, Washington, DC 20006; $5.00.

A beginner's self-help guide containing tips, techniques, and self-assessment tools for organizing a job search. Fifteen photographs depict nontraditional workers.

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TIME FOR A CHANGE. Connie Cauley, Ellis Associates, Inc. Forthcoming Fall 1981, 50pp. Available from: Jo Shuchat, Women's Outreach Project, Technical Education Research Centers, 8 Eliot St., Cambridge, MA 02138; write for cost information.

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*See state sex equity coordinators listing.
+See distributors address listing.

A guide for women interested in entering male-intensive fields (technical fields, trade and industry, and agriculture). Discusses the opportunities, advantages, challenges, and barriers; and provides detailed occupational and training information (salary, setting, etc.).

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TRY IT, YOU'LL LIKE IT. A STUDENT'S INTRODUCTION TO NONSEXIST VOCATIONAL EDUCATION. Martha Mathews and Shirley McCune, National Foundation for the Improvement of Education, Resource Center for Sex Roles in Education. 1978, 59pp. Available from: Resource Center on Sex Equity, Council of Chief State School Officers, 400 North Capitol St., Suite 379, Washington, DC 20001, $1.00; or EDRS+, ED 170 520, MF $0.91, PC $5.30 plus postage.

A booklet to help secondary students become aware of and consider nontraditional vocational education programs. The students are encouraged to explore their interests, think about their roles in the home, consider vocational courses which match their skills and abilities, and learn about equity legislation.

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A WOMAN'S GUIDE TO APPRENTICESHIP. U.S. Dept. of Labor, Women's Bureau. 1980, 30pp. Available from: Women's Bureau+, single copy free; or U.S. Government Printing Office+, order no. 029-002-00058-4, $2.25.

Informs women about the apprenticeship system and how it operates, the problems women encounter in seeking apprenticeship opportunities, the apprenticeship application process, the kinds of jobs available, and the preparation needed to successfully apply for an apprenticeship.

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WOMEN IN NONTRADITIONAL ROLES IN TRADE AND INDUSTRY? Rochester City School District. Forthcoming January 1982, 60pp. Available from: Ruth De Rosa, Rochester City School District, 131 W. Broad St., Rochester, NY 14608; write for cost information.

A job guide offering general information on women in this male-dominated program area, self-assessment checklists, job hunting techniques, and a list of resources available in the area.

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A WORKING WOMAN'S GUIDE TO HER JOB RIGHTS. U.S. Dept. of Labor, Women's Bureau. 1978, 32pp. Available from: Women's Bureau+, single copy free; or U.S. Government Printing Office+, order no. 029-016-00056-9, $1.60.

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DIRECTORIES OF NONTRADITIONAL WORKERS

Arizona

PEOPLE TALK ABOUT THEIR NONTRADITIONAL JOBS. Nancy Bene, comp., Coconino County Educational Services Project. June 1981, 40pp. For availability, write: AZ-SEC*.

Second volume to the student booklet, Women Talk About Their Nontraditional Jobs. Twenty men and women in nontraditional fields (male nurse, female physician, female car salesperson, female cable splicer, etc.) are interviewed.

WOMEN TALK ABOUT THEIR NONTRADITIONAL JOBS. Jenny Erwin, comp., Coconino County Educational Services Project. June 1980, 40pp. For availability, write: AZ-SEC*.

Interviews with twenty women in nontraditional fields. Among these fields are air traffic control, carpentry, sawyering, and landscape gardening. This student booklet is accompanied by the slide/tape, I Am a Woman. (see Nonprint Resources section) Twenty additional nontraditional workers are introduced in People Talk About Their Nontraditional Jobs.

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*See state sex equity coordinators listing.
+See distributors address listing.

Hawaii

A DIRECTORY OF NON-TRADITIONAL WORKERS IN HAWAII. Kapiolani Community College. July 1981. Available from: HI-SEC*, no charge.

Identifies 80 nontraditional workers willing to serve as role models or resource persons.

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Kansas

KANSAS DIRECTORY OF NON-TRADITIONAL WORKERS. Kansas State University, Dept. of Adult and Occupational Education. September 1980, 28pp. Available from: KS-SEC*, no charge.

Lists nontraditional workers willing to meet with interested students/job seekers and talk about their job. The directory is organized by general job category and by region. Accompanied by a Strategies Handbook for Use with the Kansas Directory of Non-Traditional Workers. A revised edition of the directory is expected Fall 1981.

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Minnesota

NEW ALTERNATIVES AT WORK. Louise Locketz and Wayne Haskell, comps., St. Paul Public Schools. June 1981, 180pp. Available from: Minnesota Curriculum Services Center+; write for cost information.

Brief biographical sketches of male and female nontraditional workers include their education and motivation for entering their chosen field.

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Missouri

BUTCHER, BAKER, CANDLESTICK MAKER. Linn Technical College, Women's Outreach Program. May 1981, 100pp. Available from: Karen Buckman, Linn Technical College, Linn, MO 65051; no charge.

This directory lists Missouri women working in nontraditional areas who can serve as role models and resources.

DIRECTORY OF MISSOURI NONTRADITIONAL ROLE MODELS. Mary Ann Devore, comp., University of Missouri/Columbia, Instructional Materials Laboratory. Summer 1981, 20pp. Available from: Instructional Materials Laboratory-MO+; write for cost information.

Profiles are largely, but not exclusively, drawn from nontraditional workers in welding, building trades, electronics, machine shop, and health occupations.

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Nebraska

RESOURCE DIRECTORY OF NON-TRADITIONAL WORKERS. Southeast Community College. 1980. Available from: Gerald D. Gruber, Dean, Student Services, Southeast Community College, Lincoln Campus, 8800 "O" St., Lincoln, NE 68520; no charge.

A campus pamphlet highlighting the experiences of nontraditional workers in the area.

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New Jersey

CAREER EXPLORATION EXPERIENCE. Charlotte Coddington and Henry E. Blenke, comps., Bridewater-Raritan Regional School District. 1980, 30pp. Available from: NJ-SEC*, no charge.

Organized by occupational clusters, this booklet provides students with names of various corporations, medical centers, county agencies, small businesses, and individual professional people in the area where and whom students could "shadow."

DIRECTORY OF PEOPLE IN NONTRADITIONAL JOBS. Fourth Edition. Educational Improvement Center-Central. 1981, 50pp. For paper copy availability, write: NJ-SEC*; for microfiche copy, write: Northeast Network for Curriculum Coordination, Bldg. 4103, Kilmer Campus, Rutgers, The State University, New Brunswick, NJ 08903; no charge.

Provides a resource list of persons in nontraditional jobs who are willing to

*See state sex equity coordinators listing.
+See distributors address listing.

visit schools and act as role models for students. Includes photographs of women performing nontraditional tasks.

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New Mexico

DIRECTORY OF NONTRADITIONAL WORKERS. Janice Hightower, comp. March 1981, 33pp. Available from: NM-SEC*, no charge.

A listing of nontraditional workers throughout the state willing to work with teachers and community groups to encourage nontraditional career choices.

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Pennsylvania

PEOPLE AT WORK: PENNSYLVANIANS IN JOBS NONTRADITIONAL TO THEIR SEX. Pennsylvania Dept. of Education, Vocational Education Equity Program. May 1981, 76pp. Available from: PA-SEC*, no charge.

A directory of nontraditional workers who have volunteered to assist in sex-fair counseling. They are available for talks to groups, job visits, and meetings with individual students.

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Rhode Island

DIRECTORY OF RHODE ISLAND WOMEN AND MEN IN NON-TRADITIONAL JOBS. Sylvia Feldman and Gail Holman, comps., University of Rhode Island, Women's Resource Project. September 1980 rev. ed., 80pp. Available from: RI-SEC*, no charge.

Identifies 300 nontraditional workers willing to inform students about their jobs, either through class or job site visits. Two other useful features of the directory are a short survey of the occupational outlook for the mid-1980's and a list of resources housed in the Bureau of Vocational-Technical Education. Yearly updates are planned.

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South Carolina

DIRECTORY OF PEOPLE IN NONTRADITIONAL JOBS (title tentative). Trident Technical College. April 1981, 40pp. Available from: Kay Mathers, Women's Program Coordinator, Trident Technical College, P.O. Box 10367, Charleston, SC 29411; no charge.

Includes 50 men and women working in nontraditional fields. Each entry provides a job description, the education required for their position, and where they are employed.

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West Virginia

DIRECTORY OF NON-TRADITIONAL WORKERS IN WEST VIRGINIA. Martha McConnell, comp., Taylor County Vocational Center. 1980, 29pp. Available from: WV-SEC*, no charge.

Each listing provides a job description, name, address, and phone number of a nontraditional worker willing to offer services to educational settings as speakers, etc. Focuses on the scientific, technical, craft, and service jobs and skilled trades, as well as careers in law, medicine, education, government, etc.

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Wisconsin

PIONEERS IN VOCATIONAL EDUCATION. Wisconsin Board of Vocational-Technical and Adult Education. 1980, 9pp. Available from: WI-SEC Postsecondary*, no charge.

Twelve men and women who have entered nontraditional, postsecondary vocational training programs are profiled.

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EMPLOYMENT REFERENCES

BRIEF HIGHLIGHTS OF MAJOR FEDERAL LAWS ON SEX DISCRIMINATION IN EMPLOYMENT. U.S. Dept. of Labor, Women's Bureau. 1980, 6p.

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*See state sex equity coordinators listing.
+See distributors address listing.

Available from: Women's Bureau+, single copy free.

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FACTS ON WOMEN WORKERS. U.S. Dept. of Labor, Women's Bureau. Available from: Women's Bureau+, single copy free.

Charts (1980): Women Are Underrepresented as Managers and Skilled Craft Workers; Fully Employed Women Continue to Earn Less Than Fully Employed Men; Most Women Work Because of Economic Need; and Contribution of Wives' Earnings to Family Income.

The Earning Gaps Between Men and Women. 1979, 22pp. Also available from: U.S. Government Printing Office+, order no. 029-016-00060-7, $1.50.

Twenty Facts on Women Workers. December 1980, 3p.

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NATIONAL DIRECTORY OF WOMEN'S EMPLOYMENT PROGRAMS: WHO THEY ARE, WHAT THEY DO. Wider Opportunities for Women, Inc. 1979, 140pp. Available from: Wider Opportunities for Women, Inc., Publication Requests, 1511 K St., NW, Suite 345, Washington, DC 20006; $7.50.

Describes programs and services of over 140 women's employment organizations, including programs for professional and managerial women, career changers, minority women, displaced homemakers, and women offenders. Training programs for skilled trades and technical jobs are also listed. An update is forthcoming 1982.

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YOUNG WOMEN AND EMPLOYMENT: WHAT WE KNOW AND NEED TO KNOW ABOUT THE SCHOOL-TO-WORK TRANSITION. U.S. Dept. of Labor, Women's Bureau. 1978, 91pp. Available from: Women's Bureau+, single copy free; or U.S. Government Printing Office+, order no. 029-002-00052-7, $2.75.

Report of a conference.

EMPLOYMENT PROGRAM GUIDES

NON-TRADITIONAL WORK PROGRAMS: A GUIDE. Wider Opportunities for Women, Inc. 1980, 28pp. Available from: Wider Opportunities for Women, Inc., 1511 K St., NW, Suite 345, Washington, DC 20006; $3.00.

Describes the Wider Opportunities for Women Program to train and place women in the skilled trades and technical jobs.

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THE NUTS AND BOLTS OF NTO: NONTRADITIONAL OCCUPATIONS. Jo Shuchat, Technical Education Research Centers, Women's Outreach Project. Forthcoming Fall 1981, 120pp. Available from: Jo Shuchat, Women's Outreach Project, Technical Education Research Center, 8 Eliot St., Cambridge, MA 02138; write for cost information.

A manual for coordinators of nontraditional occupations programs at postsecondary vocational and technical schools. Contains guidelines on administration, planning, recruitment and intake, training, placement, and evaluation of nontraditional occupation programs for women. A national directory of existing programs is included.

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WOMEN IN NONTRADITIONAL JOBS: A PROGRAM MODEL. 1978. U.S. Dept. of Labor, Women's Bureau. Available from: Women's Bureau+, single copy free.

Boston: Nontraditional Occupations Program for Women. 79pp. Also available from: U.S. Government Printing Office+, order no. 029-000-00319-0, $2.50.

Denver: Better Jobs for Women. 60pp. Also available from: U.S. Government Printing Office+, order no. 029-002-00050-9, $2.50.

Descriptions of projects funded with CETA Title III funds.

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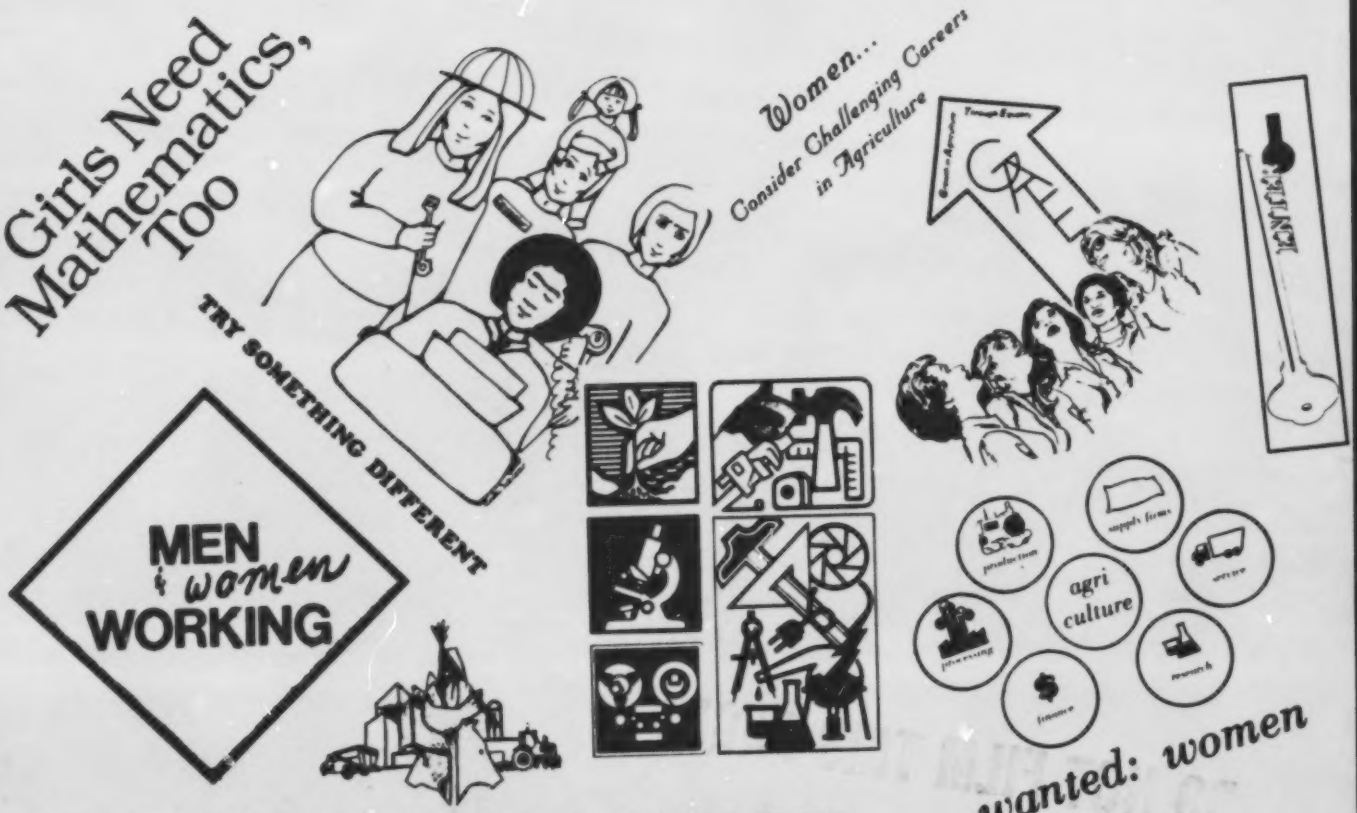
*See state sex equity coordinators listing.
+See distributors address listing.

OUTREACH, RECRUITMENT, AND PLACEMENT RESOURCES



GENERAL RESOURCES

THE APPRENTICESHIP AND BLUE COLLAR SYSTEM: PUTTING WOMEN ON THE RIGHT TRACK. Urban Management Consultants. July 1981, 173pp. Available from: Publication Sales, California Dept. of Education, P.O. Box 271, Sacramento, CA 95802; write for cost information.

A systems aproach to getting women into apprenticeship, blue collar, and skilled blue collar jobs.

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EXPANDING OPTIONS: A MODEL TO ATTRACT SECONDARY STUDENTS INTO NONTRADITIONAL VOCATIONAL PROGRAMS. James D. Good and Mary Ann DeVore, University of Missouri/Columbia, Instructional Materials Laboratory. Forthcoming Summer 1981, 165pp. Available from: Instructional Materials Laboratory-MO+; write for cost information.

Provides background information, strategies, and action plans. Also contains transparency masters, a resource list, and evaluation and activity sheets.

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FAIR RECRUITMENT: THE MODEL AND STRATEGIES. Southern Illinois University, Dept. of Vocational Education Studies. Forthcoming July 1981, 100pp. Available from: Curriculum Publications Clearinghouse+; write for cost information.

Strategies for recruitment into vocational education programs. The strategies approach three different levels of action: awareness/interest, desire/decision, and action/enrollment. Each strategy includes information on when, where, who should, and how to implement the activity. The target group--nontraditional student, adult, handicapped, minority--is also indicated.

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A GUIDE TO RECRUIT WOMEN INTO NONTRADITIONAL CAREER FIELDS (title tentative). Piedmont Technical College. May 1981. Available from: Barry W. Russell, Piedmont Technical College, P.O. Drawer 1467, Greenwood, SC 29646; no charge.

A guide on how to successfully recruit and train females for nontraditional programs.

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JOB PLACEMENT HANDBOOK (title tentative). University of Georgia, College of Education, Division of Vocational Education. June 1981, 70pp. Available from: Dr. John Lloyd, Director, Division of Program Development, State Dept. of Education, 333 State Office Bldg., Atlanta, GA 30334; no charge.

An overview of practices successfully employed to place women, minorities, and disabled people.

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MINORITY WOMEN--LET VOCATIONAL/TECHNICAL EDUCATION TAKE YOU ONE STEP BEYOND IN YOUR CAREER. Minority Women--Equity in Vocational Education. Forthcoming Fall 1981. Available from: Minnesota Curriculum Services+; write for cost information.

This recruitment package offers technical assistance and counseling to minority women. It contains two posters; a handbook for counselors/recruiters within vocational schools and public agencies; a workshop format; and a student brochure.

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MODEL PROGRAM TO ELIMINATE SEX BIAS, SEX STEREOTYPING, AND SEX DISCRIMINATION IN VOCATIONAL EDUCATION PROGRAMS. Betty Johnson, Meade County Area Vocational Education Center. No date, 5pp. Available from: KY-SEC*, no charge.

Describes a model awareness program which has been successful in introducing females to industrial education programs, and males to child care and health careers programs.

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*See state sex equity coordinators listing.
+See distributors address listing.

OPTIONS AND OPPORTUNITIES: A COMMUNITY COLLEGE EDUCATOR'S GUIDEBOOK FOR NONTRADITIONAL VOCATIONAL PROGRAM IMPROVEMENT. Carvell Education Management Planning, Inc. June 1980, 100pp. Available from: Carvell Education Management Planning, Inc., P.O. Box 531, Los Altos, CA 94022; $5.00.

Provides strategies for improving recruitment, retention, and job placement of students in nontraditional vocational programs, as well as background information on legislation and the social context. A profile of the nontraditional student, drawn from a large student needs assessment survey, is also included.

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PLACING RURAL MINORITY WOMEN IN TRAINING SITUATIONS FOR NON-TRADITIONAL JOBS. Alice Paris, Rural Women's Opportunity Center, Federation of Southern Cooperatives. October 1979, 34pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

This step-by-step guide is useful for recruiting, counseling, and referring rural minority women to local training opportunities.

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RECRUITING WOMEN FOR NONTRADITIONAL VOCATIONAL EDUCATION: A MODEL PROGRAM PREPARED FOR THE OREGON STATE DEPARTMENT OF EDUCATION. Lane Community College. 1977, 50pp. Available from: OR-SEC*, no charge.

A paper providing community college educators with ideas and models on recruiting women into vocational training programs, retaining them once recruited, and assisting their placement in the job market.

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A RESOURCE FOR DEVELOPING A PLAN TO INCREASE THE ENROLLMENT OF FEMALE STUDENTS IN NONTRADITIONAL SHOPS IN PUBLIC VOCATIONAL-TECHNICAL HIGH SCHOOLS. Polita C. Gordon. May 1979, 46pp. Available from: John McDonagh, Division of Occupational Education, Massachusetts Dept. of Education, 31 St. James Ave., Boston, MA 02116; no charge.

Describes how affirmative action strategies can be incorporated into the vocational school recruitment process. Adaptable to recruiting linguistic and racial minority students, as well as students with special needs. Activities are provided for each major stage of student vocational preparation, that is, recruitment process, in-school support systems, and job placement.

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SEX EQUITY IN THE 80'S: VOCATIONAL TEACHER RECRUITMENT PLAN. Beatrix Harbin, ed., Caro Community School. April 1980, 25pp. Available from: Diane List, Director, Caro Community School, 301 Hooper St., Caro, MI 48723; $4.00.

Offers five sex-affirmative and bias-free recruitment plans for vocational education classes enrolled with students who have already been taught to recognize sex role stereotyping and the limitations they place on them in career choices. Accompanies Sex Equity in the 80's Series. (see Instructional Resources section)

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WOMEN...CONSIDER CHALLENGING CAREERS IN AGRICULTURE. Carolyn Dondelinger and Bonita Klein, Canby Area Vocational-Technical Institute. June 1980, 46pp. Available from: Minnesota Curriculum Services Center+; write for cost information.

A compilation of recruitment strategies to increase female participation in agriculture-related careers. Strategies include organizing a career fair, workshop/seminars, etc.

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*See state sex equity coordinators listing.
+See distributors address listing.

BROCHURES

General Information

Illinois

EQUITUNITY: SEX EQUITY IN VOCATIONAL EDUCATION. State Board of Education. 1980. Available from: IL-SEC*, no charge.

An informational brochure including definitions of sex equity terms (sex bias, sex stereotyping, sex discrimination, sex fair), federal legislation, Illinois statistics on women and men workers, background information on nontraditional occupations, vocational education programs, and resources for assistance in achieving sex equity in vocational education.

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New Jersey

A NEW AGE IS BORN. Ocean County Vocational Technical Schools. November 1978, 10pp. Available from: NJ-SEC*, no charge.

This colorful and imaginative brochure introduces the problems of sex bias and stereotyping and their effects upon the labor force. Two equity emissaries, the hero "Goodfellow" and the heroine "Fairlady," provide a chronology of the laws against discrimination, facts on the employment of men and women, a list of women the history books left out, and an outline of the assistance available to local districts in developing programs to provide equal access to vocational education.

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North Carolina

PROMOTING SEX EQUITY IN VOCATIONAL EDUCATION. Dept. of Public Instruction, Division of Vocational Education. No date. Available from: NC-SEC*, no charge.

Creates awareness of sex equity in North Carolina. Includes a description of services available, facts on differential experiences of men and women, and answers to general questions about sex discrimination and what the school system can do about it.

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North Dakota

EXPANDING EDUCATIONAL OPPORTUNITIES THROUGH VOCATIONAL EDUCATION (title tentative). Almae Larson, North Dakota State University and Nancy Thorndal. June 1981. Available from: ND-SEC*, no charge.

Describes the services available to students and teachers through the Sex Equity Office.

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Puerto Rico

SEX EQUITY IN VOCATIONAL EDUCATION (IN SPANISH). State Dept. of Education, Vocational and Technical Education Program. 1981. Available from: PR-SEC*, no charge.

Describes the law, and the importance of a commitment to sex equity in education.

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West Virginia

SEX EQUITY. State Dept. of Education, Bureau of Vocational Education. August 1981. Available from: WV-SEC*, no charge.

An informational brochure reporting male and female enrollment in nontraditional programs for 1976, 1978, and 1980 in West Virginia.

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Job Information

California

JACK AND JILL OF ALL TRADES BROCHURE Series. Alameda County Office of Education. 1980. For availability, write: VOICE+.

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*See state sex equity coordinators listing.
+See distributors address listing.

Eight brochures provide follow-up information for each of the vocational program areas identified in the poster series, Jack and Jill of All Trades Poster Production Series. Each brochure includes photographs from the posters, a description of the job photographed, questions regarding job traits needed, job outlook for the future, program area course requirements, and resource people and groups to contact for more information.

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Hawaii

COMMUNITY COLLEGE NURSING, SECRETARIAL SCIENCE, AND ACCOUNTING PROGRAMS. Kauai Community College. March 1981. Available from: HI-SEC*, no charge.

Brochures encouraging nontraditional enrollment in nursing, secretarial science, and accounting programs. Useful in recruiting high school students.

COMMUNITY COLLEGE TRADES AND ARTS. Hawaii Community College. 1979. Available from: HI-SEC*, no charge.

Brochures encouraging nontraditional enrollment in automotive body repair and painting, automotive mechanics, carpentry, diesel mechanics, electricity, electronics, machine technology, welding, and sheet metal programs. Useful in recruiting high school students.

TRY SOMETHING DIFFERENT. Hawaii Community College. 1981. Available from: HI-SEC*, no charge.

A general recruitment brochure for vocational education, with an emphasis on encouraging enrollment in nontraditional programs.

WE DO THINGS NOBODY ELSE DOES... Office of the State Director of Vocational Education. 1978. Available from: HI-SEC*, no charge.

Five brochures introduce students to agriculture, power and auto, building and construction, business, and home economics.

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*See state sex equity coordinators listing.
+See distributors address listing.

Idaho

EXPLORE THE NEW TRADITIONS. Rita Larom, Idaho State University. May 1980. Available from: Rita Larom, College of Southern Idaho, Box 1238 Twin Falls, ID 83301; no charge.

An introduction to nontraditional vocational-technical schools in Idaho. Provides facts on male and female workers, and encourages a change of thinking from "nontraditional" as being different, to the "new traditions" or a contemporary approach to career selection.

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Louisiana

FLIERS ON DISTRIBUTIVE EDUCATION, HOME ECONOMICS, BUSINESS AND OFFICE, AND APPRENTICESHIP PROGRAMS. Joy Dee Joseph. Forthcoming Winter 1981. Available from: LA-SEC*, no charge.

Recruitment fliers with general information on vocational education. Headings include: "Apprenticeable Occupations for Women"; "Partners in Progress"; "All Wound Up: Unwind in Vocational Education"; and "Toot Your Own Horn: Everyone Needs to Belong" (for vocational education student organizations).

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Missouri

GOODBYE GLASS SLIPPER. Karen Buckman, Linn Technical College, Women's Outreach Program. October 1979. Available from: Karen Buckman, Linn Technical College, Linn, MO 65051; $0.25.

A colorful brochure describes the reality of the working woman using statistical information, and introduces occupational opportunities for women in technical training programs. Additional outreach brochures using a fairy tale theme are in progress.

WOMEN/MEN IN NONTRADITIONAL AREAS BROCHURE Series. University of Missouri/Columbia, Instructional Materials Laboratory.

Summer 1981. For availability, write: Instructional Materials Laboratory-MO+.

Six brochures for recruiting men into health occupations, and women into electronics, welding, building trades, and machining. Describes job opportunities and the education and training necessary for the field.

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Oklahoma

OPPORTUNITIES FOR MEN AND WOMEN IN VOCATIONAL EDUCATION. State Dept. of Education, Division of Vocational-Technical Education, Educational Equity Services. 1980. Available from: OK-SEC*, no charge.

Talks about "Wider Choices," "Employment Outlook," "Advantages of Vocational Education," "Points of Interest" (statistical facts about men and women workers), "Future Planning;" and lists vocational education schools in operation. Four versions target parents, students, community and civic groups, and educators.

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Virginia

EQUAL OPPORTUNITIES IN VOCATIONAL HOME ECONOMICS and SEX EQUITY IN VOCATIONAL EDUCATION PROGRAMS. Dept. of Education, Vocational Sex Equity Office. 1981. Available from: VA-SEC*, no charge.

Two recruitment brochures.

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NEWSLETTERS

Iowa

A CHALLENGE TO CHANGE. State Dept. of Public Instruction, Educational Equity Section. Irregularly, length varies. Available from: Iowa State Dept. of Public Instruction, Educational Equity Section, Grimes State Office Bldg., Des Moines, IA 50319.

Informs secondary and postsecondary educators about educational equity activities and information related to educational equity.

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Louisiana

CHANGE (SEX EQUITY NEWSLETTER). Joy Dee Joseph, ed., State Dept. of Education, Division of Vocational Education, Sex Equity Division. Quarterly, 8pp. Available from: LA-SEC*, no charge.

Public awareness publication.

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New Mexico

NEW MEXICO VOCATIONAL EDUCATION EQUITY CENTER NEWSLETTER. University of New Mexico, Dept. of Secondary and Adult Teacher Education, College of Education. Quarterly, 6-8pp. Available from: Vocational Education Equity Center+, no charge.

A newsletter providing up-to-date information on efforts to eliminate sex discrimination in vocational education. A means of sharing local sex-fair activities.

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New York

PROJECT MOVE BULLETIN. Project MOVE. Quarterly, 6pp. Available from: Project MOVE+, no charge.

Provides an update on sex-fair legislation, new resources and materials, and various successful sex equity activities and strategies currently used in New York State.

VOICE NEWSLETTER (Vocational Options In Creating Equality). Albany-Schenectady-Schoharie BOCES, Regional Planning Center. Quarterly, 4pp. Available from: Project VOICE, Regional Planning Center, Albany-Schenectady-Schoharie BOCES, 1015 Watervliet-Shaker Road, Albany, NY 12205; no charge.

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*See state sex equity coordinators listing.
+See distributors address listing.

Informs vocational and other educators about sex equity legislation and New York State programs and activities to eliminate sex stereotyping, sex bias and sex discrimination in education.

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North Carolina

EQUITY EXPRESS. North Carolina Dept. of Community Colleges, Office of Sex Equity. Triannual, 12pp. Available from: Equity Express, Office of Sex Equity, North Carolina Dept. of Community Colleges, Education Bldg., Room 116, Raleigh, NC 27611; no charge.

A state newsletter designed to inform educators of issues, programs, and legislation in sex equity.

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Pennsylvania

VEEP (Vocational Education Equity Program) VIGNETTE NEWSLETTER. Dept. of Education, Vocational Education Equity Program. Monthly, 2pp. Available from: PA-SEC*, no charge.

Offers resources and technical assistance.

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South Carolina

VOCATIONAL EDUCATION EQUITY NEWS UPDATE. Annie S. Winstead, ed., Dept. of Education, Office of Vocational Education. Biannual, 6-8pp. Available from: SC-SEC*, no charge.

Stories and events of interest to educators on equity issues.

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POSTERS

Alaska

ALASKA POSTER Series. Dept. of Education. July 1981. Available from: AK-SEC*; write for cost information.

Photographically illustrated, each poster depicts a personal, close-up, on-the-job study of a nontraditional worker in one of the state's significant job market areas. Four posters show women as nontraditional workers; the remaining two are of men. A set of six.

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California

JACK AND JILL OF ALL TRADES POSTER PRODUCTION Series. Alameda County Office of Education. 1980. For availability, write: VOICE+.

Twenty-four recruitment posters featuring three occupations from each of the eight vocational program areas, with photographs of actual nontraditional workers, along with the worker's and employer's name. Here are a sampling of headlines: "A Job You Can Get Your Hands On" shows a woman machinist; "Put Yourself in the Driver Seat," a female heavy equipment operator, "Grow in a Growing Field," a female agricultural representative; "Nursing Needs Strong Hands and Caring People," a male nurse; and "A Growing Child Needs Your Help," a male child care assistant. Accompanied by informational brochures, Jack and Jill of All Trades Brochure Series. (see Brochures section)

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Florida

EQUITY...REMEMBER THE YOU IN EQUITY. Dept. of Education, Division of Vocational Education. 1980. Color. Available from: FL-SEC*, no charge.

Designed for display in classrooms and laboratories to promote awareness of the concept of equity. On the back of this colorful poster is a chart of "Florida Percentage of Females Enrolled in School District Vocational Education Programs" covering 1975-1978, and "Twenty Facts About Women Workers." It originally appeared as a special feature within the April 1980 issue of "Florida Vocational Journal--Special Issue on Equity".

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*See state sex equity coordinators listing.
+See distributors address listing.

Hawaii

POSTER Series. Office of the State Director of Vocational Education. 1979. Black and white. Available from: HI-SEC*, no charge.

Pictures women and men in nontraditional fields: women in electronics, construction, welding, plumbing, mechanics, and drafting; and men in nursing and secretarial work.

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Maryland

WOMEN ARE...MEN ARE...NURSES, DOCTORS, ADMINISTRATORS... State Dept. of Education, Division of Vocational-Technical Education. 1980. Color. Available from: MD-SEC*, no charge.

Conveys the message that both men and women can enter all vocational fields. Uses photos of actual nontraditional workers in Maryland, including minorities and disabled people.

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Michigan

PEOPLE WORKING. Dept. of Education, Vocational-Technical Education Services. 1979. Color. Available from: Vocational Resource Center+; $0.35, bulk orders available.

Depicts the various stages of change of the familiar construction sign, "Men Working," to "Men and Women Working" to "People Working."

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New Jersey

REAL PEOPLE--REAL JOBS. Rutgers University, Training Institute for Sex Desegration. June 1981. Color. Available from: NJ-SEC*; write for cost information.

Twelve posters depicting nontraditional role models in a variety of jobs.

New Mexico

"CHANGING" POSTERS. University of New Mexico, Dept. of Secondary and Adult Teacher Education, College of Education. May 1981. Black and white. Available from: Vocational Education Equity Center+; write for cost information.

Shows students currently training in nontraditional areas. Adapted from the filmstrip, Changing. (see Nonprint Resources section)

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Ohio

AS YOUR LIFE UNFOLDS. State Dept. of Education, Division of Vocational Education, Office of Sex Equity. 1980. Color. Available from: OH-SEC*, no charge.

A colorful and interesting fold-out poster/brochure encouraging the exploration of opportunities in vocational education.

DISTRIBUTIVE EDUCATION SUCCESS POSTERS. Cathleen M. O'Toole. 1980. Color. Available from: Instructional Materials Laboratory-OH+, $5.00 for entire recruiting package.

Fifteen recruitment posters picture men and women in nontraditional jobs in distributive education. The recruitment package also includes the booklet "Check Us Out" and another smaller set of posters of nontraditional role models.

NONTRADITIONAL OCCUPATIONS MINI-POSTERS. Nancy Smith Evans. 1979. Black and white. Available from: OH-SEC*, no charge.

Affirmative action recruitment posters targeting prevocational students. Women in drafting, business, trucking, construction, and machining; and men in nursing, cosmetology, office work, and baking are shown.

WOMEN AT WORK POSTERS. Cathleen M. O'Toole and Pat Gibboney. 1980. Color. Available from: Instructional Materials Laboratory-OH+, $3.00.

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*See state sex equity coordinators listing.
+See distributors address listing.

A recruitment poster set of eight which can also be used in career education for marketing and distributive education. Profiles actual women in nontraditional jobs.

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Pennsylvania

SEX FAIR EDUCATION POSTER. Dept. of Education, Vocational Education Equity Program. 1980. Color. Available from: PA-SEC*, no charge.

Poster art by a commercial art student at a vocational-education school. Used to evaluate student response to the booklet, Destination...Sex-Fair Education. (see Reference and Research Resources section)

VOCATIONAL EDUCATION OFFERS YOU A CHOICE! Dept. of Education, Vocational Education Equity Program. 1980. Black and white. Available from: PA-SEC*, no charge.

This brochure provides vocational educators and administrators a description of the Vocational Education Equity Program and the services it offers. Also serves as a mini-poster for display.

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Vermont

A DIFFERENT APPROACH TO THE DAILY GRIND. Dept. of Education, Vocational-Technical Education Division. 1980. Color. Available from: VT-SEC*, no charge.

Depicts a young woman with a raised welder's mask. Designed for recruitment to regional vocational-technical schools. Includes a blank box for a contact person.

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PUBLIC SERVICE ANNOUNCEMENTS

Arizona

TV PSA's. Career Guidance Project: New Frontiers Program. 1981. Video, color, 30 seconds each. For availability, write: Heather Alberts, Career Guidance Project: New Frontiers Program, 545 North Camino Seco, Tucson, AZ 85710.

One TV spot encourages students to explore nontraditional options in vocational education and improve their skills for these fields. Another TV spot encourages parents to prepare their children for satisfying careers in nontraditional areas.

TV PSA's: You Can Be What You Want to Be; Combining Family and Career; Making Dreams a Reality; Isn't It Neat to Have so Many Job Choices; and Making Decisions about your Life (title tentative). Jenny Erwin, Coconino County Educational Services Project. June 1981. Video, color, 40 seconds. Available from: AZ-SEC*; write for cost information.

Targets various educational levels.

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Delaware

TV and Radio PSA's. White Clay Video, Inc. 1980. Video, color, 30 seconds; cassette, 30 seconds. Available from: Edward Wesolowski, White Clay Video, Inc., 99 Wilbur St., Newark, DE 19711. TV spots-rental: return postage. Send a blank 3/4" videotape or a blank cassette tape for reproduction of the TV and radio spot.

Two TV and three radio PSA's serve as public awareness vehicles showing women as competent workers in nontraditional jobs. Targets specific audiences--parents, employers, and displaced homemakers.

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Missouri

TV and Radio PSA's. State Fair Community College, Media Center. 1979. Film, color, 30 seconds. Audiotape, 30 seconds. For availability, write: MO-SEC*.

Sex affirmative presentations recruit students into nontraditional programs.

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*See state sex equity coordinators listing.
+See distributors address listing.

Montana

TV and Radio PSA's. Montana Office of Public Instruction, Montana Vocational Association. November 1979. Video, color, 30 seconds. Cassette, 30 seconds. Available from: MT-SEC*. Send blank 3/4" videocassette or a blank cassette tape for reproduction of the TV and radio spot.

Three TV spots and six radio spots inform the general public about vocational education opportunities and programs in Montana, and about equal access by both men and women into all programs.

New York

TV and Radio PSA's. Albany-Schenectady-Schoharie BOCES. Regional Planning Center. 1978-81. Videocassette, color. Cassette. 10, 20, 30, and 60 seconds. Available from: Project VOICE, Regional Planning Center, Albany-Schenectady-Schoharie BOCES, 1015 Watervliet-Shaker Road, Albany, NY 12205. Send a blank 3/4" videotape or a blank cassette tape for reproduction of the TV and radio spot. Scripts available at no charge.

Fourteen sex equity spot announcements designed to increase parent and general community awareness of various sex equity topics--the effect of parental sexist attitudes on children, nontraditional workers, legislation, etc.

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Pennsylvania

TV and Radio PSA's (English and Spanish). Pennsylvania Dept. of Education, Vocational Education Equity Program and Research Coordinating Unit. 1979. Film, color, 30 seconds. Cassette, 30 seconds. Available from: PA-SEC*. Send blank cassette tape for reproduction of the radio spot. TV spots not available.

To increase public understanding and support of nontraditional career choices.

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*See state sex equity coordinators listing.
+See distributors address listing.

Vermont

TV and Radio PSA's. Vermont State Dept. of Education, Vocational-Technical Education Division. 1980. Video, color, 60 seconds. Cassette, 30 and 60 seconds. Available from: VT-SEC*. Send a blank 3/4" videocassette or videotape or a blank cassette tape for reproduction of the TV and radio spot.

Emphasizes nontraditional job opportunities, specifically health occupations for men and skilled trades for women.

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Wyoming

TV PSA: "Women". Casper College. 1980. Video, color, 30 seconds. Available from: Casper College Construction Dept., 125 College Drive, Casper, WY 82601. Sale: $95.

Relates to some 27 construction trades. This TV spot was done specifically for Casper College, but with some modification would be appropriate for other colleges, as well as for other trades.

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MISCELLANEOUS METHODS

Nevada

NEWSPAPER SUPPLEMENT. Washoe County School District/Reno Evening Gazette and Nevada State Journal. August 1980, 16pp. Available from: Carol Chapin, 425 East 9th St., Reno, NV 89502; no charge.

Contained within this local newspaper insert is information on vocational education electives offered, employment opportunities, and news stories about nontraditional employment and training opportunities. Emphasizes nontraditional classes and the fact that classes are open to all students.

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New Jersey

CAREER IDEAS SPECIAL ISSUE. Middlesex County Educational Services Commission. 1979, 6pp. Write for more information: NJ-SEC*.

An entire issue of Career Ideas devoted to the problem of bias and stereotyping. Included are interviews with experts in the area, nontraditional role models, resource lists, and information on the functions and activities of the Office of Equal Access.

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New York

SEX EQUITY IN AMERICAN LIFE CARTOONS. Project MOVE. 1980. Black and white. Available from: Project MOVE+, $2.50.

Uses humorous captions to increase awareness of sex role stereotyping, expanding roles, and equal rights legislation. A set of twelve.

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Virginia

ALTERNATIVES NEWS MAGAZINE. Tidewater Community College, Frederick Campus. Monthly, 4-8pp. Available from: Judy Martin, Associate Director, Tidewater Community College, Frederick Campus, State Route 135, Portsmouth, VA 23703; no charge.

A news magazine designed to introduce students to nontraditional work areas and inform them of employment opportunities in the local area for each program. Each issue focuses on a nontraditional career (nursing, electrical/electronics, air conditioning and refrigeration servicing, engineering, automotive systems technology, welding) including a description of the work, training and local opportunities, and interviews with a nontraditional student pursuing that career and with a faculty member teaching in the program.

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West Virginia

NONTRADITIONAL CAREERS STICKER. West Virginia State Dept. of Education, Bureau of Vocational Education. July 1981. Available from: WV-SEC*, no charge.

A reflective-type sticker that can be used on portfolios and bumpers.

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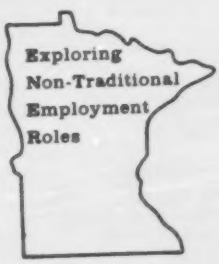
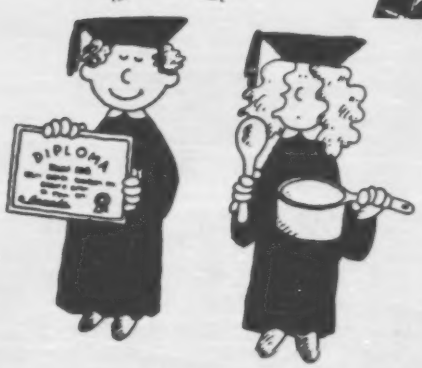
*See state sex equity coordinators listing.
+See distributors address listing.

INSERVICE/PRESERVICE AND STUDENT WORKSHOP RESOURCES

Untapped Resources in Vocational Education

TRAINER/TEACHER GUIDE





ACTIVITIES FOR WEEK TWO

Student Manual

INSERVICE/PRESERVICE WORKSHOPS

ACHIEVING SEX EQUITY IN COMMUNITY COLLEGES: AN INSERVICE TRAINING MODULE ON RECRUITING AND RETAINING STUDENTS IN COURSES THAT ARE NONTRADITIONAL FOR ONE SEX. Susan W. Miller, Los Angeles Community College District, Division of Educational Services. 1980, 38pp. Available from: EDRS+, ED 183 232, MF $0.91; PC $3.65 plus postage.

Quizzes, worksheets, fact sheets, and checklists are used to help vocational educators understand the social context and need for sex equity, identify the barriers to recruiting nontraditional students, and design and implement a program for recruiting and supporting students in nontraditional courses.

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ASPIRE: AWARENESS OF SEXUAL PREJUDICE IS THE RESPONSIBILITY OF EDUCATORS. Esther Heusner, Livonia Public School District. July 1979. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Four modules examine the effect of sex role stereotyping on career aspirations, and develop strategies for change.

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BALANCING VOCATIONAL OPPORTUNITIES: A MODEL PROGRAM DESIGNED TO ENCOURAGE FEMALES/MALES TO ENTER NONTRADITIONAL CAREERS. Rosalind Hamar, Portland School District I. April 1980, 23pp. Available from: OR-SEC*, no charge.

This handbook describes how to organize and implement a plan to increase nontraditional enrollment at the secondary level. Through training of a skilled cadre and implementation of staff inservice training, each school will be able to develop their own strategies to meet the special needs of their student populations.

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BORN FREE: BUILD OPTIONS, REASSESS NORMS, FREE ROLES THROUGH EDUCATIONAL EQUITY. Dr. L. Sunny Hansen, University of Minnesota, Psychoeducational Studies. July 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+

Designed as an all-inclusive training program, BORN FREE stimulates workshop participants to examine their own career development, interpersonal attitudes and behavior, and institutional policies in order to effect constructive organizational change.

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BUILDING SEX EQUITY IN VOCATIONAL EDUCATION: AN INSERVICE TRAINING PROGRAM. Shirley McCune and Martha Mathews, National Foundation for the Improvement of Education, Resource Center on Sex Roles in Education. May 1980. Available from: Curriculum Publications Clearinghouse+, write for cost information. For future availability, write: EDRS+.

Includes a training manual and four participant workbooks. The four inservice workshops focus on The Need for Sex Equity in Vocational Education: A Social/Educational Perspective; The Need for Sex Equity in Vocational Education: A Legal Perspective; Achieving Sex Equity in Vocational Education: Building Individual Skills; and Achieving Sex Equity in Vocational Education: Building Programs for Change.

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CATALYST: INCREASING OPTIONS FOR RURAL YOUTH. Washington County Youth Service Bureau, Inc. Forthcoming. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Contains detailed guidelines and materials for organizing and conducting a human relations and skills training program for rural students, school staff, and community members.

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*See state sex equity coordinators listing.
+See distributors address listing.

CURRICULUM OUTLINE FOR PROJECT "EXPLORING SEX ROLES IN VOCATIONAL EDUCATION AND SOCIETY." Linda M. Greenwood. 1978, 7pp. Available from: RI-SEC*, no charge.

This fifteen-week course on sex equity was designed for vocational educators, counselors, administrators, and CETA personnel. Resource sharing and student interaction and involvement are stressed. Many projects have been implemented in local educational agencies and community/state agencies as a result of student involvement.

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EDUCATIONAL EQUITY: TEACHING, LEARNING, ACHIEVING. Sarah Mussett, ed., Curriculum and Instructional Materials Center. Spring 1981, 264pp. Available from: Curriculum and Instructional Materials Center, Oklahoma State Dept. of Education, Division of Vocational and Technical Education, 1515 West Sixth Ave., Stillwater, OK 75074; approximately $15. Write for exact cost.

A packet of instructional materials for inservice and classroom use. The three areas covered are general awareness of sex bias and sex role stereotyping; inservice skills; and adapting, selecting, and developing instructional materials. Each unit of instruction is written using performance objectives and includes suggested activities for the facilitator, information sheets, transparency masters, assignment sheets, test, and test answers. Can be used for one-day, one and one-half-day, or two-day workshops.

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ELIMINATING SEX BIAS AND SEX ROLE STEREOTYPING IN VOCATIONAL EDUCATION: A WORKSHOP RESOURCE BOOK. Linda Houts, Des Moines Community College. 1979, 115pp. Available from: IA-SEC*, approximately $6.00. Write for exact cost.

A compilation of resources used in one-day workshops conducted statewide. Contains agendas, workshop topics, bibliography and resource materials, and examples of handouts and transparencies.

ELIMINATING SEX BIAS IN VOCATIONAL EDUCATION: A WORKSHOP FOR ADMINISTRATIVE PERSONNEL. Ann G. Thomas and Donna J. Hitchens, Equal Rights Advocates, Inc. December 1979, 20pp. For availability, write: VOICE+.

Materials provide a workshop design for conducting a one-day staff training program for school personnel on the issue of sex bias in vocational education. The workshop will help staff identify sex bias in vocational education programs, understand the legal requirements to eliminate sex bias, and develop a strategy for implementing programs to counter the effects of sex bias in the past. To be used in conjunction with Eliminating Sex Bias in Vocational Education: A Handbook for Administrative Personnel. (see Administrative Resources section)

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EQUAL VOCATIONAL OPPORTUNITY. Millie Huff, Tennessee State Dept. of Education, Division of Vocational-Technical Education. June 1978, 59pp. Available from: TN-SEC*, no charge; or EDRS+, ED 162 088, MF only-$0.91 plus postage.

A teacher training manual. Discusses the differences between Title II and Title IX, sexist and nonsexist behavior, and strategies to promote sex equity. Also offers information on male/female participation in the work force and vocational education enrollments.

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EQUITY (IN SPANISH). Puerto Rico Dept. of Education, Vocational and Technical Education Program. July 1981. Available from: PR-SEC*; write for cost information.

A workshop to increase awareness of sex bias and stereotyping in education.

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EXPANDING CAREER OPTIONS: A MODEL SEX EQUITY PROGRAM. PARTICIPANT GUIDE. James Mahrt and Joyce Fouts, Wayne County Intermediate School District. 1981, 85pp. Available from: Wayne County Intermediate School District, 33500 Van Born Road, Wayne, MI 48184; $3.00.

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*See state sex equity coordinators listing.
+See distributors address listing.

A two-day inservice training session to assist educators in planning, developing, and implementing programs which expand the career and vocational options of youth. Expanding Career Options: A Model Sex Equity Program is a compilation of selected student activities from various exemplary programs. (see Instructional Resources section)

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EXPANDING NONTRADITIONAL OPPORTUNITIES IN VOCATIONAL EDUCATION. Ellis Associates, Inc. June 1977, 205pp. Available from: EDRS+, ED 145 136, MF $0.91; PC $15.20 plus postage.

Three separate training packages intended for use in inservice and preservice training of vocational teachers, counselors, and administrators: Approaches to Expanding Nontraditional Opportunities for Vocational Education Students; Barriers to Expanding Nontraditional Opportunities for Vocational Education Students; and Legislation Addressing Equal Opportunity in Vocational Education and Employment.

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EXPANDING OPTIONS. Lynn Stuve, Center for Studies of the Person. Forthcoming Fall 1981. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

This comprehensive training package for increasing awareness of sex equity includes detailed materials for conducting workshops with all segments of the educational community--teachers, students, parents, administrators, counselors, and support staff.

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EXPANDING VOCATIONAL HORIZONS: A TRAINING MANUAL FOR PRE-SERVICE COUNSELORS. Indiana University, School of Education, Dept. of Counseling and Guidance. 1977, 125pp. Available from: Dr. Marianne Mitchell, Smith Research Center, Room 180, Indiana University, Bloomington, IN 47405, $5.00; or EDRS+, ED 171 946, MF $0.91, PC $10.25 plus postage.

A training module employing innovative approaches to increasing the school counselor's understanding of vocational education opportunities. The pre/inservice activities go beyond informing future counselors of the limiting effects of sex role stereotyping; interaction exercises provide structured experiences to re-educate and re-structure sex typed attitudes and values, and encourage action by the counselor trainee.

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THE FEMALE EXPERIENCE. Dr. Sharon B. Lord, University of Tennessee, Dept. of Psychology and Guidance. January 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 185 493 and ED 185 494 for the first two titles listed below, MF only-$0.91 each plus postage.

For use in graduate training programs in counseling, educational psychology, and career education. The titles of the four books are Understanding Sex Roles and Moving Beyond, The Female Experience in America: Development, Counseling, and Career Issues, The Black Female Experience in America, and Appalachian Women.

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FREEDOM FOR INDIVIDUAL DEVELOPMENT. Dr. Barbara Powers, Wisconsin Dept. of Public Instruction. February 1979. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 163 331 to ED 163 334, MF $0.91 each; PC $6.95, $10.25, $6.95 and $5.30 respectively plus postage.

Four inservice modules focus on Teaching Methods and Instructional Materials, Counseling and Guidance, Vocational Education, and School/Community Relations. Each module contains instructions for the leader, activities for group work, background readings, evaluation tools, and a resource bibliography.

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A GUIDE FOR CHANGING SEX-BIASED AND SEX STEREOTYPED ATTITUDES THROUGH INSERVICE

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*See state sex equity coordinators listing.
*See distributors address listing.

EDUCATION. Paula Petersen and Jean Virgin, Darlington County School District. July 1981, 40pp. Available from: Ronna Askins, Information and Publication Center, 255 Blue St., Darlington, SC 29532; $2.25.

A how-to manual for inservice programs: obtaining resources, designing the inservice activities for inservice and the classroom, and techniques useful for conducting the inservice. The workshops are designed to raise the awareness of educators to the damaging effects of sex-biased and sex stereotyped attitudes on students, and provide tools and techniques for changing these attitudes in the classroom.

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A GUIDE FOR VOCATIONAL EDUCATION SEX EQUITY PERSONNEL. Louise Vetter, Carolyn Burkhardt, and Judith Sechler, National Center for Research in Vocational Education. 1978, 94pp. Available from: EDRS+, ED 173 604, MF $0.91; PC $6.95 plus postage.

A training package designed to assist sex equity personnel in implementing the Education Amendments of 1976. The materials can be used in a workshop or individually. Accompanied by Vocational Education Sex Equity Strategies. (see Resources of Interest to All Educators section)

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LEARNING PACKETS. Project MOVE. 1980, rev. Available from: Project MOVE+, $17.

Developed for the Project MOVE graduate course for educators on sex equity and facilitating change. The nine assignment topics cover: sex stereotyping, legislation, the changing family and work force, adolescents, how educators make a difference, the language of sexism, reaching parents and potential students, leadership for change, developing and implementing a project, and sources of funding.

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MAXIMIZING YOUNG CHILDREN'S POTENTIAL: A NON-SEXIST MANUAL FOR EARLY CHILDHOOD TRAINERS. Barbara Sprung, Women's Action Alliance, Inc., Non-Sexist Child Development Project. May 1980, 124pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 194 198, MF $0.91, PC $10.25 plus postage.

This manual details activities and strategies to foster independence and expand the range of children's experiences. The book provides step-by-step directions for conducting workshops for staff, support personnel, and parents involved in preschool programs.

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MAYBE NEXT YEAR. Patricia Yosha, West Hartford Board of Education. Fall 1980. Workbook plus Film, color, 20 minutes. Available from: Patricia Yosha, 23 Rundelane, Bloomfield, CT 06002; $300.

A training film workshop providing educators information and experience for reforming their traditional sex role stereotyped attitudes and behavior. The film illustrates sex role stereotyping, examines reasons for eliminating it, demonstrates nonstereotypic behavior, and provides a glimpse of possible behavior and results from nonstereotypic guidance.

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MINI WORKSHOP OF ACCESS (Ascertaining Career Choices While Eliminating Sex Stereotypes). South Dakota Dept. of Education and Cultural Affairs, Division of Vocational-Technical Education. Fall 1979, 27pp. Available from: SD-SEC*, no charge.

This workshop booklet assists vocational educators in understanding and implementing the requirements of Title IX and the Education Amendments of 1976. Includes checklists, quizzes on Title IX and Title II, guidelines for using stereotyped textbooks and testing instruments, etc. Two slide/tape presentations, Free to Be Through ACCESS and Freedom Through ACCESS also accompany this booklet. (see Nonprint Resources section)

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*See state sex equity coordinators listing.
+See distributors address listing.

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NEW PIONEERS: A PROGRAM TO EXPAND SEX-ROLE EXPECTATIONS IN ELEMENTARY AND SECONDARY EDUCATION. Amanda J. Smith, North Carolina Dept. of Public Instruction. July 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

This training program emphasizes instructional techniques and various methods to help educators explore and broaden their own sex role perceptions and those of the students. The Seminar Leader's Handbook outlines fourteen sessions that focus on building trust between the sexes while expanding roles for both women and men. An accompanying manual, Reflections and Recommendations, suggests how educators can work with state and local agencies to reduce sex bias in education.

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PATHWAY TO AWARENESS: HANDBOOK OF PROCEDURES FOR IMPLEMENTING A SEX EQUITY WORKSHOP. June Hubek, comp., Orange County Public Schools. March 1980, 64pp. Available from: Dissemination and Diffusion Section, Bureau of Research, Dissemination, and Evaluation, Division of Vocational Education, Florida Dept. of Education, Knott Bldg., Tallahassee, FL 32301; $10.

A handbook to train trainers in prevocational and vocational programs about sex bias, sex discrimination, and sex role stereotyping. Contained in the handbook are a workshop format, samples of materials that have been used in workshops, and procedures for developing a workshop. Materials are adaptable for use in educational meetings, classrooms, and community gatherings. The accompanying 20-minute, color, slide/tape presentation, Helping To Break The Molds, is available to Florida school districts only.

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PIONEERS IN EQUALITY: EXPANDING ROLE OPTIONS THROUGH VOCATIONAL EDUCATION. Lois Schneider, University of North Dakota, Division of Continuing Education. Summer 1980, 201pp. Available from: ND-SEC*, $12.50.

This handbook was used in conducting eight regional, three-day workshops for vocational teachers, school administrators, school boards, and advisory committee members in North Dakota. The handbook contains various activities for classroom use, transparency masters, and twelve chapters addressing a variety of issues, for example, exploring the need for lifetime planning in vocational education and the needs of disadvantaged students, opportunities to build trusts between the sexes and expanding career horizons, and kids' culture-living in today's world.

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PROGRAMMING PLANNING KIT. C.J. Farris. 1979, 47pp. Available from: Project MOVE+, $1.50; or EDRS+, ED 182 534, MF $0.91, PC $3.65 plus postage.

Guidelines and step-by-step directions for planning a sex equity workshop or program. Fact sheets and questionnaires on legislation, changing work and family roles, and sex-fair teaching behaviors and textbooks are provided along with several group activities.

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PROJECT SEISMIC (Sex Equity In Schools--Modules In Careers) Series. Deanna Chitayat, et al., CUNY, CASE Institute for Research and Development in Occupational Education. January 1981. For availability, write: CASE Institute for Research and Development in Occupational Education+.

Auto-tutorial modules were designed to encourage secondary school personnel to increase sex equity in the educational system and to promote practices free of sex bias within the community. The series is an expanded version of Sex Equity: In Self-Views; in School Practices; in Career Counseling.

Community Outreach. Includes a guide and a videotape, New on the Job. Its use by secondary school personnel can create greater awareness among employers of the benefits of hiring and training workers without regard to their sex.

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*See state sex equity coordinators listing.
+See distributors address listing.

Curriculum.
Contains a guide and two stimulus videotapes, Person to Person--Choices in a Changing World and New on the Job. This component is designed to help educators expand the student's views beyond stereotyped roles. Also includes six structured classroom lessons, sex equity references, and student worksheets.

Staff Development.
Contains a guide and two module videotapes, Issues in Sex Equity and The Legal Framework--Sex Equity on Trial. The first module helps the participant examine his/her own attitudes toward sex role expectations and understand how these expectations enter into faculty/student interactions. The second module familiarizes participants with sex equity legislation.

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PROMOTING EDUCATIONAL EQUITY THROUGH SCHOOL LIBRARIES. Dr. Karen Beyard-Tyler, Arizona State University, Dept. of Educational Technology and Library Science. September 1978. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

A training package to help school personnel identify, select, and catalog sex fair-materials.

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REDUCING CAREER BARRIERS RESULTING FROM SEX ROLE STEREOTYPING: A SELF-INTERVENTION MANUAL FOR SCHOOL PERSONNEL. E. Roger Trent, et al., Ohio State Dept. of Education, Division of Guidance and Testing. 1979, 32pp. Available from: Project MASSIVE, Ohio State Dept. of Education, Division of Guidance and Testing, 65 South Front St., Room 719, Columbus, OH 43215; $0.80 for the set; manual only-$0.65, survey only-$0.15.

Using a personal, conversational style, the manual stimulates educators to think about their own sex-typed expectations and behaviors, and offers activities to help them correct misconceptions and change behaviors which limit students in their career choices and personal development.

SEX BIAS AND DISCRIMINATION IN VOCATIONAL EDUCATION: GUILTY OR NOT GUILTY? Marge Harouff, Nebraska Dept. of Education, Division of Home Economics. 1976, 64pp. Available from: Nebraska Vocational Curriculum Resource Center, West Campus, Kearney State College, Kearney, NE 68847; $3.50.

After completing this self-assessment, the educator will be able to both identify ways in which schools reinforce sexual stereotypes and discriminate against students because of their sex; and implement strategies to decrease this discriminatory behavior; and assist students in preparing for a more productive and fulfilling life.

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SEX EQUITY: IN SELF-VIEWS; IN SCHOOL PRACTICES; IN CAREER COUNSELING. Deanna Chitayat, Harvey Lieberman, and Judith Waters, CUNY, CASE Institute for Research and Development in Occupational Education. 1979, 144pp. Available from: CASE Institute for Research and Development in Occupational Education+, $8.00; or EDRS+, ED 177 447, MF only-$0.91 plus postage.

Workshop materials designed to serve guidance counselors and administrators. Includes a series of exercises and other materials intended to heighten participant sensitivity to sex bias. A precursor to Project SEISMIC: Sex Equity in School Modules in Careers Series.

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SEX FAIRNESS IN CAREER GUIDANCE: A LEARNING KIT. University of Alabama, Institute of Higher Education Research and Services. Available from: Institute of Higher Education Research and Services, University of Alabama, Box 6293, University, AL 35486; $16 plus postage.

The training package sensitizes staff to sex bias and provide methods for eliminating it in career guidance. Four chapters cover dual sex roles, a suggested sex-fair guidance program, ways to identify sex bias in career interest inventories and how to counteract it, and annotated resources.

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*See state sex equity coordinators listing.
+See distributors address listing.

SEX STEREOTYPING IN EDUCATION. Part One: Dr. Patricia Campbell, Georgia State University, Part Two: Women Educators. Part One-July 1978; Part Two-May 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 191 180 to ED 191 185 for Part Two modules, MF-only $0.91 each plus postage, write for titles.

Thirteen modules develop an increased awareness of sex role stereotyping by focusing on the achievements, contributions, and abilities of women.

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SEXISM IN THE CLASSROOM. Dr. Isabel Pico de Hernandez, Commission for the Betterment of the Commonwealth of Puerto Rico. November 1980. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

A series of eight, illustrated inservice modules on sexism for use with bilingual Spanish-English elementary teachers. The program is written in Spanish with an accompanying English translation.

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SOURCEBOOK FOR EQUAL GOALS IN OCCUPATIONS. Hawaii Office of the State Director of Vocational Education. March 1978, 148pp. For availability, contact your state sex equity coordinator; or EDRS+, ED 163 186, MF only-$0.91 plus postage.

Outlines a practical plan of action for secondary vocational educators to reduce sex bias and stereotyping. The plan covers information on the consequences of sex discrimination and sex role stereotyping and on legislation mandating sex equity.

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STEPS TOWARD SEX EQUITY IN VOCATIONAL EDUCATION: AN INSERVICE TRAINING DESIGN. Joyce Kaser, Martha Matthews, and Shirley McCune, National Foundation for the Improvement of Education, Resource Center on Sex Roles in Education. 1978, 201pp. Available from: U.S. Government Printing Office+, order no. 017-080-01864-1; $4.50.

Provides a training design and materials for use in a one-day training session.

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THE TEACHER EDUCATOR'S ROLE: A SUPPLEMENT TO "UNTAPPED RESOURCES IN VOCATIONAL EDUCATION." James D. Good and Mary Ann DeVore, University of Missouri/Columbia, Instructional Materials Laboratory. 1981, 150pp. For availability, write: Instructional Materials Laboratory-MO+.

A restructured version of a workshop package developed by the Resource Center on Sex Roles in Education.

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TEACHER SKILL GUIDE FOR COMBATTING SEXISM. Dr. Debra Klinman, West Chester State College, Institute for Women and Dept. of Education. October 1979. Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 196 823 to ED 196 832, MF only-$0.91 each plus postage, write for titles.

Designed for quick and easy workshop planning, this training program provides activities, background reading, and handouts for workshop leaders to help teachers identify sex bias in their own teaching and in their students' attitudes.

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THINKING AND DOING: OVERCOMING SEX-ROLE STEREOTYPING IN EDUCATION. Linda G. Ivins, Young Women's Christian Association of Oahu. July 1978, 208pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Participants look at problem situations and discuss sex bias as it affects career guidance, curriculum design, and students' extracurricular activities. Exercises encourage participants to examine and change their own beliefs, attitudes, and behavior that promote sex stereotyping.

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TOGETHER WE CAN. Glee Ingram, Region XIII Education Service Center. February 1980.

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*See state sex equity coordinators listing.
+See distributors address listing.

Available from: EDC/WEEA Publishing Center+, call toll free for prices; or EDRS+, ED 192 218 to ED 192 222, MF only-$0.91 each plus postage, write for titles.

Three training kits present a positive approach to eliminating sex role stereotyping: Elementary and Secondary Training Kit; Community Training Kit; and Preschool Training Kit.

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TRAINING OF CHILD CARE PROVIDERS TO USE A NONSEXIST APPROACH TO CHILD DEVELOPMENT. Lin Moore, San Antonio College, Dept. of Child Development. June 1979, 74pp. Available from: TX-SEC*, no charge.

Included in this final report are the workshop materials and extensive annotated lists of recommended audiovisual, adult, and children's resources for training child care providers to create a nonsexist learning environment. Workshops focus on increasing awareness, selecting and using nonsexist curriculum, and the teacher's role in nonsexist education.

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UNTAPPED RESOURCES IN VOCATIONAL EDUCATION: TRAINER/TEACHER GUIDE. James D. Good, University of Missouri/Columbia, Instructional Materials Laboratory. 1979, 580pp. Available from: Instructional Materials Laboratory-MO+, $15.

An extensive compilation of materials for use in planning and conducting an inservice workshop on sex equity in vocational education. There are nine major sections, the majority of which contain agenda, objectives, timelines, lectures, and workshop directions, with suggested activities and worksheets. Adapted from Implementing Title IX And Attaining Sex Equity: A Workshop Package For Elementary-Secondary Educators, The Vocational Educator's Role.

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VENTURE BEYOND STEREOTYPES. Anne Grant, City School District of New York. September 1979. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Eight videotapes and workbooks encourage participants to discuss how cultural patterns and values affect the expectations and opportunities of females and males, and help them to become more aware of their own expectations and feelings.

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WORKSHOP INFORMATION PACKETS FOR USE WITH STUDENTS/COUNSELORS/INDUSTRY/INSTRUCTORS/ADMINISTRATORS/COMMUNITY. Lianne McAllister. 1978-1981. For availability, write: ID-SEC*. Specify workshop audience when ordering.

Includes resource materials, lesson plans, "how-to's", and the instructions on how to use them.

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STUDENT WORKSHOPS

CAREERS FOR PEERS. Wider Opportunities for Women, Inc. 1979 rev. ed. Available from: Wider Opportunities for Women, Inc., Publication Requests, 1511 K St., NW, Suite 345, Washington, DC 20006; $10.

A career awareness kit consisting of four student booklets and a manual for counselors, librarians, and teachers on how to develop a school program involving students helping other students to learn about careers.

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EXPANDING ROLES: ACTIVITIES FOR PROMOTING YOUTH LEADERSHIP AND ORGANIZATIONS. Project MOVE. August 1980. For availability, write: Project MOVE+.

A program activity kit designed to develop youth club members' understanding of expanding family roles and career choices and knowledge of relevant sex equity legislation; and develop leadership skills through involvement in the use of the materials. Contains the filmstrip Expanding Roles in

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*See state sex equity coordinators listing.
+See distributors address listing.

a Changing World, Bingo game Expanding Roles, cartoon poster set Sex Equity in American Life Cartoons, and folders of fact sheets and group activities on expanding roles, barriers, legislation, projects and awards for sex equity efforts, etc. (see Nonprint Resources section for more information on the first three items)

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PROJECT ASETS (Achieving Sex Equity Through Students). Delta-Schoolcraft Intermediate School District. Fall 1980. Available from: Bonnie Hansen Groh, Delta/Schoolcraft ISD, 810 N. Lincoln Road., Escanaba, MI 49829; $12.

Through a ten-hour workshop, students in vocational clubs will be trained to educate other students about sex equity.

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STUDENT LEADERS VOCATIONAL EDUCATION PROJECT. Public Schools of the District of Columbia, Office of Sex Equity in Vocational Education, Division of Career Development Programs. 1980, 45pp. Available from: DC-SEC*, no charge.

Recognizing the importance of peer influence, workshops were designed to increase the awareness of junior high students of sex bias and discrimination in vocational education programs, and encourage them to consider nontraditional careers in our changing work world where jobs need not be sex-typed.

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THE WHOLE PERSON BOOK: TOWARD SELF-DISCOVERY AND LIFE OPTIONS. Dr. Twila Christensen Ligget, Nebraska Commission on the Status of Women. December 1979, 249pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

Imaginatively designed activities enable students to look at their personal values, talents, and interests, and consider how these factors are applied to career choices.

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*See state sex equity coordinators listing.
+See distributors address listing.

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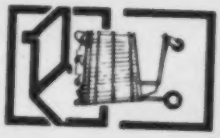
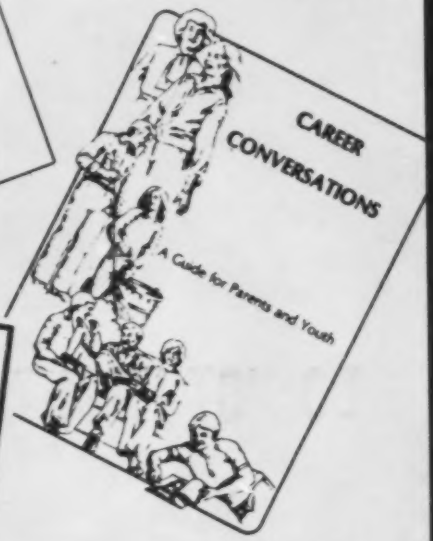
RESOURCES FOR PARENT/COMMMUNITY INVOLVEMENT

An Equal Chance



Parents Handbook

As parents, we can help
our children to overcome stereotyping and our
schools to provide equal opportunity.
We can make a difference in our children's future.
We can help give our children
an equal chance.



GENERAL RESOURCES

ACHIEVING SEX EQUALITY IN VOCATIONAL EDUCATION: A CITIZEN'S GUIDE TO THE 1976 VOCATIONAL EDUCATION AMENDMENTS. Federal Education Project, Lawyers' Committee for Civil Rights Under the Law. May 1979, 168pp. Available from: Federal Education Project, Attn: Betty Green, Lawyers' Committee for Civil Rights Under the Law, 733 15th St., NW, Suite 520, Washington, DC 20005; $5.50.

A comprehensive handbook intended as a guide for individuals and groups who want to monitor their state and local educational agencies for compliance with the 1976 Vocational Education Amendments and Title IX.

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CABINETS, CARROT SEEDS AND COMPUTER...GREAT OPPORTUNITIES IN VOCATIONAL EDUCATION. A HANDBOOK FOR PARENTS. Nancy Stone, Western Michigan University, Center for Women's Services. August 1979, 7pp. Available from: Vocational Resource Center+, $0.45.

Provides parents with suggestions on how to help their youngsters explore career/job areas without the limits imposed by the sex stereotyping of occupations. The eight vocational progam areas are described in a bias-free manner.

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CAREER CONVERSATIONS: A GUIDE FOR PARENTS AND YOUTH. Penee Stewart and Russell T. Osguthorpe, David McKay Institute of Education at Brigham Young University. December 1980, 69pp. Available from: UT-SEC*, $2.00.

Suggestions for conversations and conversation techniques are provided to encourage parents and their children to discuss future plans. The updated and expanded edition, forthcoming Fall 1981, will include additional conversations.

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CRACKING THE GLASS SLIPPER: PEER'S GUIDE TO ENDING SEX BIAS IN YOUR SCHOOLS. Mary Ellen Verheyden-Hilliard, et al. 1978, 138pp. Available from: PEER, 1112 13th St., NW, Washington, DC 20005, $5.00; or EDRS+, ED 154 539, MF only-$0.91 plus postage.

A kit for parents and citizens' action groups who want to check up on Title IX progress in their local schools and to press for needed changes. Contains information about the laws, detailed guidelines for finding the necessary information, strategies for change, and an annotated bibliography.

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DEVELOPING A PARENTAL AWARENESS CAMPAIGN. Wisconsin Vocational Studies Center. Forthcoming Summer 1981. For availability, write: WI-SEC*.

Includes a series of public service announcements, posters and brochures depicting nontraditional role models, and information in the areas of agriculture, distributive education, health occupations, business and office, industrial opportunities, and home economics.

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ELIMINATING SEX BIAS IN VOCATIONAL EDUCATION: A HANDBOOK FOR COMMUNITY GROUPS. Donna J. Hitchens and Ann G. Thomas, Equal Rights Advocates, Inc. December 1979, 44pp. For availability, write: VOICE+.

A guide for community groups to evaluate vocational education programs for sex bias and stereotyping, and develop strategies to overcome discrimination. Sections focus on women in nontraditional work, legislation, understanding the vocational education system, the female experience in vocational education, and the task of community groups and concerned citizens. Can be used alone or in conjunction with the workshop outlined in Eliminating Sex Bias in Vocational Education: A Workshop for Community Groups.

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ELIMINATING SEX BIAS IN VOCATIONAL EDUCATION: A WORKSHOP FOR COMMUNITY GROUPS. Ann G. Thomas and Donna J. Hitchens,

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*See state sex equity coordinators listing.
+See distributors address listing.

Equal Rights Advocates, Inc. December 1979, 20pp. For availability, write: VOICE+.

Materials provide a workshop design for conducting a one-day training program for community people interested in furthering sex equity within the vocational education system. The workshop will help community people understand the vocational education system, the legal requirements to end sex bias, and ways to effect change. To be used in conjunction with Eliminating Sex Bias in Vocational Education: A Handbook for Community Groups.

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AN EQUAL CHANCE: A PARENT'S INTRODUCTION TO SEX FAIRNESS IN VOCATIONAL EDUCATION. Martha Mathews and Shirley McCune, National Foundation for the Improvement of Education, Resource Center on Sex Roles in Education. 1978, 23pp. Available from: U.S. Government Printing Office+, order no. 017-080-01863-2, $1.10; or EDRS+, ED 164 972, MF $0.91, PC $2.00 plus postage.

A booklet educating parents about vocational sex equity--the laws, working women, and nontraditional job choices, and encouraging parents to prepare their male and female children for the work world by emphasizing careers that match their children's individual interests and needs.

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EQUAL OPPORTUNITIES: A PARENTS' INTRODUCTION TO SEX FAIRNESS IN VOCATIONAL EDUCATION AT THE WOONSOCKET AREA SKILL CENTER. Marilyn Eisenberg, Woonsocket Area Skill Center. 8pp. Available from: RI-SEC*, no charge.

This publication was adapted from the pamphlet, An Equal Chance, and particularized for use in a parent involvement workshop in this vocational school.

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HOW TO ERASE SEX DISCRIMINATION IN VOCATIONAL EDUCATION. Patricia Beyea and Geraldine O'Kane, American Civil Liberties Union Foundation, Women's Rights Project. September 1977, 77pp. Available from: Women's Rights Project, American Civil Liberties Union Foundation, 132 W. 43rd St., New York, NY 10036; $2.50.

A guide to understanding and monitoring the vocational education system.

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JOB TRAINING AND THE SCHOOLS: A COMMUNITY GUIDE TO VOCATIONAL EDUCATION. National Urban Coalition, 1980, 32pp. Available from: National Urban Coalition, 1201 Connecticut Ave., NW, Washington, DC 20036; no charge.

Describes the fundamental characteristics of vocational programs in five sections: the definition of vocational education; funding and administration; vocational education and CETA; the importance of vocational education to cities; and community involvement in the schools.

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MONITORING IMPLEMENTATION OF THE 1976 VOCATIONAL EDUCATION AMENDMENTS. Janet Wells, Lawyers' Committee for Civil Rights Under the Law. April 1980, 41pp. Available from: EDRS+, ED 190 801, MF $0.91; PC $3.65 plus postage.

A guide and set of five questionnaires to help determine whether the Vocational Education Act Amendments of 1976 have had an impact on the community.

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OPENING THE DOORS TO NONTRADITIONAL EMPLOYMENT: A GUIDE TO EMPLOYERS. Utah State Office of Education, Skills Center North. Forthcoming Fall 1981. Filmstrip, color, 10 minutes. Adult level. Available from: UT-SEC*. Sale: $5.00.

This presentation attempts to help employers become aware of equal access considerations and how they affect the appropriate employment of both men and women.

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*See state sex equity coordinators listing.
+See distributors address listing.

PARENT'S HANDBOOK. Sandra Stone and Carol Rikke. May 1981, 13pp. For availability, write: Minnesota Curriculum Services Center+.

Parents of junior high students are given statistical facts about the work world, a summary of the concerns of vocational education (equity, homemaking for both boys and girls, job training, personal skills development in job seeking, decision making, identification of personal values, and matching personal abilities with the right career), and tips on how to encourage their youngsters to explore a wide range of job choices.

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SEX EQUITY IN DELAWARE. International Manpower Development Group, Ltd. September 1979. Slide/tape, color, student/parent/community version-10 minutes; employer version-8 minutes. Secondary to adult level. Available from: International Manpower Development Group, Ltd., Attn: Nora Bennett Smith, East 7th St., Wilmington, DE 19801. Sale: $45 a set.

Two versions of this slide/tape presentation (employer and student/parent/community) introduce the meaning and scope of sex equity in vocational education, and the role the viewer can play in making sex equity a reality.

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SEX FAIR CHILD RAISING PRACTICES. Southeastern Regional Education Service Center. July 1981, 20pp. Available from: NH-SEC*, no charge.

A booklet stimulating parents to think about how they treat their male and female children, keeping in mind the detrimental effect of sex role stereotyping on the children. Provides examples of sex-biased child raising behaviors--dress, toy selection, delegation of authority, channeling of career choice, etc.

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SUGAR AND SPICE IS NOT THE ANSWER: A PARENT HANDBOOK ON THE CAREER IMPLICATIONS OF SEX STEREOTYPING. Louise Vetter, Cheryl Meredith Lowry, and Carolyn Burkhardt. 1977, 54pp. Available from: National Center for Research in Vocational Education+, $4.50; or EDRS+, ED 147 560, MF $0.91, PC $5.30 plus postage.

Presents a guide for parents exposing the myths of sex stereotyping and encouraging increased awareness of career options which are free of traditional sex bias.

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THERE WAS A COUPLE THAT LIVED IN A SHOE. Linn Technical College, Women's Outreach Program. July 1981, 10pp. Available from: Karen Buckman, Linn Technical College, Linn, MO 65051; $1.00.

Provides information to parents about nontraditional career opportunities--the law, questions to ask about their schools regarding sex equity, etc.

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THE TIME HAS COME. Film. Adult level. Available from: Third Eye Films, 12 Arrow St., Cambridge, MA 02138.

A series of vignettes help parents of young children become aware of limitations created by sex role stereotyping, and of the ways in which sex stereotyping is perpetuated in family life.

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VOCATIONAL EDUCATION FOR A CHANGING WORLD. Pennsylvania Dept. of Education, Vocational Education Equity Program and Research Coordinating Unit. 1980. Kit plus Film, color, 15 minutes. Available from: PA-SEC*, no charge for print materials; film rental: free, sale: $95.

A multimedia information package intended for parents' workshops to stimulate support and understanding of nontraditional careers for their sons and daughters. Contains a film, posters, parent handbook, and leader's guidebook.

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*See state sex equity coordinators listing.
+See distributors address listing.

WHO'S WORKING HERE? City School District of Mt. Vernon, New York. June 1980. Filmstrip/tape, color, 8 minutes. Adult level. Available from: Samuel Bobrow, Director of Occupational Education, City School District of Mt. Vernon, Education Center, 165 North Columbus Ave., Mt. Vernon, NY 10553. Sale: $20.

A filmstrip encouraging employment of the nontraditional worker supplements the handbook ($10). This handbook is designed for the small business owner, addressing questions and concerns about hiring the trained nontraditional worker. It reviews employer's roles and responsibilities in regard to employment equity and presents techniques and suggestions for successful retention of the nontraditional worker.

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WORKING FOR YOU: A GUIDE TO EMPLOYING WOMEN IN NON-TRADITIONAL JOBS. Louisa G. Hart, Wider Opportunities for Women, Inc. 1979 rev. ed., 28pp. Available from: Wider Opportunities for Women, Inc., Publication Requests, 1511 K St., NW, Suite 345, Washington, DC 20006; $2.50, bulk orders available; or EDRS+, ED 187 923, MF only-$0.91 plus postage.

Technical assistance for employers: how to find nontraditional job candidates and how to integrate them into the workplace.

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ADVISORY COMMITTEES

INSTRUCTORS' MANUAL FOR TRAINING VOCATIONAL TEACHERS TO PREPARE ADVISORY COUNCIL MEMBERS TO CONDUCT INTERVIEWS. Joan Baird and Sue C. Whitworth, Oklahoma State University, Division of Home Economics. May 1978, 70pp. Available from: EDRS+, ED 187 869, MF $0.91; PC $5.30 plus postage.

This packet of materials is designed to provide the vocational teacher with everything necessary to train advisory council members to interview in the school community.

SEX FAIRNESS IN VOCATIONAL EDUCATION: STRATEGIES FOR ADVISORY COMMITTEES (title tentative). Sally Moore. Forthcoming September 1981, 15pp. Available from: MT-SEC*, no charge.

Suggests guidelines for monitoring compliance.

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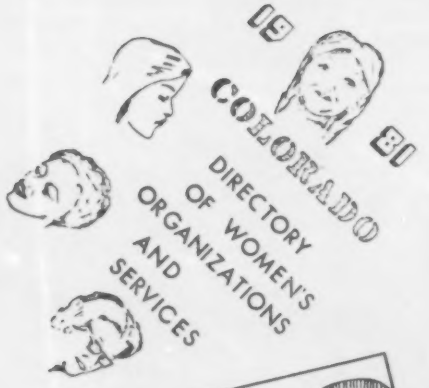
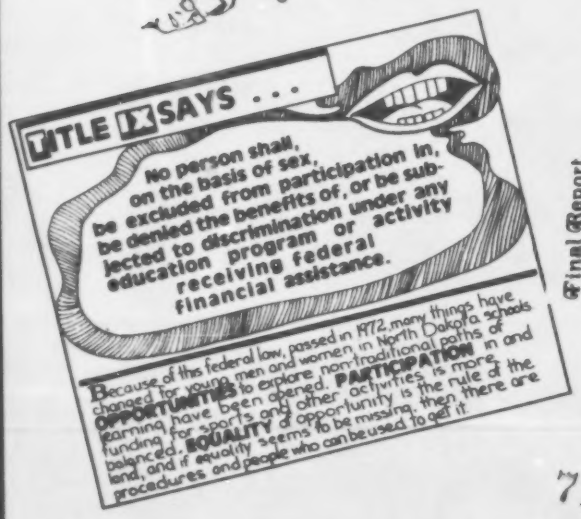
*See state sex equity coordinators listing.
+See distributors address listing.

REFERENCE AND RESEARCH RESOURCES

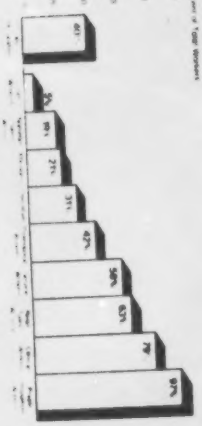



TITLE IX SAYS . . .
No person shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity receiving federal financial assistance.
Because of this federal law, passed in 1972, many things have changed for young men and women in North Dakota schools. OPPORTUNITIES to explore nontraditional paths of learning have been opened. PARTICIPATION in and funding for sports and other activities is more balanced. EQUALITY of opportunity is the rule of the land, and if equality seems to be missing, then there are procedures and people who can be used to get it.

Final Report

An analysis of sex-role stereotyping and sex bias in secondary vocational education in Kentucky

NEW MEXICO VOCATIONAL EDUCATION EQUITY CENTER NEWSLETTER



Women Are Underrepresented as Managers and Skilled Craft Workers

RESEARCH COORDINATING UNIT

Washington State Commission for Vocational Education

REFERENCE

The Law

DESTINATION...SEX-FAIR EDUCATION: A STUDENT'S INTRODUCTION TO TITLE IX. Terri Reed, Pennsylvania Dept. of Education, Vocational Equity Program. 1980, 36pp. Available from: PA-SEC*, no charge.

Through creative language and illustrations of an imaginary "trip to an exciting destination," secondary students are informed of their rights under Title IX and Title IX grievance procedures.

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THE EDUCATION AMENDMENTS OF 1976: IMPACT ON WOMEN AND GIRLS CONCERNING VOCATIONAL EDUCATION. National Advisory Council on Women's Educational Programs. 1977, 2pp. Available from: National Advisory Council on Women's Educational Programs, 1832 M St., NW, Suite 821, Washington, DC 20036; no charge.

A summary of the legislation's effect on women and girls.

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FIFTY-ONE QUESTIONS ON THE OCR GUIDELINES. Raymond E. Harlan. 1981, 142pp. Available from: National Center for Research in Vocational Education+, $8.75.

Basic concepts and requirements contained in the Office of Civil Rights guidelines are presented in a question and answer style format. Consists of a user handbook, and transparency and handout masters.

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RESOURCE ACTIVITY CHART FOR VOCATIONAL EDUCATION SEX EQUITY COORDINATORS. National Advisory Council on Vocational Education-National Advisory Council on Women's Educational Programs Joint Task Force on Sex Equity. February 1978, 13pp. Available from: National Advisory Council on Vocational Education, 425 13th St., NW, Suite 412, Washington, DC 20004; no charge.

Identifies agencies, departments, organizations, and groups which provide assistance and information to sex equity coordinators in fulfilling the ten functions outlined in Section 104.75 of the October 3, 1977, Rules and Regulations of the Vocational Education Amendments of 1976.

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SEX EQUITY: THE CALL TO LEADERSHIP, WHAT NEEDS TO BE DONE AND WHO'S DOING IT. Louise Vetter and Marla Peterson. American Vocational Journal, March 1978, pp 24-28.

Explains the meaning of and action required to carry out vocational sex equity legislation, and provides a number of resources useful in eliminating sexism in vocational education.

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TITLE IX FOR BEGINNERS: A GUIDE FOR STUDENTS IN UNDERSTANDING SEX DISCRIMINATION. North Dakota State Dept. of Public Instruction and North Dakota Commission on the Status of Women. June 1981, 14pp. Available from: ND-SEC*, no charge.

This cartoon booklet identifies student responsibilities to make sex equity work. For levels 7-12.

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VOCATIONAL EDUCATION PROGRAMS--GUIDELINES FOR ELIMINATING DISCRIMINATION AND DENIAL OF SERVICES ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX AND HANDICAP. Office for Civil Rights. Federal Register, March 1979, 16pp. Available from: EDRS+, ED 170 981, MF $0.91; PC $2.00 plus postage.

Guidelines for federally-funded vocational schools, and state agencies administering them, outlining their civil rights responsibilities; providing guidance on how to assure that their programs are nondiscriminatory; and describing requirements in several other areas, including admissions, counseling, curricula, placement, and employment.

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*See state sex equity coordinators listing.
+See distributors address listing.

WHAT TO DO WITH YOUR GRIEVANCE: AN INTRODUCTORY HANDBOOK ON SEEKING REDRESS FOR SEX DISCRIMINATION IN VOCATIONAL EDUCATION. JoAnn M. Steiger and Sue H. Schlesinger, Steiger, Fink, and Kosecoff, Inc. September 1978, 22pp. Available from: Steiger, Fink, and Kosecoff, Inc., 309 Santa Monica Blvd., Suite 206, Santa Monica, CA 90401; $3.75.

A handbook providing basic information on the remedies available and procedures to be followed in cases of suspected sex discrimination in vocational education. Also includes a list of national, state, and local offices that can furnish additional information.

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Networking

COLORADO DIRECTORY OF WOMEN'S ORGANIZATIONS AND SERVICES. Dr. Marcile Wood, comp. 1981, 23pp. Available from: CO-SEC*, no charge.

This directory identifies women's organizations, resource and crisis centers, and educational, occupational, counseling, and legal resources within Colorado. Annual updates are planned.

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DIRECTORY OF ORGANIZATIONS WORKING FOR WOMEN'S EDUCATIONAL EQUITY. 1980 EDITION. Doris Smith and Suzanne Pingree, comps., Women's Educational Equity Communications Network. March 1980, 128pp. Available from: EDRS+, ED 192 725, MF $0.91; PC $10.25 plus postage.

An exhaustive listing of national, state and local resources.

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EQUITY NETWORK: FOCUS ON THE FUTURE--1980's. Dr. Marcile Wood, comp. June 1980, 15pp. Available from: CO-SEC*, no charge.

A list of Colorado organizations, agencies, and individuals involved or interested in promoting equity in vocational education.

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NEW YORK VOCATIONAL EDUCATION STATE AND REGIONAL DIRECTORY: LINKING RESOURCE PERSONNEL AND CENTERS FOR SEX EQUITY. C.J. Farris, et al. July 1981, 96pp. Available from: Project MOVE+, $4.00.

State and regional listings of sex equity resource centers, professionals willing to serve as resource people, Vocational Education Amendments sex equity projects, and organizations with resources. Compiled to increase usage of existing local and state resources.

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RESOURCE LINKAGES FOR SEX EQUITY. Sarah Bennett, National Advisory Council on Vocational Education. Forthcoming Fall 1981, 5pp. Available from: National Advisory Council on Vocational Education, 425 13th St., NW, Suite 412, Washington, DC 20004; no charge.

Identifies positions created by federal legislation to effect changes at the state and local level.

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SEX EQUITY PROPOSAL EXCHANGE (title tentative). New Mexico Sex Equity Advisory Committee. Summer 1981, 10pp. Available from: NM-SEC*, no charge.

This first issue identifies 75 proposals funded or considered fundable from across the country. Each entry gives the project name, a brief description, suggested setting, and reviewer remarks. Copies of listed proposals can be ordered from the New Mexico State Sex Equity Coordinator for the cost of duplication.

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SEX EQUITY RESOURCE DIRECTORY FOR THE DISTRICT OF COLUMBIA PUBLIC SCHOOLS. Walteen Grady, Jill M. Greenberg, and Mary Jo Strauss, American University, Educational Equity Institute. July 1980, 166pp. Available from: DC-SEC*, no charge.

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*See state sex equity coordinators listing.
+See distributors address listing.

Sex equity resources available in the District of Columbia school system and in the Washington, District of Columbia Metropolitan area. A section on Community and Organizational Resources identifies individuals willing to serve as nontraditional role models, and local and national organizations concerned with sex equity; this particular section also includes a sample student activity involving a visit with a role model.

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WOMEN'S RESOURCES HANDBOOK FOR NEW HAMPSHIRE (title tentative). New Hampshire University and College Council. July 1981, 200pp. For availability, write: NH-SEC*.

A comprehensive directory of women's services--counseling (educational, training, general), health, support groups, etc.

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Information Collections

COLLECTED PAPERS: WOMEN'S EDUCATIONAL ISSUES IN COMMUNITY COLLEGES. Pamela Jacklin, Washington State University. August 1978, 66pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

A series of readings examining women's career preparation in a community college.

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EQUITY FROM A ... PERSPECTIVE PAPERS. 1981. Available from: National Center for Research in Vocational Education+, $2.35 each; write for titles.

Seventeen commissioned papers on equity from three broad perspectives--academic, vocational, and special needs. Of particular interest is Equity from a Sex Fairness Perspective by Nancy Evans Smith. Also available is Equity in Vocational Education: A Futures Agenda compiled by Lucille Campbell-Thrane and Cindy Silvani-Lacey, which synthesizes these seventeen multidisciplinary equity papers and presents the keynote and closing address from this national equity colloquium. The cost is $5.50.

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INFORMATION PACKETS ON...NONTRADITIONAL RECRUITMENT, LEGISLATION, CHANGING LABOR FORCE, CHANGING FAMILY, CURRICULUM, SEX ROLE STEREOTYPING, and STUDENT ACTIVITIES. (see Resources of Interest to All Educators section)

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PAVE (Positive Awareness of Vocational Education) RESOURCE PACKET. Connie Cline and Warren Hull, comps. 1980, 150-200pp. For availability, write: CO-SEC*.

A collection of 54 previously published articles introduces all phases of sex equity to the sex equity novice.

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SEX EQUITY INFORMATION PACKET. Vermont Vocational Sex Equity Coordinator and Title IX Sex Equity Coordinator. 1981, 50pp. Available from: VT-SEC*, no charge.

A compilation of seventeen articles, bibliographies, resource lists, curriculum, and assessment materials.

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SEX FAIRNESS PACKETS. (see Resources of Interest to All Educators section)

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Resource Lists

AN ANNOTATED BIBLIOGRAPHY OF RESOURCES FOR ELIMINATING SEX BIAS AND ROLE STEREOTYPING IN VOCATIONAL EDUCATION. Georgia State Dept. of Education, Office of State Schools and Special Services. 1979, 79pp. Available from: EDRS+, ED 178 754, MF $0.91; PC $6.95 plus postage.

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*See state sex equity coordinators listing.
+See distributors address listing.

Developed to aid vocational educators and counselors in securing resources for eliminating sex bias and role stereotyping, this bibliography includes references on males in nontraditional roles; parental involvement; inservice equity training materials; and audiovisual materials.

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A BIBLIOGRAPHY FOR SEX-FAIR VOCATIONAL EDUCATION. Patricia B. Richardson, Hazel C. Davis, and Norman D. Ehresman, Western Kentucky University. August 1979, 127pp. Available from: KY-SEC*, no charge; or EDRS+, ED 185 395, MF $0.91, PC $8.60 plus postage.

Listed are audiovisuals, books, dissertations, periodicals, reports, and miscellaneous under such topic areas as "Developing Sex-Fair Vocational Education" (which is further broken down by vocational area); "How Sex Bias Affects Men;" "Men and Women in Nontraditional Careers;" "Sex Fair Counseling in Guidance and Career Education;" and "Ways to Eliminating Sexism in Schools." Supplement to An Analysis of Sex Role Stereotyping and Sex Bias in Secondary Vocational Education in Kentucky. (see Research section)

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ELIMINATING SEX-ROLE STEREOTYPING IN VOCATIONAL EDUCATION: A BIBLIOGRAPHY OF SUGGESTED RESOURCES FOR UNDERSTANDING AND BUILDING SEX EQUITY IN SECONDARY VOCATIONAL EDUCATION PROGRAMS. Western Michigan University, Center for Women's Services. August 1979. Available from: Vocational Resource Center+; or EDRS+, ED 177 440, MF $0.91, PC $5.30 plus postage.

Resources are divided into five sections. Includes state and national projects working for vocational equity, general readings on sex stereotyping, curriculum materials, etc.

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EQUAL IS BETTER: A VOCATIONAL EDUCATION GUIDE TO SEX FAIRNESS RESOURCES AND THE LAW. David L'Angelle and Sarah Williams, comps. 1979, 163pp. Available from: National Center for Research in Vocational Education+, $8.50; or EDRS+, ED 186 716, MF $0.91, PC $11.90 plus postage.

Listings under "Sex Fairness Resources" are divided into sections reflecting six aspects of vocational programs: administrative resources; curriculum and classroom materials; resources for inservice/preservice; guidance; community members; and references. "The Law" briefly summarizes two major pieces of legislation designed to overcome sex bias and stereotyping, Title IX of the Education Amendments of 1972 and Title II of the Education Amendments of 1976. Cross references are provided to the resources described in the first part according to their applicability to the laws.

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THE MARYLAND GUIDE TO VOCATIONAL SEX EQUITY RESOURCES. Edward J. Roberts, University of Maryland, Dept. of Industrial Education. 1981, 98pp. Available from: MD-SEC*, no charge.

An annotated guide to print, nonprint, and human resources. Sections focus on professional development, instructional materials, counseling and testing, student materials, organizations (state and national), etc.

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RESOURCE BANK FOR OVERCOMING SEX BIAS AND STEREOTYPING IN VOCATIONAL EDUCATION. Alba I. Moesser, ed. 1979, 115p. Available from: EDRS+, ED 182 529, MF $0.91; PC $8.60 plus postage.

Developed for use by educators in general, and specifically, for teachers, administrators, project directors or others directly involved in providing nondiscriminatory vocational education to all students (including minority women and displaced homemakers).

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RESOURCE UPDATE 1979: SEX EQUITY IN VOCATIONAL EDUCATION. Faith L. Justice, comp.

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*See state sex equity coordinators listing.
+See distributors address listing.

1979. Available from: National Center for Research in Vocational Education+, single copy free while supply lasts.

A fold-out poster with 56 annotated resources.

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RESOURCES FOR ACHIEVING SEX EQUITY: AN ANNOTATED BIBLIOGRAPHY. Susan W. Miller, comp., Los Angeles Community College District. 1979, 40pp. Available from: EDRS+, ED 183 230, MF $0.91; PC $3.65 plus postage.

Resources are organized by subject (sex equity definitions, working women, the law, etc.) and format (newsletters, nonprint, etc.).

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SEX EQUITY RESOURCES FOR VOCATIONAL EDUCATORS AND COUNSELORS. INFORMATION SERIES NO. 8: A BIBLIOGRAPHY. JoAnn Brooks, comp. January 1979, 68pp. Available from: Vocational Education Services+, $2.00; EDRS+, ED 176 173 or ED 167 782, MF only-$0.91 plus postage.

This annotated bibliography lists over 300 resources on the topics of sex bias in education and work, strategies to achieve sex equality, sex-fair materials for use by teachers and counselors, inservice training to promote sex equity, assistance for returning women students, and persons and organizations providing additional resources for sex-fair education.

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SEX-ROLE STEREOTYPING IN OCCUPATIONAL EDUCATION: A SELECTED BIBLIOGRAPHY FOR EDUCATORS. Anne J. Russ, comp. September 1978, 20pp. Available from: EDRS+, ED 163 198, MF only-$0.91 plus postage.

An annotated bibliography divided into three sections--resources for and about secondary students, resources for vocational and career educators, and resources of general interest.

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Project Reports

CAREERS FOR WOMEN IN SCIENCE AND TECHNOLOGY: A MODEL TREATMENT PROGRAM. Diane DeWitt and Elizabeth Colasurdo, Highline Community College. 1979, 107pp. Available from: EDRS+, ED 186 652, MF $0.91, PC $8.60 plus postage; or write: Gene Bigger, Research Coordinating Unit, Washington State Commission for Vocational Education, Bldg. 17, Airdustrial Park, Mailstop LS-10, Olympia, WA 98504.

The report describes a project conducted to design and field-test a prevocational program of recruitment, instruction, advising, counseling, and placement for women considering careers in science and technology fields.

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DEMONSTRATION OF A SYSTEM TO FACILITATE THE ELIMINATION OF SEX STEREOTYPING AND SEX BIAS IN LOCAL VOCATIONAL PROGRAMS. FINAL REPORT. Mississippi University, Center for the Study of Contemporary Rural Women. December 1978, 23pp. Available from: EDRS+, ED 178 687, MF only-$0.91 plus postage.

This project to design a career awareness workshop for vocational-technical students involved identifying and defining sex stereotypes and discrimination, raising student awareness of stereotyping, increasing knowledge of career options, exposing students to nontraditional role models, and providing inservice training.

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EQUAL VOCATIONAL EDUCATION. FINAL REPORT. Jane Lerner, et al., Houston University, Texas Center for Human Resources. 1976, 99pp. Available from: EDRS+, ED 133 464, MF $0.91; PC $6.95 plus postage.

A model developed to increase and maintain female enrollment in male-dominated vocational programs. This report discusses the project under four major categories: "Developing the Recruitment Model," "Assessing and Changing Attitudes," "Relationship with Industry and Unions," and "Summary and Recommendations."

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*See state sex equity coordinators listing.
+See distributors address list.

EXEMPLARY VOCATIONAL GUIDANCE PROJECTS IN VIRGINIA. 1979-80 PROJECT ABSTRACTS. Thomas H. Hohenshil and Carolyn Maddy, Virginia Polytechnic Institute and Blacksburg State University, College of Education. 1980, 47pp. Available from: EDRS+, ED 185 478, MF $0.91; PC $3.65 plus postage.

Ten of the thirty projects identified were designed to increase sex equity in vocational guidance, counseling, and education programs.

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FEMALE ACCESS TO CAREERS IN ENGINEERING TECHNOLOGY. EXEMPLARY PROJECT IN VOCATIONAL EDUCATION. Alison Y. Caughman, Trident Technical College. August 1978, 87pp. Available from: EDRS+, ED 160 829, MF $0.91; PC $6.95 plus postage.

This project encouraging women to study engineering technology consisted of a public awareness campaign, specialized recruiting and testing, a summer quarter of special pre-engineering technology and mathematics courses for a selected group of high school women, and an orientation of the engineering technology faculty to the special problems and potentials of women students.

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FROM SENIOR TO FRESHMAN: CAREER PATHS WORKSHOP FOR WOMEN STUDENTS. Barbara R. Heller and Victor D'Lugin, CUNY Graduate School and University Center. October 1979, 120pp. Available from: EDRS+, ED 177 370, MF $0.91; PC $8.60 plus postage.

A four-day planning workshop program was conducted for New York City twelfth-grade female students intending to enroll in community colleges. Its purpose was to assist them in the transition to college while motivating them to consider nontraditional courses of study.

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GUIDELINES FOR ESTABLISHING SMALL BUSINESS OWNERSHIP PROGRAMS FOR WOMEN: STRATEGIES FOR SUCCESS. Westmoreland County Community College. June 1979. Available from: Westmoreland County Community College, Women's Programs, Attn: Ann McWhinney, Youngwood, PA 15697, no charge; or Vocational Education Information Network+, MF only-no charge.

This manual is the result of a literature search and compilation of ideas and resources from local, state, and national agencies and organizations dealing with female entrepreneurship.

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INSERVICE FOR REDUCING SEX STEREOTYPING IN VOCATIONAL EDUCATION: A PILOT PROJECT. C.J. Farris. 1977, 34pp. Available from: Project MOVE+, $1.75.

This final report offers assumptions and guidelines for planning and presenting more effective inservice programs.

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NEW HORIZONS: WOMEN'S CENTERS IN THE VTAE SYSTEM. Dolores Grengg, Wisconsin Board of Vocational-Technical and Adult Education. 1979, 25pp. Available from: WI-SEC Postsecondary*, no charge.

Detailed descriptions of the first six women's centers established with Wisconsin Vocational-Technical and Adult Education funds. A report useful to those interested in setting up a women's center.

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NEW OPTIONS. SEX EQUITY GRANT. Robin Naughton and Betty McClennan, Elgin High School. April 1981, 177pp. Available from: Robin Naughton, Elgin School District, P.O. Box 68, Elgin, OR 97827; no charge.

Describes a sex equity plan for a small school district. The plan is designed to increase the enrollment of women into nontraditional careers, and to provide them with realistic expectations when entering these male-dominated fields.

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OCCUPATIONAL EQUALITY: RESOURCES FOR MEETING THE CHALLENGE. FISCAL YEAR 1978-79. New York State Education Dept., Office of

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*See state sex equity coordinators listing.
+See distributors address listing.

Occupational and Continuing Education. 1979, 72pp. Available from: NY-SEC*, no charge; or EDRS+, ED 183 781, MF $0.91, PC $6.95 plus postage.

This directory summarizes Vocational Education Act projects in New York designed to reduce sex bias, sex stereotyping, and sex discrimination. An updated edition is forthcoming.

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OCCUPATIONAL INNOVATIONS PROJECT. Betty Regan, Colorado State University. March 1981, 150pp. For availability, write: CO-SEC*.

Describes in detail a pilot project where students interview a representative panel of nontraditional workers within a workplace.

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PROJECT MOVE: A TWO-YEAR REPORT OF A STATEWIDE SEX EQUITY PROJECT. C.J. Farris. Forthcoming Fall 1981, 94pp. Available from: Project MOVE+, $2.50.

A status report explaining the Project MOVE courses, delivery system, the attitudinal, knowledge and behavior changes, and class members' activities resulting from the course. Other project activities and strategies implemented to effect change are also described--conferences, workshops, products, etc.

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PROJECT SERVES. SEXISM IN EDUCATION: REDUCING VOCATIONAL EDUCATION STEREOTYPES. FINAL REPORT. Sheryl Barta, et al., Ames Public Schools. 1979, 123pp. Available from: EDRS+, ED 181 213, MF $0.91; PC $8.60 plus postage.

The report stresses sensitizing teachers and counselors to stereotyping and involving them as facilitators of change. The training needs of educators and of facilitators of vocational equity resulting from two consciousness-raising workshops are listed. A training manual for a sex equity workshop is included which contains objectives, agenda, trainer notes, and a selected bibliography of films and resources.

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PROJECT TO ELIMINATE SEX BIAS IN YOUTH ORGANIZATIONS. C.J. Farris. 1978-1979. Available from: Project MOVE+, $1.75 for each component; or EDRS+.

Vocational and 4-H Youth Group Members Knowledge and Attitudes Concerning Expanding Roles. September 1978, 23pp. ED 182 431, MF $0.91, PC $3.65 plus postage.
Twelve hundred youths were surveyed to determine their knowledge of changing work force and family roles and their attitudes toward sex role stereotyping.

Eliminating Sex Bias in Vocational Youth Organizations: Summary of Leadership Camp Program. July 1978, 29pp. ED 182 533, MF $0.91, PC $3.65 plus postage.
A series of programs and activities at a New York youth leadership camp were planned and conducted by Project MOVE staff.

Results of a Pilot Project for Evaluation of the Kit: Expanding Roles: Opportunities for Youth Leadership in Overcoming Sex-Role Stereotyping. November 1979, 35pp. Write EDRS for document number and price.
Discusses the development and piloting of a program activity kit on changing roles and stereotyping.

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PROMOTING SEX EQUITY IN THE WISCONSIN VTAE SYSTEM: A STATUS REPORT ON PROGRAMS, EFFORTS, AND NEEDS. Wisconsin Board of Vocational-Technical and Adult Education. June 1981, 20pp. Available from: WI-SEC Postsecondary*, no charge.

A summary and analysis of Vocational-Technical and Adult Education (VTAE) projects.

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REPORT OF A SEX EQUITY CONFERENCE FOR VOCATIONAL TEACHER EDUCATORS. C.J. Farris. June 1979, 57pp. Available from: Project MOVE+, $3.00.

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*See state sex equity coordinators listing.
+See distributors address listing.

Covers the conference planning, format, and outcomes.

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SEX EQUITY PROPOSAL EXCHANGE (title tentative). (see Networking subsection)

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STATEWIDE VOCATIONAL INSERVICE FOR REDUCING SEX STEREOTYPING AND BIAS, 1977-78 REPORT. C.J. Farris. 1978, 80pp. Available from: Project MOVE+, $2.00; or EDRS+, ED 182 430, MF $0.91; PC $6.95 plus postage.

A status report describing the Project MOVE inservice graduate course and initial evaluation results of the course.

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SUMMARY OF SEX EQUITY ACTIVITIES 1978-1981. Marlene Grady. July 1981, 30pp. Available from: WV-SEC*, no charge.

Includes a listing of all projects funded since the Sex Equity Office opened; classroom activities; and a bibliography of media curriculum materials.

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A TEAM APPROACH TO DEVELOP AND IMPLEMENT AN IN-SCHOOL CLUSTER STRUCTURE DESIGNED FOR OCCUPATIONAL EXPLORATION AND INITIAL JOB PREPARATION. FINAL EVALUATION REPORT. Arkansas State Dept. of Education, Division of Vocational, Technical and Adult Education. October 1979, 45pp. Available from: EDRS+, ED 181 223, MF only-$0.91 plus postage.

Three project teams, comprised of three teachers, a counselor, and a school/community coordinator on each, developed sex-fair, experience-based career education programs and activities for three junior and senior high schools.

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VOCATIONAL EQUITY PROJECTS IN WASHINGTON STATE. A SUMMARY REPORT (1978-1980). John Knold, comp., Washington State Commission for Vocational Education. 1980, 36pp. Available from: EDRS+, ED 190 808, MF $0.91; PC $3.65 plus postage.

This report contains summary descriptions of twenty-nine projects implemented in the state.

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WORK IN TECHNOLOGY AND SCIENCE: LINKING EDUCATION AND EMPLOYMENT. Massachusetts Institute of Technology. July 1980, 64pp. Available from: Project WITS (Work in Technology and Science), Massachusetts Institute of Technology, 20C-228, Cambridge, MA 02139.

A report outlining how to set up a project linking middle and secondary schools to technological companies.

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RESEARCH

ADULT WOMEN IN VOCATIONAL EDUCATION: REENTRANTS AND CAREER CHANGERS. FINAL REPORT. Roslyn D. Kane and Pamela Frazee, Rj Associates, Inc. May 1979, 219pp. Available from: EDRS+, ED 179 714, MF only-$0.91 plus postage.

The purpose of this study was to gain a further understanding of how women's family responsibilities and prior education influence their working lives and how each of the above influences current occupational/training choices.

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ALTERNATIVES TO SEX-RESTRICTIVE VOCATIONAL INTEREST ASSESSMENT. Dale J. Prediger and Richard W. Johnson, American College Testing Program. May 1979, 45pp. Available from: EDRS+, ED 186 480, MF $0.91; PC $3.65 plus postage.

Studies documenting sex-restrictiveness in widely used interest inventories are cited, and alternatives to traditional, sex-restrictive occupational scales are reviewed, including the use of cross-sex scales, combined-sex scales, cluster scales, and sex-balanced scales.

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*See state sex equity coordinators listing.
+See distributors address listing.

AN ANALYSIS OF SEX ROLE STEREOTYPING AND SEX BIAS IN SECONDARY VOCATIONAL EDUCATION IN KENTUCKY. Patricia B. Richardson, Hazel C. Davis and Norman D. Ehresman, Western Kentucky University. September 1979, 171pp. Available from: KY-SEC*, no charge; or EDRS+, ED 185 396, MF $0.91; PC $11.90 plus postage.

This study, which assessed the extent of sex bias in Kentucky and identified the factors encouraging and discouraging nontraditional enrollment, concludes with basic recommendations for a model to aid in eliminating sex stereotyping and sex bias in vocational education. A Bibliography for Sex-Fair Vocational Education was also compiled. (see References section)

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ATTITUDES OF ADOLESCENT GIRLS TOWARD VOCATIONAL EDUCATION. FINAL REPORT. Marianne H. Mitchell, Indiana University. June 1977, 43pp. Available from: EDRS+, ED 142 847, MF $0.91; PC $3.65 plus postage.

A study designed to identify and assess the attitudes, perceptions, understandings, and conditions for enrollment of adolescent girls in vocational programs.

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CONCERNS OF MINORITY WOMEN WITH RESPECT TO VOCATIONAL EDUCATION. American Institutes for Research and Miranda (L.) and Associates. November 1977, 140pp. Available from: EDRS+, ED 164 633, MF only-$0.91 plus postage.

Results of a survey on factors affecting minority women in relation to vocational education included poverty, employment status, educational background, supportive programs, race and/or sex stereotyping, and a lack of role models. Minority women surveyed included blacks, Hispanics, Native Americans, and Asian Americans.

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COUNSELING PROGRAMS AND SERVICES FOR WOMEN IN NONTRADITIONAL OCCUPATIONS. Helen S. Farmer. 1978, 56pp. Available from: National Center for Research in Vocational Education+, $4.50; or EDRS+, ED 164 976, MF $0.91, PC $5.30 plus postage.

Examines opportunities, needs, and support systems relevant for women seeking to enter nontraditional occupations. Then analyzes counseling programs and support services designed to increase women's participation in these areas.

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CREATING AWARENESS OF THE ROLE OF THE HOMEMAKER. Angelina O. Parsons, Montana State University. August 1980, 130pp. Available from: MT-SEC*, no charge.

Results of a questionnaire administered to middle and secondary school home economics students, administrators, and counselors on the assignment of household tasks when a wife works part time, full time, or not outside the home. The Household Task Opinionnaire can be ordered individually (see Instructional Resources section)

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EDUCATIONAL AND DEMOGRAPHIC CHANGES IN SECONDARY VOCATIONAL AGRICULTURE AND HOME ECONOMICS IN MONTANA AS A RESULT OF TITLE IX AND THE VOCATIONAL EDUCATION AMENDMENTS. Clinton Van Shelhamer, Montana Office of Public Instruction. February 1980, 51pp. Available from: MT-SEC*, no charge.

A survey of students enrolled in home economics and agriculture classes who were also members of Future Farmers of America and Future Homemakers of America, looking at their attitudes toward nontraditional classmates and the effect of these views on the nontraditional classmates. Results show that nontraditional students were neither strongly encouraged nor discouraged from enrolling and that principal opposition came from parents and peers.

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ELIMINATING SEX-ROLE STEREOTYPING IN VOCATIONAL EDUCATION: A NATIONAL AND STATE PERSPECTIVE. Karla Atkinson, Western Michigan University, Center for Women's Services. August 1979, 30pp. For

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*See state sex equity coordinators listing.
+See distributors address listing.

availability, write: MI-SEC*.

Describes the nature and extent of sex role stereotyping in national and state secondary vocational education programs.

ELIMINATING SEX-ROLE STEREOTYPING IN VOCATIONAL EDUCATION: REPORT ON THE IDENTIFICATION OF SEX BIASES IN VOCATIONAL EDUCATION INSTRUCTIONAL MATERIALS AND RESOURCES. Western Michigan University, Center for Women's Services. 1979, 25pp. Available from: EDRS+, ED 174 773, MF only-$0.91 plus postage.

Three hundred and fifty nine career and vocational resources were reviewed to determine if male and female students in Michigan secondary schools were exposed to sex role stereotyping in instructional materials.

ENTREPRENEURSHIP FOR WOMEN: AN UNFILLED AGENDA. Carol Eliason. 1981, 21pp. Available from: National Center for Research in Vocational Education+, $2.35.

Outlines the characteristics and needs of entrepreneurs, developments in entrepreneurship education, federal support and private sector training programs, and entrepreneurship training and vocational guidance.

FACTORS INFLUENCING NONTRADITIONAL VOCATIONAL EDUCATION ENROLLMENTS: A LITERATURE REVIEW. Louise Vetter, et al. 1979, 141pp. Available from: National Center for Research in Vocational Education+, $8.75.

Reviews professional literature, discusses why students enroll in nontraditional programs, and offers more than 140 strategies for increasing enrollments.

THE GUIDANCE NEEDS OF WOMEN. Lenore W. Harmon. 1979, 16pp. Available from: National Center for Research in Vocational Education+, $1.90; or EDRS+, ED 173 539, MF $0.91, PC $2.00 plus postage.

Focuses on the internal barriers which prevent women from achieving occupational success in nontraditional jobs.

THE IDENTIFICATION OF FACTORS ASSOCIATED WITH SEX-ROLE STEREOTYPING IN VOCATIONAL EDUCATION. Cornell Institute for Occupational Education. March 1980, 196pp. Available from: NY-SEC*, no charge; or EDRS+, ED 186 671, MF $0.91, PC $13.55 plus postage.

Identifies the factors involved in course selection by secondary students, including the influence of teachers and parents. Also looks at the effect of nontraditional enrollment on occupational courses.

INCREASING SEX EQUITY: THE IMPACT OF THE 1976 VOCATIONAL EDUCATION AMENDMENTS ON SEX EQUITY IN VOCATIONAL EDUCATION. A REPORT OF THE NATIONAL ADVISORY COUNCIL ON VOCATIONAL EDUCATION AND THE NATIONAL ADVISORY COUNCIL ON WOMEN'S EDUCATION PROGRAMS. Institute for Women's Concerns. December 1980, 191pp. Available from: National Advisory Council on Women's Educational Program, 1832 M St., NW, Suite 821, Washington, DC 20036, no charge; or National Advisory Council on Vocational Education, 425 Thirteenth St., NW, Suite 412, Washington, DC 20004, no charge.

The results of a study assessing the degree of equal access achieved through the sex equity provisions of the 1976 Vocational Education Amendments. The study methodology involved a review of recent research, state plans and reports, enrollment data, and public hearings.

MALE ENROLLMENT IN SECONDARY HOME ECONOMICS PROGRAMS IN PENNSYLVANIA PUBLIC SCHOOLS. Carolyn S. Lamason, Hood College, Dept. of Education. June 1979, 62pp. Available from: Vocational Education Information Network+, MF only-no charge.

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*See state sex equity coordinators listing.
+See distributors address listing.

Examines factors possibly affecting male enrollment in home economics as perceived by school superintendents, and compares the male enrollment in vocational home economics programs to that of nonvocational programs.

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MOVING TOWARD SEX EQUITY IN VOCATIONAL EDUCATION: A REPORT ON SEX BALANCE IN VOCATIONAL EDUCATION PROGRAMS. Ventura County Superintendant of Schools, Vocational Education Special Projects Unit. 1980, 139pp. For availability, write: CA-SEC*.

A statistical update to Moving Toward Sex Equity in Vocational Education: A Study in Five Parts. Provides trend information (1973-74 to 1977-78) on the status of sex equity in vocational education programs within California.

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MOVING TOWARD SEX EQUITY IN VOCATIONAL EDUCATION: A STUDY IN FIVE PARTS. Nancy Nazario, et al. December 1978, 604pp. Available from: EDRS+, ED 174 778, MF only-$1.29 plus postage.

A study on the current status of sex equity in vocational education in California. The five parts are "Understanding the Terms;" "A Checklist for the School Site Administrator;" "A Report on Sex Balance in Vocational Education Programs;" "A Comparison of Student Occupational Interest with Vocational Education Program Enrollment;" and "Learning and Working--An Annotated Bibliography."

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NEEDS ASSESSMENT FOR CHILDCARE SERVICES AMONG WOMEN IN NEW YORK STATE OCCUPATIONAL EDUCATION PROGRAMS. Judith Coburn, Two Year College Development Center, State University of Albany. November 1980, 110pp. Available from: NY-SEC*, no charge.

A study assessing what is and is not available in child care for women returning to school. Looks at secondary and postsecondary institutions.

OCCUPATIONAL CHOICE: DO TRADITIONAL AND NON-TRADITIONAL WOMEN DIFFER? Roslyn D. Kane and Pamela Frazee, Rj Associates, Inc. April 1978, 18pp. Available from: EDRS+, ED 167 742, MF $0.91; PC $2.00 plus postage.

A national survey determining the factors which influence women to enter nontraditional training and how they differ from those of traditional women. Results include: career education, career orientation, and job site visitation were considered more useful counseling techniques than individual counseling, vocational testing or group counseling; and parents were the most influential group for nontraditional students.

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OVERCOMING PERSONAL-SOCIAL BARRIERS TO ENTRY INTO NON-TRADITIONAL OCCUPATIONAL PREPARATION PROGRAMS. A FINAL REPORT. Hollie B. Thomas, et al., Florida State University. August 1979, 632pp. Available from: EDRS+, ED 181 214, MF $1.29; PC $42.25 plus postage.

This report describes a research project which assessed personal-social barriers to female entry into nontraditional jobs, developed a treatment program to assist women in overcoming those barriers, and evaluated program impact.

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PACKET OF ASSESSMENT INSTRUMENTS (METHODS AND INSTRUMENTS USED FOR EVALUATING PROJECT MOVE COURSES). C.J. Farris. 1980, 64pp. Available from: Project MOVE+, $3.00; or EDRS+, ED 186 670, MF $0.91, PC $5.30 plus postage.

Contains the evaluation methods/instruments used in Project MOVE graduate courses on changing family and work roles for educators. Methods include surveying pre-post changes in educators' attitudes, pre-post comparisons of student reporting of teachers' sex-fair, sex-stereotyped classroom behaviors, administering quizzes on educators' knowledge of sex equity and legislation, plus course evaluations.

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*See state sex equity coordinators listing.
+See distributors address listing.

PROFESSIONAL DEVELOPMENT PROGRAMS FOR SEX EQUITY IN VOCATIONAL EDUCATION. Mary Ellen Verheyden-Hilliard. 1979, 21pp. Available from: National Center for Research in Vocational Education+, $2.20; or EDRS+, ED 173 538, MF $0.91, PC $3.65 plus postage.

Examines the need for sex equity, discusses professional activities being offered to achieve equity, and makes recommendations.

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PROJECT MOVE: THE GOOD, THE BAD, AND THE UGLY. T. Fidler and C.J. Farris. April 1980, 21pp. Available from: Project MOVE+, $1.50.

Summary and responses to a survey of people served by Project MOVE regarding benefits received, how project activities could be improved, and how sexism is still occuring in education. Useful for project planning and evaluation.

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PUMPKINS AND POSSIBILITIES: A PRIMER. Catherine Ann Pfeiffer, Linn Technical College, Women's Outreach Program. February 1981, 69pp. Available from: Karen Buckman, Linn Technical College, Linn, MO 65051; $5.00.

This research monograph contains statistical information on working women, and legislation outlawing discrimination in employment. The cultural, psychological, and biological obstacles women face in entering nontraditional careers are also presented, as well as successful recruiting and retention strategies used by the Women's Outreach Program for their nontraditional students.

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THE RELATIONSHIP AMONG VOCATIONAL EDUCATORS' ATTITUDES TOWARD ADOLESCENT PARENTS, THEIR DEGREE OF OPEN-MINDEDNESS, AND THEIR KNOWLEDGE OF THE PROBLEMS OF ADOLESCENT PARENTHOOD. Tena L. St. Pierre, Pennsylvania State University. May 1980, 69pp. Available from: Vocational Education Information Network+, MF only-no charge.

Analyzes the relationship between vocational educators' knowledge of adolescent childbearing and their attitude toward teenage parents.

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RESEARCH PAPER: SEX ROLE STEREOTYPING IN VOCATIONAL-TECHNICAL COURSES IN THE HIGH SCHOOL. Jerry Cohen. 1978, 32pp. Available from: EDRS+, ED 198 428, MF $0.91; PC $3.65 plus postage.

Sets forth positive steps toward reducing and/or eliminating sex role stereotyping in vocational-technical courses: vocational guidance and counseling, programming and course selection, career guidance in the curriculum of the school at all grade levels, equality of opportunity to learn about the world of work, and cultural democracy in classroom management and teaching.

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SECONDARY STUDENTS' VIEWS ON OCCUPATIONAL SEX STEREOTYPING. Diane S. Richards, New Educational Directions. January 1979, 21pp. Available from: Vocational Education Services+, $2.00; or EDRS+, ED 176 156 or ED 167 782, MF only-$0.91 plus postage.

A study of Indiana high school students which sought to identify the extent of nontraditional occupational selection and awareness by the students of sex stereotyping influences, and to solicit recommended strategies for the promotion of educational equity.

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SEX BIAS BARRIERS TO VOCATIONAL EDUCATION ENROLLMENT. FINAL REPORT. Judy Palmer Brown, et al., Oklahoma State Dept. of Education, Division of Vocational-Technical Education. February 1980, 89pp. Available from: EDRS+, ED 187 875, MF $0.91; PC $6.95 plus postage.

Identifies barriers and develops programmatic strategies. The highest ranked barriers: (1) loss of femininity or masculinity; (2) parent pressures,

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*See state sex equity coordinators listing.
+See distributors address listing.

resistance, and traditional expectations; (3) peer pressure by ridicule, isolation, alienation, or exclusion; (4) tradition; (5) need for friends of same sex in class; and (6) inhibition due to being in the minority sex.

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SEX BIAS IN TESTING: A REVIEW WITH POLICY RECOMMENDATIONS. Carol K. Tittle, Women's Educational Equity Communications Network. 1978, 57pp. Available from: EDRS+, ED 164 623, MF $0.91; PC $5.30 plus postage.

This monograph discusses the state of the art in both testing and analyses related to educational equity. Looks at sex bias in achievement tests, career interest measurement, and aptitude measures.

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SEX DISCRIMINATION IN INDUSTRIAL EDUCATION PROGRAMS IN THE STATE OF MONTANA. Gene W. Gloeckner, Montana State University. March 1980, 31pp. Available from: MT-SEC*, no charge.

A survey of junior high and high school industrial arts teachers as to what discourages and encourages female students to enroll. One major recommendation states that an exploratory industrial arts course be required at the junior high level for all students.

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SEX EQUITY IN POSTSECONDARY OCCUPATIONAL PROGRAMS: AN INVESTIGATORY STUDY. Dr. La Verna M. Fadale, Two Year College Development Center, State University of Albany. September 1980, 110pp. Available from: NY-SEC*, no charge.

Reveals the importance of administrative support and funds for a successful sex equity program.

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SEX-FAIR INTEREST MEASUREMENTS: RESEARCH AND IMPLICATIONS. Carol Kehr Tittle and Donald G. Zytowski, eds., National Institute of Education. April 1978, 169pp. Available from: EDRS+, ED 166 416, MF $0.91; PC $11.90 plus postage.

A book of readings on issues in sex fairness and sex bias in occupational interest measurement.

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SEX FAIRNESS IN CAREER EDUCATION. Marla Peterson and Louise Vetter. 1977, 36pp. Available from: National Center for Research in Vocational Education+, $3.25; or EDRS+, ED 149 179, MF $0.91, PC $3.65 plus postage.

Discusses underlying issues, women's status in employment, leadership in the career education work force, and implications of sex fairness in career education.

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SEX FAIRNESS IN VOCATIONAL EDUCATION. John Phillip Schenck. 1977, 47pp. Available from: National Center for Research in Vocational Education+, $3.80 or EDRS+, ED 149 189, MF $0.91, PC $5.30 plus postage.

Analysis of programs and strategies which help program planners and curriculum developers eliminate sex bias in vocational education.

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SEX-ROLE STEREOTYPING IN VOCATIONAL EDUCATION: REPORT ON THE PERCEPTIONS OF MICHIGAN EDUCATORS. Western Michigan University, Center for Women's Services. August 1979, 24pp. For availability, write: MI-SEC*.

Describes the results of a survey and on-site visits of secondary vocational programs in Kalamazoo. One major conclusion was that while a large percentage of educators voice support for equal opportunity, they are unaware of the barriers to equal opportunity in their own classrooms or schools.

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*See state sex equity coordinators listing.
+See distributors address listing.

A STUDY OF THE FACTORS INFLUENCING THE PARTICIPATION OF WOMEN IN NON-TRADITIONAL OCCUPATIONS IN POSTSECONDARY AREA VOCACATIONAL TRAINING SCHOOLS. FINAL REPORT. VOLUME I: NARRATIVE REPORT. VOLUME II: BACK-UP TABLES. Roslyn D. Kane, et al., Rj Associates, Inc. November 1976, Vol.I-189pp.; Vol.II-102pp. Available from: EDRS+, Volume I-ED 132 429, MF $0.91, PC $13.55; Volume II-ED 132 430, MF $0.91, PC $8.60 plus postage.

The main volume of this report presents findings of a national study of women students in area vocational-technical schools, comparing and contrasting nontraditional women and traditional women. The study determined which factors are influential in students' selection of nontraditional or traditional occupational training in nonprofessional occupations, and analyzed the data with regard to seven broad occupational areas and sex stereotypes of particular occupations.

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A STUDY TO DETERMINE ACHIEVEMENT OF SEX EQUITY IN SECONDARY BUSINESS EDUCATION PROGRAMS AS PERCEIVED BY BUSINESS EDUCATION TEACHERS IN MONTANA. Dr. Jo Anne M. Brenholt, University of Montana. January 1980, 146pp. Available from: MT-SEC*, no charge.

Information was gathered from business teachers relating to their awareness of sex-fair educational and occupational development practices, instructional methods and procedures used to eliminate sex bias and stereotyping, and specific activities to recruit and retain students for secondary business education programs. Includes recommendations.

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TIGERS AMONGST THE ROSES: AN HISTORICAL REVIEW OF HOME ECONOMICS FOR SECONDARY SCHOOL BOYS IN THE UNITED STATES. Royston J. Lawson. Illinois Teacher of Home Economics, May/June 1977, pp 215-226.

Following a historical review investigating the participation of boys in high school home economics programs in the United States during the twentieth century, several generalizations concerning the nature and circumstances of this participation are formulated and some implications for the future are discussed.

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VOCATIONAL EDUCATION EQUITY STUDY. Available from: American Institutes for Research, (AIR), Box 1113, Palo Alto, CA 94302; or EDRS+.

This congressionally-mandated study of the nature and extent of sex stereotyping and sex discrimination in vocational education and the progress made in overcoming such inequities has produced a four-volume report.

Volume I: Primary Data. Laurie R. Harrison, et al., American Institutes for Research. April 1979, 613pp. Available from: AIR, $15.25 prepaid; or EDRS+, ED 177 315, MF $1.29, PC $41.60 plus postage.
Describes the research design and results of a study involving the current practices policies, and attitudes of 100 secondary and postsecondary vocational schools in 50 states.

Volume II: Literature and Secondary Data Review. JoAnn Steiger, et al., Steiger, Fink, and Kosecoff, Inc. March 1979, 261pp. Available from: AIR, $8.40 prepaid; or EDRS+, ED 177 316, MF $0.91, PC $18.50 plus postage.
Reviews and summarizes existing studies on this issue.

Volume III: Case Studies and Promising Approaches. Jeanette D. Wheeler, et al., American Institutes for Research. March 1979, 240pp. Available from: AIR, $16.75 prepaid; or EDRS+, ED 177 317, MF $0.91, PC $16.85 plus postage.
Provides information on programs and approaches which have been effective in reducing sex inequities in vocational education.

Volume IV: Replication Handbook. Peter R. Dahl, et al., American Institutes for Research. March 1979, 238pp. Available from: AIR, $8.30 prepaid; or EDRS+,

*See state sex equity coordinators listing.
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ED 177 318, MF $0.91, PC $16.85 plus postage.
Contains the research instruments developed for this national study, which can also be replicated on a smaller scale to assess sex equity and measure the advances in eliminating sex stereotyping and discrimination.

An Executive Summary of the Vocational Education Equity Study. Final Report. is also available from: AIR, $3.50 prepaid; or EDRS+, ED 177 319, MF $0.91, PC $3.65 plus postage.

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VOCATIONAL EDUCATION NEEDS OF HISPANIC WOMEN. THE MINORITY WOMEN'S SERIES. Teresa Olivares, Wisconsin Board of Vocational, Technical, and Adult Education. No date, 35pp. Available from: EDRS+, ED 182 457, MF only-$0.91 plus postage.

This monograph includes current attitudes toward Hispanic women and migrants, comparing stereotypes and facts about both groups, and pertinent aspects of the revised and extended program for vocational and bilingual education contained in the Education Amendments of 1976.

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VOCATIONAL EDUCATION SEX EQUITY COORDINATORS' SURVEY RESULTS. Elizabeth A. Hartman et al., National Advisory Council on Vocational Education and National Advisory Council on Women's Educational Programs. June 1978, 11pp. Available from: EDRS+, ED 174 810, MF $0.91; PC $2.00 plus postage.

All State Directors of Vocational Education were surveyed to determine whether the Sex Equity Coordinators were appointed and functioning as specified by the law. Requested was information about the Sex Equity Coordinators' functions, backgrounds, positions in administrative structures of the state departments of education, and operating budgets.

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WOMEN AND THE SKILLED TRADES. Norma L. Briggs. 1978, 34pp. Available from: National Center for Research in Vocational Education+, $2.80; or EDRS+, ED 164 975, MF $0.91, PC $3.65 plus postage.

Presents an overview of women in skilled trades from the standpoint of wages, hiring practices, minority apprenticeship training programs, government jobs, and forecast for the future.

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WOMEN AND THEIR PREPARATION FOR PROFESSIONAL AND MANAGERIAL CAREERS. Rosalind K. Loring. 1979, 64pp. Available from: National Center for Research in Vocational Education+, $4.50.

Examines issues in counseling, educational programs, and support systems. Includes recommendations for future actions which aid working women. Lists professional women's groups that can help.

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WOMEN IN AGRICULTURE: WELCOMED WITH OPEN ARMS AND CLOSED MINDS. O.E. Thompson, University of California, Dept. of Applied Behavioral Sciences. Summer 1981, 40pp. Available from: Dr. O.E. Thompson, Dept. of Applied Behavioral Sciences, University of California, Davis, CA 95616; no charge.

A study of female graduates in agriculture from California postsecondary schools. Concludes that this particular sector of women face problems similar to all women entering male-dominated fields.

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WOMEN IN NON-TRADITIONAL VOCATIONAL EDUCATION IN SECONDARY SCHOOLS. FINAL REPORT. Roslyn D. Kane and Pamela E. Frazee, RJ Associates, Inc. May 1978, 219pp. Available from: EDRS+, ED 160 806, MF $0.91; PC $15.20 plus postage.

A national survey of secondary women in area vocational-technical schools was conducted to determine what factors influence the occupational decisions

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*See state sex equity coordinators listing.
+See distributors address listing.

and future plans of high school women enrolled in nontraditional vocational training, and what problems nontraditional women students experience. It was found that mothers are the single most influential person to all women; students perceive career education as the most influential counseling technique; and interest, not earnings, is the major reason for selecting a nontraditional training program.

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WOMEN IN SKILLED LABOR: PROBLEMS AND ISSUES. Sylvia Navari, Institute for Human Services Management. 1979, 88pp. Available from: Institute for Human Service Management, 6000 J St., DD1, Sacramento, CA 95819; $3.00.

Determines the feasibility of developing government-sponsored skills training programs for women interested in skilled labor, as well as the problems and issues surrounding the entry of women into the labor market, specifically the skilled labor occupations. Proposes ways schools can contribute to increasing the number of female skilled laborers.

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*See state sex equity coordinators listing.
+See distributors address listing.

NONPRINT RESOURCES

ADVANCING IN BUSINESS (title tentative). State Fair Community College, Media Center. Forthcoming August 1981. Slide/tape, color, 15 minutes. Secondary to college level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $60.

Suitable for use in career development seminars. Includes first-hand information on how to move up the career ladder.

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ALASKA NONTRADITIONAL WORKERS (title tentative). Video. Secondary level. For availability, write: AK-SEC*.

Rural women working in nontraditional areas are interviewed for job site information. Offers a "personal glimpse" into the lives of women workers overcoming male bias at the workplace.

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ARIZONA WOMEN IN NONTRADITIONAL JOBS. Kristina Breedenback, Arizona Women's Commission. 1980. Slide/tape, color, 20 minutes. Secondary level. For availability, write: AZ-SEC*.

Thirty-six urban and rural women in 22 nontraditional jobs offer a personal perspective about their jobs.

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BIASES EMPLOYERS PLAY: SE EQUITY GAME. Dr. Robert Zuckerman, Susan Klaiber, and Cathleen M. O'Toole. 1980. Secondary level. Available from: Instructional Materials Laboratory-OH+, $10.

A simulation board game in which students learn about and become aware of sex bias and become acquainted with sex discrimination situations in work and in the community. A discussion and follow-up activities help students develop sex-fair values. The object of the game is to achieve an executive level position in the business of the player's choice. Up to eight players.

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BINGO GAME: "EXPANDING ROLES." Project MOVE. 1980. Secondary level. Available from: Project MOVE+, $4.50.

A game of facts and fun about work and family roles in today's world. Based upon true and false statements about changes in work force and family, and the effects of sex stereotyping. Includes 30 cards, markers, other ideas for use, etc. (An additional ten Bingo cards are available for $0.60 more.)

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BUSINESS AND OFFICE OCCUPATIONS: OPPORTUNITY FOR THE FUTURE. Virginia Polytechnic Institute and Blacksburg State University, College of Education, Division of Vocational and Technical Education. December 1980. Slide/tape, color, 8-1/2 minutes. Secondary level. Available from: B. June Schmidt, Assistant Professor, Business Education Dept., Virginia Polytechnic Institute, 205 Lane Hall, Blacksburg, VA 24061.

Designed to increase male enrollment in this vocational area. The accompanying guide contains the script and sample fact sheets, student handouts, newspaper articles, and radio spot announcements. Suggestions for the use of these materials are included.

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CAREERS IN HEALTH OCCUPATIONS. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to college level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $50.

Discusses vocational programs in health occupations, emphasizing nontraditional employment opportunities and the role of vocational education institutions in the training of students i health occupations.

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CHANGING--SOME THOUGHTS ABOUT EQUAL VOCATIONAL OPPORTUNITITES IN NEW MEXICO. Jean Jordan and Norma Milanovich, University of New Mexico,

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*See state sex equity coordinators listing.
+See distributors address listing.

Department of Secondary and Adult Teacher Education, College of Education. October 1980. Filmstrip/tape, color, 18 minutes. Secondary level. Available from: Vocational Education Equity Center+. Rental only; can be duplicated by borrower.

This filmstrip discusses the myths and realities of sexism and its effects on individuals, especially in the area of career options and vocational education class enrollments. It focuses on the students in the New Mexico schools who are already enrolled in a variety of nontraditional programs. The conclusion highlights the variety of options that are available to the students in all areas of vocational education. Posters are also available. (see Outreach, Recruitment, and Placement Resources section)

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CHOICE: CAREERS THAT HAVE OPPORTUNITIES I CAN EXPLORE. Fort Wayne Women's Bureau, Inc. 1979. Slide/tape, color, 20 minutes. All educational levels. Available from: Vocational Education Services+. Rental only: return postage.

This synchronized slide/cassette presentation traces the history of nontraditional occupations, reviews relevant national legislation, advocates "sex equity" as opposed to "sex stereotyping," and analyzes the future of nontraditional employment and training. Hosted by "Garfield" the cat, the creation of syndicated cartoonist Jim Davis. Includes a User's Guide and an informational brochure providing statistical information on nontraditional occupations and training, and legislation.

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COULD THIS BE YOU? (title tentative). Kauai Community College. March 1981. Video, 20 minutes. Postsecondary level. Available from: HI-SEC*. Rental only: return postage.

A video presenting students enrolled in nontraditional programs, as well as formerly enrolled students who are currently employed in nontraditional fields and community people employed in nontraditional jobs. Vocational education instructors are interviewed; and counselors discuss benefits, salaries, job availability, etc. in particular vocational education fields.

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COUNT ME IN: EDUCATING WOMEN FOR SCIENCE AND MATH. Dr. Lenore Carol Blum, Mills College, Dept. of Mathematics/Computer Science and Center for Career and Life Planning. July 1978. Videocassette, b&w, 30 minutes. College to adult level. Available from: EDC/WEEA Publishing Center+, call toll free for prices.

Through a series of taped vignettes, women of different ages, ethnic backgrounds, mathematical preparation, and career aspirations demonstrate that women can excel in mathematics and science and enter nontraditional fields.

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DARE TO BE DIFFERENT. Shawsheen Valley Regional Vocational-Technical High School. 1979. Video, 35 minutes. Secondary level. Available from: John McDermott, Shawsheen Valley Vocational-Technical High School, 100 Cook St., Billerica, MA 01866.

A panel of students enrolled in nontraditional shops discuss their experiences being the only or one among a few girls in their shops and their reasons for choosing to enter their particular trade area.

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DAY DREAMS AND INDECISIONS. Robert J. Phillips, Videgraph Corporation/Somerset County Vocational-Technical. June 1981. Film, color, 35 minutes. Junior high to secondary level. For availability, write: Robert J. Phillips, Videgraph Corporation, 226 Remsen Ave., Avenel, NJ 07001.

Rock and disco songs make this film appealing to young people. The film works toward eliminating sex role stereotyping while encouraging junior high and high school students to take

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+See distributors address listing.

advantage of vocational programs. This program has also been produced as an educational media kit that contains a record album, topical discussion guide, and storyboard outline. This is a reproduced version of the award-winning multimedia slide/tape presentation, Everything You Could Be.

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DOING WHAT I LIKE. Joan Siebert, Gordon Ascher, and Jim Blashfield, RCN Productions. 1980. Film, color, 17 minutes. Secondary level. Available from: OR-SEC*. Rental only: return postage and handling.

Deals specifically with the increasing employment opportunities for women and men entering careers traditionally closed to them. "Stars" actual nontraditional workers, making up their own "script."

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EASE ON DOWN THE ROAD TO YOUR FUTURE CAREER. Springfield Public Schools. 1979. Slide/tape, color, 22 minutes. Secondary level. Available from: Sidney Snegg, 195 State St., Springfield, MA 01108. Rental only.

Presents special programs offered at each high school, relates these programs to the local job market, and examines the impact of a nontraditional career choice. Women and men are portrayed in a wide variety of roles. The concept of "nontraditional" career choices is explained and questions related to those choices are addressed.

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ENCOURAGING SEX EQUITY IN HOME ECONOMICS. Virginia Polytechnic Institute and Blacksburg State University, College of Education, Division of Vocational Education. 1980. Slide/tape, color, 10 minutes. Secondary level. Available from: Dr. Penny Burge, Assistant Professor, Home Economics Dept., Virginia Polytechnic Institute, 304 Lane Hall, Blacksburg, VA 24061. Rental only: no charge.

Focuses on recruiting male students.

EXPANDING ROLES IN A CHANGING WORLD. Project MOVE. 1979. Filmstrip/tape, color, 8-1/2 minutes. Secondary to adult level. Available from: Project MOVE+. Sale: $5.00.

Demonstrates how traditional sex roles prevent people from adjusting to changing roles in the family and work force. Magazine covers, media images, and conversational cliches are used to show sex-typed judgments; and photographs of males and females in traditional and nontraditional roles illustrate old patterns and changing needs.

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FREE TO BE THROUGH ACCESS (Ascertaining Career Choices While Eliminating Sex Stereotypes). Midwest Films, Inc. for South Dakota Division of Vocational Education. 1979. Slide/tape, color, 14 minutes. Secondary level. Available from: SD-SEC*. Rental only: return postage.

Shows South Dakota vocational education in progress. There are plans to update, using a video medium.

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FREEDOM THROUGH ACCESS (Ascertaining Career Choices While Eliminating Sex Stereotypes). Midwest Films, Inc. for South Dakota Division of Vocational Education. 1979. Film, color, 20 minutes. Secondary to adult level. Available from: SD-SEC*. Rental only: return postage.

Used to introduce the ACCESS workshops. Shows South Dakotans in action. Discusses the beginnings and ramifications of bias and stereotyping. An update on video is planned.

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THE FUTURE...UNLIMITED. Joe Flanary, Central Oklahoma Area Vocational-Technical School. 1979. Slide/tape, color, 15 minutes. Secondary level. Rental only: postage cost; can be duplicated by borrower.

Helps students envision themselves in career roles and take full advantage of opportunities that vocational education

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offers them. Discusses changing family roles and how they will affect men and women; tells why it is a good idea to try something new; talks about planning your future; and shows opportunities for men and women in vocational-technical fields. The brochure, Opportunities for Men and Women in Vocational Education is suggested as an accompaniment to the slide presentation. (see Outreach, Recruitment, and Placement Resources section)

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THE GAME OF CESSHEE (Conflicts In Eliminating Sex Stereotyping In Home Economics). C.J. Farris. 1979. Secondary to adult level. Available from: Project MOVE+, $1.00.

A simulation activity which identifies and clarifies how stereotypes of home economics and sex role stereotyping can limit enrollment of males and females in home economics courses. Ideal for inservice workshops.

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GREAT OPPORTUNITY. Western Michigan University, Center for Women's Services. August 1979. Filmstrip/slide, color, 15 minutes. Junior high level. Available from: Vocational Resource Center+. Sale: $11.50.

Through original art work, up-beat illustrations, and music, junior hign students are introduced to vocational education in a sex-fair, sex-affirmative manner. Useful in recruiting students into nontraditional training and careers. It promotes the idea of "researching" what jobs are like and taking responsibility for one's own life.

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HOW SEX STEREOTYPING HURTS MEN/HOW SEX STEREOTYPING HURTS WOMEN (titles tentative). Jane Kinney, Career Guidance Project: New Frontiers. July 1981. Slide/tape, color, 15 minutes. Secondary to adult level. For availability, write: Heather Alberts, Career Guidance Project: New Frontiers Program, 545 North Camino Seco, Tucson, AZ 85710.

How Sex Stereotyping Hurts Men looks at the restrictiveness of the male sex role and encourages men to challenge this role by giving expression to their true personal feelings, needs, etc. How Sex Stereotyping Hurts Women takes an economic perspective by examining the barriers to equity in the workplace created by female sex stereotyping and prescribed female roles.

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I AM A WOMAN. Jenny Erwin, Coconino County Educational Services Project. June 1980. Slide/tape, color, 10 minutes. Secondary to adult level. Available from: AZ-SEC*. Rental only.

Combining narration and music (Helen Reddy's "I Am Woman"), this production encourages women to think about their talents and utilize them in the many job choices open to them. Also stresses that womenhood is not decreased by working in a "man's world." Twenty women employed in nontraditional fields are featured. The student booklet, Women Talk About Their Nontraditional Jobs, accompanies the slide/tape show. (see Counseling Resources section)

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IT'S ABOUT TIME. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to college level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $67.

Encourages students to enroll in business courses to prepare for nontraditional careers (males as secretaries, females as managers). Places sex equity in a historical perspective.

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IT'S HER FUTURE. Marilyn Levin, Pennsylvania Commission for Women, Parent Outlook Program. January 1980. Film and video, color, 17 minutes. Secondary to adult level. Available from: EDC/WEEA Publishing Center+, call toll free for prices.

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*See state sex equity coordinators listing.
+See distributors address listing.

This film and accompanying fact book encourage parents to support their daughters' efforts to explore nontraditional vocational education programs and careers. For classroom use also.

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IT'S YOUR RIGHT. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to college level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $56.

Presents opportunities in business management for distributive education students, with an emphasis on employment opportunities for women in sales and management positions.

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LOOK WHO'S WORKING HERE... City School District of Mt. Vernon, New York. September 1978. Filmstrip/tape, color, 13 minutes. Junior high to adult level. Available from: Samuel Bobrow, Director of Occupational Education, Education Center, Mt. Vernon City School District, 165 North Columbus Ave., Mt. Vernon, NY 10553. Sale: $20.

Designed to encourage nontraditional enrollment in occupational education programs traditionally dominated by one sex. Depicts men and women working in or training for nontraditional occupations. The accompanying handbook ($10) covers such topics as attitude assessment, sex-fair counseling, sexism in teaching and testing materials, suggested programs/projects, and uncovers myths regarding work roles of males and females.

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MAKE SOMETHING HAPPEN. Trident Technical College. 1978. Video, color, 12 minutes. Secondary to adult level. Available from: Betty Howe, Trident Technical College, P.O. Box 10367, Charleston, SC 29411. Send blank 3/4" or 1/2" videotape or beta max cassette for reproduction.

A recruitment tool to encourage more women into engineering technology.

MAKING THE TRANSITION. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to adult level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $53.50.

Aimed at women wishing to re-enter the job market. Interviews women preparing to re-enter the labor market.

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A MAN'S PLACE... CUNY, CASE Institute for Research and Development in Occupational Education. October 1980. Film, color, 30 minutes. Secondary to adult level. Available from: CASE Institute for Research and Development in Occupational Education+. Sale: $400; rental: $50.

A documentary film depicting men in nontraditional roles: a homemaker, a nurse, a father raising an infant, a man sharing household responsibilities with a working wife, and a man in equal partnership with a woman. Person-on-the-street interviews present the counterpoint of the more typical perspective on sex roles. Accompanied by an eight-page discussion guide.

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MEN AND WOMEN IN BUSINESS AND OFFICE OCCUPATIONS. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to adult level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $43.

Actual workers are used to show that people are successful in nontraditional jobs in business.

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MICROCOMPUTER DISC: SEX ROLE STEREOTYPING. Eudora High School. Forthcoming Fall 1981. Disc. Adult level. For availability, write: KS-SEC*. Sale: $7.50 plus handling.

Contains two programs. The elementary level targets educators unaware of the

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*See state sex equity coordinators listing.
+See distributors address listing.

subtle forms of sex bias; the comprehensive level targets aware educators who need strategies on how to deal with sex role stereotyping. Can be used on the Apple model and Radio Shack TRS80 microcomputers. The accompanying manual, Your First Date with a Microcomputer, sells for $1.00.

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MORE-IA GAME (Maximizing Opportunities For Recruiting Enrollment In Industrial Arts). C.J. Farris and J. Boronkay. 1980. Secondary to adult level. Available from: Project MOVE+, $1.00.

A simulation activity which identifies and clarifies how stereotypes of industrial arts and sex role stereotyping can limit enrollment of males and females in industrial arts courses and programs. Ideal for inservice workshops.

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THE MOVERS GAME (Maximum Support for Vocational Enrollment By Removing Stereotypes). C.J. Farris. 1979. Secondary to adult level. Available from: Project MOVE+, $1.00; or EDRS+, ED 183 736, MF $0.91; PC $2.00 plus postage.

Simulation activity for identifying how stereotyping of vocational education and sex stereotyping can limit enrollment in vocational courses and programs, and for developing strategies for overcoming these stereotypes. Ideal for inservice workshops.

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NON-TRADITIONAL CAREER OPPORTUNITIES. Olathe Vocational School. 1980. Slide/tape, color, 15 minutes. Secondary to adult level. Available from: KS-SEC*. Rental only: no charge.

An update on today's career options for women around Kansas City, Kansas. Can be used alone, or as a supplement to information on careers and nontraditional employment. A matching brochure is also available.

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NONTRADITIONAL CAREERS. Sumter Area Technical College. 1980. Video, color, 25 minutes. Secondary to college level. Available from: SC-SEC*. Rental only: return postage.

Nontraditional workers talk about their jobs. Accompanied by informational brochures describing vocational areas--engineering, auto mechanics, etc. and how to enter them.

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NON-TRADITIONAL CAREERS FOR MEN AND WOMEN. North Seattle Community College. 1979. Slide/tape, color, 13 minutes. Postsecondary level. Available from: Gene Bigger, Research Coordinating Unit, Washington State Commission for Vocational Education, Bldg. 17, Airdustrial Park, Mailstop LS-10, Olympia, WA 98504. Rental within state only.

A slide/tape production on nontraditional training in community colleges for men and women.

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NON-TRADITIONAL CAREERS IN BATH COUNTY. Bath County Schools. 1979. Slide/tape, color, 21 minutes. Secondary level. Available from: Robert Hitchner, c/o Valley Elementary School, Hot Springs, VA 24445. Rental only: postage costs.

Five community workers involved in nontraditional careers were indentified, interviewed, and photographed "on the job:" male school librarian, male nurse, female minister, female construction worker, and male elementary school teacher. The presentation is designed to increase students' awareness of nontraditional jobs for their own sex.

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NONTRADITIONAL EMPLOYMENT OPPORTUNITIES IN WELDING. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to college level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $44.

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*See state sex equity coordinators listing.
+See distributors address listing.

Discusses welding employment opportunities for women. Describes advantages of a welding career, working conditions, and explains why more women are entering the field. Emphasizes the role of educational institutions in the training of welders.

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NONTRADITIONAL OPPORTUNITIES IN ARKANSAS. Arkansas Dept. of Education, Media Implementation Center. April 1981. Filmstrip, color, 10 minutes. Secondary to adult level. Available from: Media Implemetation Center, Arkansas Dept. of Education, Vocational Division, 7701 1/2 Scott Hamilton Drive, Little Rock, AR 72209. Sale: $25.

Actual nontraditional workers in Arkansas are shown on the job. Comes with an instructional guide.

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NONTRADITIONAL PEOPLE. Norfolk Technical Vocational Center. December 1980. Slide, color, 12-1/2 minutes. Secondary level. Available from: Shirley A. Hart, Counselor, Norfolk Technical Vocational Center, 1330 N. Military Highway, Norfolk, VA 23502. Rental only: $35.

Shows students in nontraditional classes, graduates from nontraditional classes, and nontraditional workers.

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OFF TO A CHANGING BUSINESS WORLD. Goldey Beacom College. Spring 1980. Slide/tape, color, 20 minutes. Secondary level. Available from: Susan Zawislak, Goldey Beacom College, 4701 Limestone Road, Wilmington, DE 19808. Rental only: postage costs.

A presentation designed to increase student awareness of business and occupation careers as open to both men and women, and of the varied number of career options in the business field.

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OH, YES YOU CAN. State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary to college level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $61.

Presents educational and employment opportunities in nontraditional occupations. Discusses past factors that created sex stereotyping and their effects on student career choices.

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OVERCOMING SEX ROLE STEREOTYPING (IN SPANISH). Puerto Rico Dept. of Education, Vocational and Technical Education. Forthcoming August 1981. Video, color, 20 minutes. Available from: PR-SEC*; write for cost information.

Shows how sexist values and traditions are formed and reinforced, and how to combat sex role stereotyping.

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PEOPLE AT WORK. Photographs, b&w. Elementary level. Available from: Women's Action Alliance, Non-Sexist Child Development Project, 370 Lexington Ave., New York, NY 10017; $6.00.

Twenty-four 8-1/2" x 10" photographs show multiethnic women and men in nontraditional jobs.

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PEOPLE ON THE JOB. 1977. Photographs, b&w. Available from: Mind Openers, Box 2948, Rockridge Station, Oakland, CA 94618; $12.

A set of twenty 11" x 17" prints include a female machinist, carpenter, fisher, and camera operator; and a male nurse and homemaker.

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PROMOTIONS DON'T JUST HAPPEN. State Fair Community College, Media Center. June 1979. Video, color, 20 minutes. Secondary to adult level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $60.

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*See state sex equity coordinators listing.
+See distributors address listing.

Challenges the notion that women get promotions by hoping that someone will recognize their competence and reward them. A secretary is shown thinking to herself that she needs a promotion while her boss is thinking about who he will choose to promote. The situation progresses to an interview between the boss and the secretary.

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SANDRA, ZELLA, DEE AND CLAIRE: FOUR WOMEN IN SCIENCE. February 1980. Film and video, color, 19 minutes. Junior high to adult level. Available from: EDC/WEEA Publishing Center+, call toll free for prices.

The film may be used to encourage young women to consider scientific and technical careers.

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SEX EQUITY IN APPRENTICESHIP Series. American River College. 1980. Slide/tape, color, 12-20 minutes each. Secondary to adult level. Available from: VOICE+. Sale: price dependent upon number of orders; rental: contact your state sex equity office.

The series comprises World of Apprenticeship, Apprenticeship in the Operating Engineers, Apprenticeship in the Culinary Professions, Apprenticeship in Carpentry, and Apprenticeship in Auto Mechanics. Accompanied by informational brochures.

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SEX: NO BARRIERS IN CAREERS. Virginia Commonwealth University, School of Education, Office of Continuing Education and Field Services. 1979. Video, color, 27 minutes. Postsecondary level. For availability, write: Dr. John Oehler, Director of Continuing Education and Field Services. 2106 Oliver Hall, Virginia Commonwealth University, Richmond, VA 23284.

Highlights people working in nontraditional roles in the Richmond area. Accompanies Sex Fair Counseling: A Handbook. (see Counseling Resources section)

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THE SOONER THE BETTER. Women's Action Alliance, Inc. Film. Elementary level. Available from: Third Eye Films, 12 Arrow St., Cambridge, MA 02138.

Intended to help teachers of young children become more aware of the problems of sex stereotyping and the advantages of nonsexist education. Highlighted are examples of nonsexist classroom environments and activities. Accompanied by a leader's guide.

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STEP BY STEP. Trident Technical College. 1979. Slide/tape, color, 13 minutes. Secondary to adult level. Available from: Betty Howe, Trident Technical College, P.O. Box 10367, Charleston, SC 29411. Send a blank 3/4" videotape or beta max cassette for reproduction.

Highlights women entering industrial and engineering technologies. Includes a minority role model and a woman over forty.

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SUCCESSFUL WOMEN IN THE MAKING. Carol S. Hopson and Caroline C. Willis, Delgado Junior College. 1979. Video, color, 20 minutes. Postsecondary level. Available from: Carol S. Hopson/Caroline C. Willis, Project SWIM, Delgado Junior College, 615 City Park Avenue, New Orleans, LA 70119. Send blank 3/4" videotape for reproduction.

Covers choosing a career to finding a job to keeping a job. Accompanied by the manual, Occupational Survival Kit. (see Counseling Resources section)

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SUPPORT YOURSELF. Francine Bennion, Utah Technical College at Provo. February 1979. Filmstrip, color, 13 minutes. Secondary to adult level. Available from: UT-SEC*. Sale: $5.00.

This filmstrip and accompanying booklet ($0.20) present the economic reality of working women, stressing her need to work, whether single, divorced, or married. Includes statistics on her

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*See state sex equity coordinators listing.
+See distributors address listing.

work force participation, areas of job concentration, and pay differentials. Encourages entry into nontraditional occupations as one solution to dealing with this bleak picture.

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TAPED INTERVIEWS OF NONTRADITIONAL WORKERS IN KANSAS (title tentative). Kansas State University. Forthcoming Fall 1981. Cassette, 60 minutes each. Secondary to adult level. For availability, write: KS-SEC*.

In half-hour sessions, forty nontraditional workers describe their jobs, the positive and negative aspects of them, the barriers encountered, and how they surmounted them. The interviews include a female helicopter mechanic and electronics technician, and a male clerk-typist and day care teacher's aide.

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THERE'S A KANGAROO IN MY CLASSROOM. University of Missouri/Columbia. 1979. Slide/tape, color, 8 minutes. Secondary level. Available from: Instructional Materials Laboratory-OH+. Sale: $25.

Illustrated narrative about a kangaroo, representing the nontraditional student, who decides to enter a vocational program. Several classroom situations are depicted.

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TRY NON-TRADITIONAL. Gloria Goldstein, Jefferson State Vocational-Technical School. 1979. Audiotape, 30 minutes. Secondary level. Available from: KY-SEC*. Send blank 3/4" videotape and return postage for reproduction.

Students currently enrolled in nontraditional classes talk about why they enrolled, how they are faring, and how the other students react to them.

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UPWARD MOBILITY FOR WOMEN--IS IT FOR YOU? State Fair Community College, Media Center. June 1979. Slide/tape, color, 15 minutes. Secondary level. Available from: Shirley Evans, Media Center, State Fair Community College, 1900 Clarendon Road, Sedalia, MO 65301. Sale: $65.

Aimed at women in business who wish upward mobility. Uses comments from interviews with women who hold managerial and supervisory positions, and their recommendations for moving up.

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VOCATIONAL Series. Pittsfield Public School. 1979. Video, color, 10 minutes. each. Junior high to secondary level. Available from: William E. Deegan, Communications Technology, PHS 300 E. St., Pittsfield, MA 01201. Sale: $35 to qualified educational institutions; rental: no charge.

A twelve-part series covering: Alternate Energy, Auto Body, Carpentry, Cosmetology, Drafting, Electronics, Food Trades, Machine Shop, Metal Fabrication, Practical Nursing, Printing, and Communications Technology. Each presents the scope of each vocational area in a clear, easily understood, unbiased manner. Employment opportunities within Berkshire County are highlighted. Males and females in nontraditional occupations are portrayed.

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VOCATIONAL EDUCATION: AN INCREDIBLE EXPERIENCE. James R. Gleason. 1980. Slide/tape, color. All educational levels. Available from: OH SEC*; write for cost information.

A recruiting program tailored to an adult and juvenile audience. This multimedia presentation is to be used by vocational personnel (including youth groups) for informing elementary and secondary students, and community groups about vocational education offerings. The kit includes promotional mailing brochures, recruitment plan manual, one general set of slides with five trailer sets (Agriculture Education, Business Office Education, Home Economics Education, Marketing and Distributive Education, Trade and Industrial Education), accompanied by five cassettes for each trailer set.

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*See state sex equity coordinators listing.
+See distributors address listing.

VOCATIONAL EDUCATION FOR A CHANGING WORLD. WRS Motion Picture Laboratory. 1980. Film, color, 15 minutes. Junior high to secondary level. Available from: PA-SEC*. Rental only: postage costs.

Shows changing roles of girls and boys, and men and women in vocational training and the work world. Also describes counseling services and community resources which support young men and women who enter nontraditional fields.

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WHEN I GROW UP... Cavalcade Productions and Research Associates of Elgin. 1977. Film, color, 18 minutes. Secondary to adult level. Available from: East Central Curriculum Management Center, Illinois State Board of Education, Dept. of Adult, Vocational and Technical Education, 100 North First St., Springfield, IL 62777. Rental: no charge. Or Motorola Teleprograms, Inc., 3710 Commercial Ave., Northbrook, IL 60062. Sale: $375; rental: $60.

A film about vocational choices and how educators influence them unconsciously through sex-typed treatment. Aimed at educators and parents. Features eight sequences in which sex role stereotypic behaviors are displayed, and ways to deal with sex role stereotyping are presented. A discussion guide summarizes and raises questions for each sequence.

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WHY CAN'T I? Wichita Public Schools. Forthcoming. Filmstrip. Elementary level. Available from: EDC/WEEA Publishing Center+, call toll free for prices.

This filmstrip will help students identify sex role stereotyping in everyday experiences.

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WOMEN AT WORK IN NEW CAREERS. Acadia Parish School System. February 1979. Film, color, 21 minutes. Secondary to adult level. Available from: LA-SEC*. Rental only: return postage.

To background music ("I Am Woman") and with a professional female narrator, twelve women are shown doing nontraditional jobs on location at their actual work sites.

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WOMEN IN AGRICULTURE. Carolyn Dondelinger and Bonita Klein, Canby Area Vocational-Technical Institute. June 1980. Slide/tape, color, 12 minutes. Secondary to adult level. For availability, write: Minnesota Curriculum Services Center+.

Features women in agriculture and in agriculture-related occupations. What the job entails and the opportunities available in the area are presented.

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WORKING EQUAL. Phoenix Area Vocational Center. 1979. Film, color, 6 minutes. Secondary to adult level. Available from: Paul S. Karr Product, P.O. Box 11711, 2949 W. Indian School Road, Phoenix, AZ 85017. Sale: $115.

Describes training courses available in twenty nontraditional occupations. Working women are shown as construction workers, truck drivers, bricklayers, race car drivers, and camerapersons.

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YOU CAN GET THERE FROM HERE: WOMEN IN THE TECHNICAL WORLD. Slide/tape, 11 minutes. For availability, write: Women's Enterprises of Boston, 739 Boylston St., Boston, MA 02116.

An introduction to technology for adult women, from the perspective of a woman working in a technical job. A handbook ($2.00) accompanies the presentation.

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For additional media materials, see:

WOMEN AND WORK--NEW OPTIONS: A GUIDE TO NONPRINT MEDIA. Linda Artel, Women's Educational Equity Communications Network. August 1979, 76pp. Available

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*See state sex equity coordinators listing.
+See distributors address listing.

from: EDRS+, ED 189 451, MF $0.91;
PC $6.95 plus postage.

Over 100 films, filmstrips, videos, slide/tape shows, posters, photographs, games, and toys are identified and reviewed.

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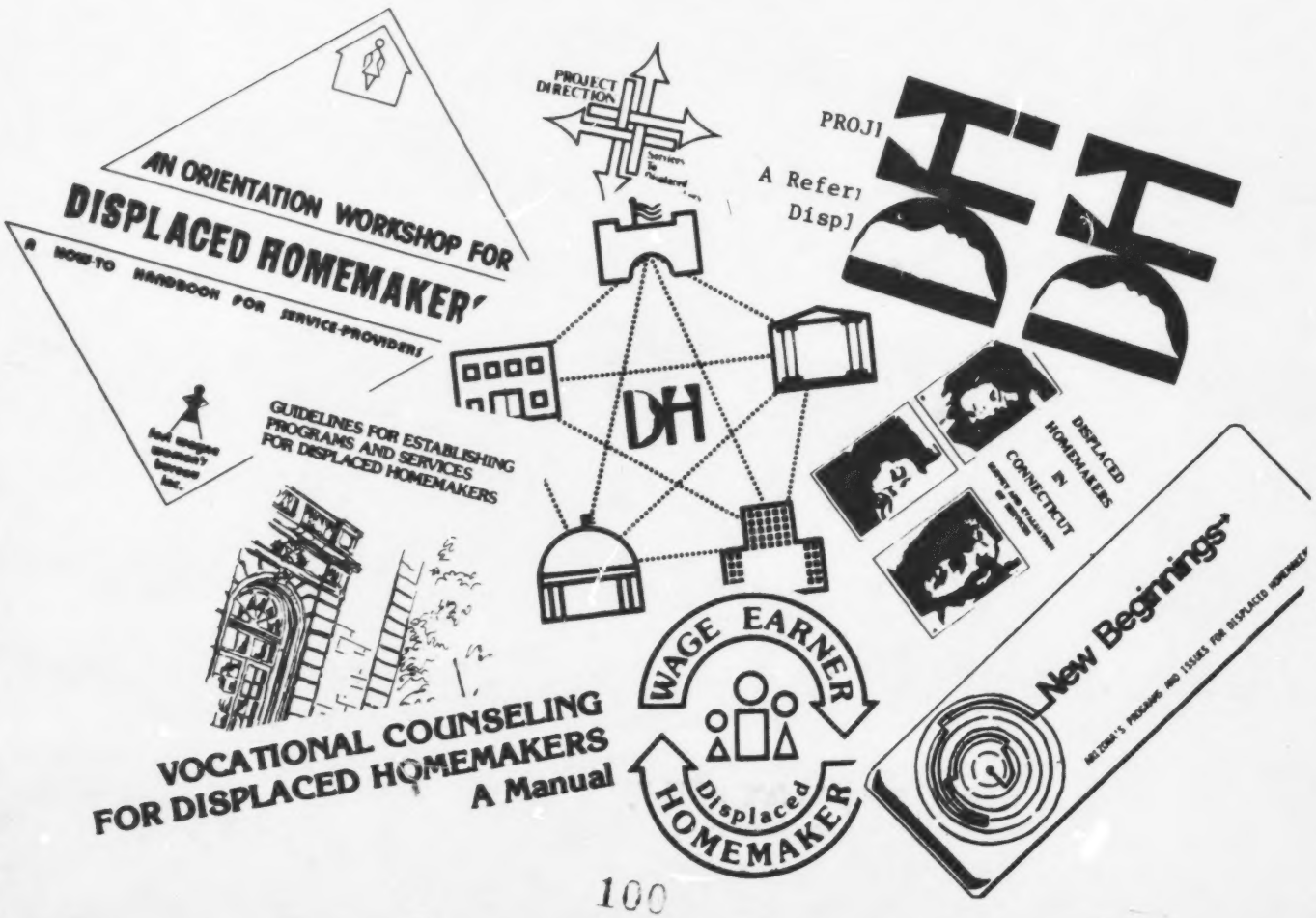
*See state sex equity coordinators listing.
+See distributors address listing.

DISPLACED HOMEMAKER RESOURCES



ARIZONA: IN SEARCH OF THE DISPLACED HOMEMAKERS. Doris Woods, University of Arizona. 1978. For availability, write: AZ-SEC*.

A summary of data available on the number of displaced homemakers in Arizona. Includes projections and programmatic suggestions.

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BRIDGING THE GAP: A PROGRAM FOR URBAN, MINORITY, MID-LIFE WOMEN. Wider Opportunities for Women, Inc., Displaced Homemaker Program. Forthcoming Fall 1981, 40pp. Available from: Wider Opportunities for Women, Inc., Displaced Homemaker Program, 1511 K St., NW, Suite 345, Washington, DC 20006; write for cost information.

This six-week program covers self-assessment, job readiness, and job maintenance. Specifically geared to urban, minority women.

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CINDERELLA MINUS THE PRINCE. Lynn O'Hern and Frank Williams, University of Arizona, Division of Continuing Education, Opportunities for Women. 1980. Available from: AZ-SEC*, $7.50.

A simulation board game sensitizing professionals to the problems of displaced homemakers.

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CREATION AND IMPLEMENTATION OF A WOMEN'S CENTER IN A POSTSECONDARY INSTITUTION. Rogue Community College, Women's Opportunity Center. June 1980, 65pp. Available from: OR-SEC*, no charge.

A report of a project serving displaced homemakers and single heads of household. Also serves as a manual for setting up a women's center on a college campus.

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CURRICULUM GUIDE FOR (DISPLACED) HOMEMAKERS IN TRANSITION. Dr. Reba J. Davis, University of Arkansas, College of Education. 1981, 274pp. For future availability, write: EDRS+.

Designed to assist teachers in beginning or continuing programs for homemakers in transition. Content areas include pre-employment units (personal needs assessment, interest inventories, job seeking skills, etc.) and personal resources management units (coping with stress, decision-making, managing time, etc.)

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A DIRECTORY OF SERVICES FOR DISPLACED HOMEMAKERS IN CALIFORNIA. Far West Laboratory for Educational Research and Development. June 1981. For availability, write: VOICE+.

A directory identifying over 100 services available in the state. Other reports from this project include An Assessment of Programs and Services for Displaced Homemakers in California, The Needs of Displaced Homemakers, A Statistical Report on the Status of Displaced Homemakers in California, and Three-Year Plan for Coordination of Services for Displaced Homemakers in California.

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DISPLACED HOMEMAKER PROGRAM DIRECTORY. Displaced Homemakers Network, Inc. 1981, 59pp. Available from: Displaced Homemakers Network, Inc., 755 8th St., NW, Suite 076, Washington, DC 20001; $3.00 prepaid.

Lists over 400 centers, projects, and programs providing services to displaced homemakers throughout the nation.

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DISPLACED HOMEMAKERS: A CETA PROGRAM MODEL--FITCHBURG, MASSACHUSETTS. 1978, 56pp. Lynne Billman, U.S. Dept. of Labor, Women's Bureau. Available from: Women's Bureau+, single copy free; U.S. Government Printing Office+, order no. 029-000-00342-4, $2.20; or EDRS+, ED 179 778, MF $0.91, PC $5.30 plus postage.

Describes a CETA-funded program addressing the needs of displaced homemakers.

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*See state sex equity coordinators listing.
+See distributors address listing.

DISPLACED HOMEMAKERS IN CONNECTICUT: SURVEY AND EVALUATION OF SERVICES. Kathleen Palm and Sharon Toffey Shepela, Hartford College, Counseling Center. 1979, 75pp. Available from: CT-SEC*, no charge.

A study of displaced homemakers--what their needs are, where the services are located, and which services are not available.

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DISPLACED HOMEMAKERS: PROGRAM OPTIONS. Displaced Homemakers Network, Inc. 1978, 150pp. Available from: Displaced Homemakers Network, Inc., 755 8th St., NW, Suite 076, Washington, DC 20001; $13.00 prepaid.

Manual on how to set up a displaced homemaker center. Includes a bibliography.

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GRAY PAPERS. Older Women's League Educational Fund. Periodically produced. Available from: Older Women's League Educational Fund, 3800 Harrison St., Oakland, CA 94611; $2.25 each.

Researches "issues for action": social security, pensions, divorce, welfare, public policy, and health. In progress are papers on age/sex discrimination, midlife planning, and home caretaking.

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A GUIDE TO COORDINATING CETA/VOCATIONAL EDUCATION LEGISLATION AFFECTING DISPLACED HOMEMAKER PROGRAMS. Bureau of Occupational and Adult Education and Women's Bureau. May 1979, 38pp. Available from: Women's Bureau+, single copy free; or EDRS+, ED 179 777, MF $0.91, PC $3.65 plus postage.

Assists CETA prime sponsors, vocational educators, planning councils, and service deliverers in coordinating resources and meeting the needs of displaced homemakers eligible for services.

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GUIDELINES FOR ESTABLISHING PROGRAMS AND SERVICES FOR DISPLACED HOMEMAKERS. Kathryn Towns, Diane Edwards, and Rie Gentzler, Pennsylvania State University. June 1980, 98pp. Available from: Joyce Moyer, Research Coordinating Unit, Pennsylvania Dept. of Education, P.O. Box 911, 333 Market St., Harrisburg, PA 17108, no charge; or Vocational Education Information Network+, MF only-no charge.

Provides program planners with the knowledge necessary to establish and operate a displaced homemaker program within the special capabilities of vocational-technical schools and community college programs.

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HOW TO GET YOUR BEARINGS. HOW TO GET A JOB. A MANUAL FOR MATURE WOMEN WHO ARE UNEMPLOYED OR DISPLACED. Dr. Judith C. Johnston. Fall 1980, 44pp. Available from: Iowa Commission on the Status of Women, 507 Tenth St., Des Moines, IA 50319; $3.00.

Directed to women in Iowa, Nebraska, Kansas, and Missouri.

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HOW TO TAME THE CETA BEAST. AN ADVOCACY MANUAL FOR OLDER WOMEN. Older Women's League Educational Fund. September 1979, 100pp. Available from: Displaced Homemakers Network, Inc., 755 8th St., NW, Suite 076, Washington, DC 20001, $5.00 prepaid; or EDRS+, ED 189 332, MF $0.91, PC $6.95 plus postage.

A manual on how best to utilize the CETA reauthorization legislation to meet the needs of older women.

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MATCHING DISPLACED HOMEMAKERS WITH VOCATIONAL OPPORTUNITIES/SUPPORT SERVICES/REFERRAL AGENCIES, PART I & II. Dr. Jerrold Nieminen and Mrs. Jean Bush, Purdue University. January 1981, final report-23pp., sample materials-75pp. Available from: Vocational Education Services+, no charge.

This final report includes the materials used in developing an interagency network serving displaced homemakers,

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*See state sex equity coordinators listing.
+See distributors address listing.

in informing displaced homemakers of services available, and in increasing community awareness of displaced homemakers' needs and problems. Also includes A Directory of Services for Displaced Homemakers in Region IV of Indiana.

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MEETING THE NEEDS OF DISPLACED HOMEMAKERS AND OTHER SPECIAL GROUPS. Hagerstown Junior College, Chapter II/Homemakers in Transition. April 1981, 42pp. Available from: Director, Chapter II/Homemakers in Transition, Hagerstown Junior College, 751 Robinwood Drive, Hagerstown, MD 21740; no charge.

A comprehensive training manual for institutions seeking to serve displaced homemakers and other special groups.

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A MODEL FOR AN URBAN DISPLACED HOMEMAKERS CENTER. Carol R. White. July 1979, 105pp. Available from: EDRS+, ED 178 720, MF $0.91; PC $8.60 plus postage.

This model program assists displaced homemakers in becoming socially and economically independent by providing urban clients with counseling, referral job training, and placement services.

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THE MOTIVATION ADVANCE PROCESS: LEADER'S GUIDE/MAP: LEADERSHIP TRAINING FOR COUNSELORS. Deanna Chitayat and Gloria Berens, CUNY, CASE Institute for Research and Development in Occupational Education. 1978. 48pp. + Video, color, 50 minutes. Available from: CASE Institute for Research and Development in Occupational Education+, $7.00 for manual; video rental: $50, sale: $160.

Motivation Advance Process (MAP) is a small group process designed to improve self-concept and increase achievement motivation through emphasizing the strengths and assets of each individual. This process was reported to be the most effective component of the "New Occupational Student: Mature Adult Women/Woman in a Changing World" (NOSMAW) program, a pre-admission counseling program for mature women. The manual and videotape provide counselors with leadership training in MAP and an understanding of the program's rationale. See Women in a Changing World: A Handbook on a Pre-Admission Counseling Program for Mature Women Students for a a description of the program.

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NEW BEGINNINGS. Diane Wilson, ed., University of Arizona, Division of Continuing Education, Opportunities for Women. Quarterly, 5-6pp. Available from: Diane Wilson, Coordinator, Project for Homemakers in Arizona Seeking Employment (PHASE), 1201 Babcock Bldg., University of Arizona, 1717 East Speedway Blvd., Suite 3213, Tucson, AZ 85721; no charge.

A newsletter informing professionals working with displaced homemakers about various agencies providing services to this client population.

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NEW BEGINNINGS: A MANUAL FOR FACILITATING GROWTH FOR DISPLACED HOMEMAKERS. Lynn K. O'Hern, et al., University of Arizona, Division of Continuing Education, Opportunities for Women. 1980, 120pp. For availability, write: AZ-SEC*; or EDRS+, ED 189 449, MF $0.91, PC $8.60 plus postage.

A curriculum to help displaced homemakers become autonomous and confident through awareness of personal potential and knowledge of the job search process. Exercises help the displaced homemaker discover her own interests and abilities; develop self-esteem, assertiveness, and decision-making and communication skills; determine her own personal and career goals; and learn how to enter the job market.

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"ON THE WAY UP" WORKSHOP. Loretta Hudson, Indian Hills Community College, Adult Education Dept. October 1979, 45pp. Available from: Loretta Hudson, Coordinator, Displaced Homemaker Program, Adult Education

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*See state sex equity coordinators listing.
+See distributors address listing.

Dept., Indian Hills Community College, Ottumwa Industrial Airport, Eighth St., Bldg. 5, Ottumwa, IA 52501; $2.50

A guide for a workshop helping displaced homemakers develop their latent skills and become productive, self-sufficient persons.

oooo

OPERATIONAL GUIDE FOR DISPLACED HOMEMAKER PROGRAMS. Loretta Hudson, Indian Hills Community College, Adult Education Dept. October 1979, 63pp. Available from: Loretta Hudson, Coordinator, Displaced Homemaker Program, Adult Education Dept., Indian Hills Community College, Ottumwa Industrial Airport, Eighth St., Bldg. 5, Ottumwa, IA 52501; $2.50.

A how-to guide on setting up a displaced homemaker center. Sections include program establishment, program development, program activities, and resource bibliography.

oooo

AN ORIENTATION WORKSHOP FOR DISPLACED HOMEMAKERS: A HOW-TO HANDBOOK FOR SERVICE PROVIDERS. Meg W. Eastes, Fort Wayne Women's Bureau, Inc. 1980, 38pp. Available from: Fort Wayne Women's Bureau, Inc., 203 W. Wayne St., Suite 315, Fort Wayne, IN 46802; $2.00.

An organizational design for a model workshop to introduce displaced homemakers to a vocational education environment. Though specifically designed for vocational education institutions interested in providing services to displaced homemakers, this workshop can be easily adapted by adult education programs, federally-funded programs, and community agencies addressing their needs.

oooo

PROJECT DIRECTION--A REFERRAL GUIDE FOR THE DISPLACED HOMEMAKER. Barbara Gettinger. May 1979, 124pp. Available from: SD-SEC*, no charge.

Designed for agencies providing direct services to displaced homemakers in South Dakota. Organized by city and agency.

oooo

RESOURCE GUIDE FOR VOCATIONAL EDUCATORS AND PLANNERS: HELPING DISPLACED HOMEMAKERS MOVE FROM HOUSEWORK TO PAID WORK THROUGH VOCATIONAL TRAINING. Wellesley College Center for Research on Women and American Vocational Association. 1980, 33pp. Available from: U.S. Government Printing Office+, order no. 065000-00010-5, $2.25.

Shows how vocational programs can be extended to or expanded for displaced homemakers in secondary or postsecondary vocational-technical schools, state universities, community and junior colleges, CETA programs, and/or community-based agencies. Includes a listing of displaced homemaker centers throughout the country. The companion publication, Vocational Counseling for Displaced Homemakers: A Manual is also available.

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SECOND WIND: A PROGRAM FOR RETURNING WOMEN STUDENTS. Dr. Karen Weiss, University of Maryland Counseling Center. August 1978, 116pp. Available from: EDC/WEEA Publishing Center+, call toll free for prices. For future availability, write: EDRS+.

This manual offers guidelines for reducing the personal and institutional difficulties facing women students over twenty-five.

oooo

SORTA GREAT! Ohio State University. 1980. Film, color, 20 minutes. Available from: Ohio State University, Dept. of Photography and Cinema, 156 West 19th Ave., Columbus, OH 43210. Rental: $20 plus shipping; sale: $130. (Special prices for Ohio vocational-technical schools.)

Training film for displaced homemakers. Focuses on three displaced homemakers who achieve self-sufficiency, and provides an overview of the Displaced Homemaker Program components in Ohio.

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*See state sex equity coordinators listing.
+See distributors address listing.

STARTING OVER: A RESOURCE GUIDE FOR DISPLACED HOMEMAKERS. North Dakota State University. 1980, 10pp each. Available from: Dr. Jerry Tuchscherer, Supervisor, Vocational Guidance, 900 East Blvd., Bismarck, ND 58505; no charge.

A series of eight booklets covering the main regions in North Dakota. Each booklet describes various local agencies, institutions, and organizations which may be helpful to displaced homemakers living in a particular region.

oooo

A TRAINING PACKET FOR CAREER AWARENESS FOR WOMEN. Dorothy Bray, Robert Thienes and Karen Lieser, St. Cloud Area Vocational-Technical Institute. October 1978, 32pp. Available from: Minnesota Curriculum Services Center+; write for cost information.

A training packet which describes in detail the procedure for a one-day workshop to recruit mature women into postsecondary vocational programs. Samples of radio and television spots, advertising techniques, and brochures are included.

oooo

TURNING POINTS: A PROFILE OF THREE ADULT WOMEN IN COLLEGE. CUNY, CASE Institute for Research and Development in Occupational Education. October 1980. Film and videotape, color, 34 minutes. Available from: Perspective Films, 369 West Erie St., Chicago, IL 60610, Film--sale: $499; rental: $50. Videocassette--sale: $375; rental: $50.

A close look at the motivations, aspirations, and anxieties of three women who return to school after an absence of years. The film follows these women through a routine day in their roles of wife/mother/student/employee.

oooo

VOCATIONAL COUNSELING FOR DISPLACED HOMEMAKERS: A MANUAL HELPING DISPLACED HOMEMAKERS MOVE FROM HOUSEWORK TO PAID WORK THROUGH VOCATIONAL TRAINING. Wellesley College Center for Research on Women and American Vocational Association. 1980, 34pp. Available from: U.S. Government Printing Office+, order no. 065-000-00020-2, $2.25.

Highlights the requirements of the work world and what counselors can do to help displaced homemakers get there. Ideas, techniques, and examples illustrate ways to obtain and interpret labor market information, and help displaced homemakers assess, explore and develop skills, resolve personal and practical problems, and locate and develop jobs. Also includes a listing of displaced homemaker centers throughout the country. The companion publication, Resource Guide for Vocational Educators and Planners is also available.

oooo

VOCATIONAL HOME ECONOMICS GUIDES FOR DISPLACED HOMEMAKER PROGRAMS. Ohio Dept. of Education, Division of Vocational Education, Home Economics Section. 1980.

Administrative Guide. 136pp. Available from: Instructional Materials Laboratory-OH+, $6.00.
A how-to guide for setting up and administering effective displaced homemaker programs. Information drawn from over twenty different displaced homemaker programs in operation in Ohio.

Evaluation Materials. 93pp. For availability, write: Vicki Melvin, State Program Developer for Displaced Homemakers, Division of Vocational Education, Ohio State Dept. of Education, 65 South Front St., Room 912, Columbus, OH 43215. Describes information-gathering devices for the purpose of profiling the needs of clients and evaluating contents and results of the displaced homemaker program (pinpoint program weaknesses, highlight successful aspects of program, and determine degree to which overall program goals and outcomes are being met.)

Resource Guide. 337pp. Available from Instructional Materials Laboratory-OH+, $13. Provides curriculum, resources, and bibliography for use by a Displaced

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*See state sex equity coordinators listing.
+See distributors address listing.

Homemaker Coordinator/Teacher of a Program. Contains modules on personal development, survival skills, career exploration, job readiness, and home and family management.

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VOCATIONAL ORIENTATION COURSE FOR DISPLACED HOMEMAKERS: INSTRUCTOR'S MANUAL AND FINAL REPORT. Bellevue Community College. 1979, 111pp. Available from: EDRS+, ED 185 360, MF $0.91, PC $8.60 plus postage; or write: Gene Bigger, Research Coordinating Unit, Washington State Commission for Vocational Education, Bldg. 17, Airdustrial Park, Mailstop LS-10, Olympia WA 98504.

This teaching manual for a nine-week vocational orientation course for displaced homemakers covers emotional support, self-confidence building, and short- and long-term career and life-planning.

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WHAT'S HAPPENING FOR DISPLACED HOMEMAKERS IN CONNECTICUT. Margaret Kellen and Carole Aiken, eds. Irregularly, 4-6pp. Available from: CT-SEC*, no charge.

Information and networking news for displaced homemakers and service providers in Connecticut, with emphasis on encouraging community agencies and educational institutions to work together for displaced homemakers.

oooo

WHO REMEMBERS MAMA? 1978. Film and videocassette, color, 58 minutes. Available from: Media Projects, Inc., 5215 Homer St., Dallas, TX 75206. Film--sale: $550, rental: $75. Videocassette--sale: $200, rental: $60.

An award-winning documentary on the plight of the displaced homemaker.

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WOMEN IN A CHANGING WORLD: A HANDBOOK ON A PRE-ADMISSION COUNSELING PROGRAM FOR MATURE WOMEN STUDENTS. Deanna Chitayat and Elsa Rael, CUNY, CASE Institute for Research and Development in Occupational Education. 1978, 88pp. Available from: CASE Institute for Research and Development in Occupational Education+, $7.00.

This handbook provides the design and methodology for implementing a pread-mission counseling program for mature women. It relates the experience of "New Occupational Student: Mature Adult Woman/Women in a Changing World," a project addressing the specific needs of this population by helping them examine their career and educational options and encouraging them to enroll into a career-oriented study program. See The Motivation Advance Process: Leadership Guide for training in the small group process used. The film, Turning Points: A Profile of Three Adult Women, is recommended to introduce the program.

oooo

WOMEN IN THE POPULATION, 16 YEARS OF AGE AND OLDER, MARCH 1976; TOTAL, AND BY CETA-ELIGIBLE DISPLACED HOMEMAKERS, AGE, AND RACE ETHNICITY U.S. Dept. of Labor, Women's Bureau. 1979. Available from: Women's Bureau+, no charge. Specify area desired when ordering.

Tables for each of the ten federal regions, the 50 states and the District of Columbia, and selected Standard Metropolitan Statistical Areas (SMSA) are available.

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